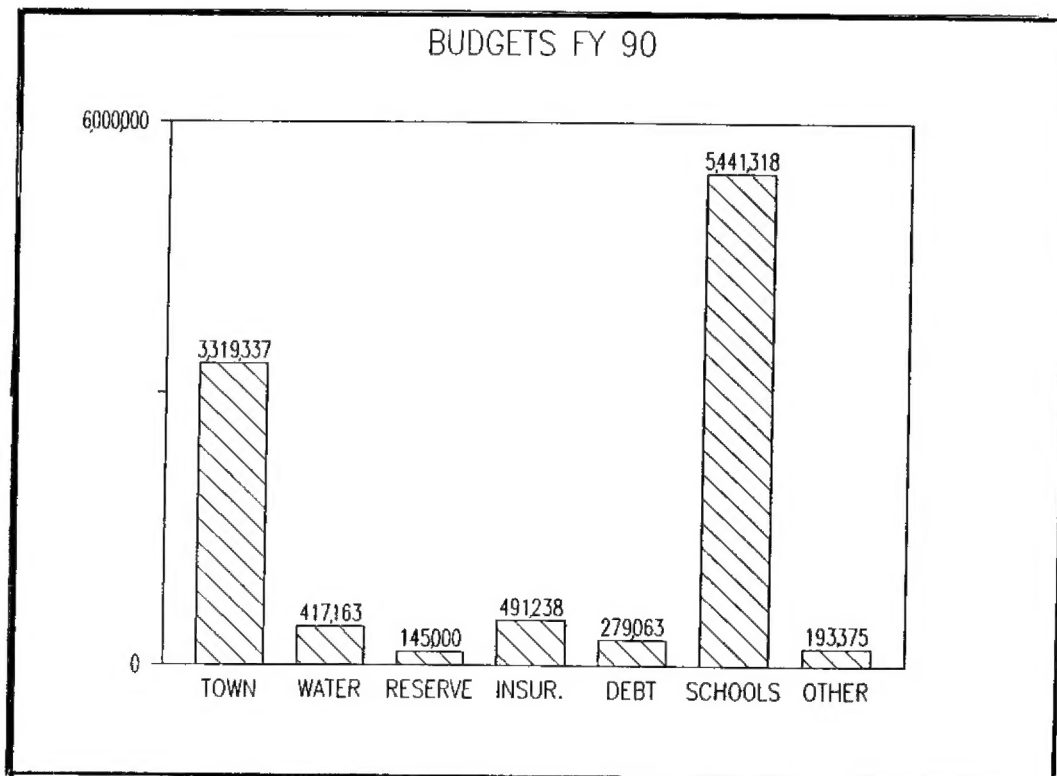


*One Hundred And Sixteenth*  
**ANNUAL REPORT**

Town Of

Southborough, Massachusetts



For the year ending December 31, 1989

Bring this report to Town Meeting for Reference

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IN MEMORIAM  
LORRAINE C. KELLER



As the oldest of Lorraine Keller's second generation of children, I would also like to take the time to share a few words.

My mother was a woman of unique character. I don't believe that any one of us here can speak truthfully and say that we have known anyone quite like her. She had strength and determination, and conviction most of us can only hope to someday achieve. I'm sure no-one of us shares quite the same feelings for her as does anyone else. In some Lorraine inspired love, in others friendship and caring and at times even frustration and anger. But one thing that she inspired in all who knew and were touched by her was respect. Those who did know her knew that she did not care if she was liked, or that she did what others expected her to do. She did not easily share her affection with those around her and in these things leaves no great legacy. What she does leave is something by far stronger, something less easily tarnished and left dull by the years that will now pass without her. The legacy that Lorraine Keller does leave is one of admiration, and determination, and one of respect.

She is no longer with us in body, and we will be the worse for it. But unlike many, her footprints on this world are deep, and will not only be difficult to fill, but will not soon fade. If, in time, someone were to ask of me: "Who was Lorraine Keller?", I will be able to speak, and with great pride say "This is who she was." I will be able to point and say, "This is what she did."

And with respect, she will be remembered.....

[The above eulogy was composed and read at St. Anne's Church by Lorraine Keller's son, Charles A. Keller III, on January 18, 1990.]

# TOWN OF SOUTHBOROUGH

Incorporated July 6, 1727

Population, January 1, 1989 (estimated).....6,530  
Voters.....4,313

## State and County Officials

President.....George H. Bush  
Vice President.....Dan Quayle  
U. S. Senators in Congress.....Edward M. Kennedy  
John F. Kerry  
U. S. Representative in Congress, Third District.....Joseph D. Early  
Governor.....Michael S. Dukakis  
Lieutenant Governor.....Evelyn F. Murphy  
Attorney General.....James M. Shannon  
Secretary of State.....Michael Joseph Connolly  
Treasurer.....Robert Q. Crane  
Auditor.....A. Joseph DeNucci  
Governor's Councillor, Second District.....Christopher A. Iannella, Jr.  
State Senator in General Court  
Middlesex, Norfolk and Worcester District.....Edward Burke (617-722-2210)  
State Representative in General Court  
Eighth Middlesex District.....Barbara Gardner (617-722-1640)  
County Commissioners, Worcester County.....Paul X. Tivnan  
Francis J. Holloway  
John R. Sharry  
District Attorney, Middle District.....John J. Conte  
County Treasurer, Worcester County.....Michael J. Donoghue  
Register of Probate, Worcester County.....Leonard P. Flynn  
Register of Deeds, Worcester District.....Anthony J. Vigliotti  
Clerk/Magistrate of Courts, Worcester County.....Loring P. Lamoureux  
Sheriff, Worcester County.....John M. Flynn

# S O U T H B O R O U G H   A T   A   G L A N C E   -   1 9 8 9

Area: 13.78 square miles. Sixty-four miles of roads.

Settled: 1688

Incorporated: 1727

Population: 6,530 (estimated)

Voters: 4,304

Tax Rate: \$9.80/\$1,000 Valuation

Form of Government: Open Town Meeting

Hospitals within ten miles ) Marlborough Hospital, Union Street (485-1121)  
Framingham Union Hospital, 115 Lincoln Street (879-7111)

Houses of Worship: St. Anne's, 20 Boston Road (Roman Catholic); St. Matthew's, 105 Southville Road (Roman Catholic); St. Mark's, 27 Main Street (Episcopal); Pilgrim Church (United Church of Christ, Congregational), 15 Common Street; First Community Church, 135 Southville Road (Federated).

Utilites: Electrical services provided by Massachusetts Electric.  
Gas Service provided by Commonwealth Gas Company.  
Water supplied by M.D.C. from Quabbin Reservoir.  
Telephone service provided by New England Telephone Co.  
No sewage. Eighty-five per cent of streets supplied by town water.

Transportation: Bus service to Boston and Worcester by Peter Pan Bus Lines, Inc.  
Bus service to Boston by Gulbankian Bus Co.

Schools: Two Elementary: Margaret A. Neary and Mary Finn. One Middle: A. S. Woodward Memorial. Two private boarding schools; St. Mark's and Fay Schools. Two regional high schools: Algonquin (in Northborough) and Assabet Valley Vocational (in Marlborough)

Public Library: 25 Main Street.

Public Safety: Full-time Police Department. Full-time Fire Department with 2 stations which provides emergency ambulance service to hospitals.

Recreation: Supervised summer playgrounds; instruction in tennis, swimming, alpine skiing, ice skating; road races; Junior Olympics. Facilities for: baseball, basketball, football, gymnastics, hockey, soccer and softball.

Cable: Greater Media Cable, Worcester (1-800-634-1006)

## TOWN OFFICERS

1989-1990

Term of Office Expires in May of Year

### ELECTED TOWN OFFICIALS

#### MODERATOR - 1 year

John H. Wilson (1990)

#### TOWN CLERK - 3 years

Paul J. Berry (1990)

#### BOARD OF SELECTMEN - 3 years

Thomas W. McAuliffe (1990)

William D. Baker (1991)

Lorraine C. Keller (1992)

#### BOARD OF ASSESSORS - 3 years

Arthur L. Sisson, Jr. (1990)

Charles W. Johnson (1991)

Paul R. Nelson (1992)

#### SCHOOL COMMITTEE - 3 years

Norman M. Clement (1990)

Catherine D. Alsterlund (1990)

Katherine Whitehouse (1991)

Andrew W. Davis (1991)

John J. Ford, III (1992)

#### BOARD OF HEALTH - 3 years

Timothy P. Stone (1990)

Philip G. Mauch (1991)

Robert P. Juliano (1992)

#### WATER COMMISSIONERS - 3 years

Michael G. Gulbankian (1990)

John P. Manning (1991)

Michael J. Shimkus (1992)

#### TREE WARDEN - 3 years

Brian C. Mauro (1990)

#### BD. OF TRUSTEES OF SOUTHBOROUGH LIBRARY-

--3yrs.

Natalie J. Fantony (1990)

James A. Higgiston (1990)

Elizabeth B. White (1991)

Elinor F. Garfield (1991)

Helen C. Uhlman (1992)

Fred B. Williams (1992)

### ELECTED TOWN OFFICIALS

#### CEMETERY COMMISSIONERS - 3 years

George F. Killam (1990)

John Mauro (1991)

Fred J. Quinn (1992)

#### PLANNING BOARD - 5 years

Richard J. Bellotti (1990)

Charles E. Gaffney (1991)

Donald C. Morris (1992)

Mark W. Davis (1993)

Leo Bartolini, Jr. (1994)

#### ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL

#### DISTRICT COMMITTEE - 4 years

James B. Denman (1992)

#### SOUTHBOROUGH HOUSING AUTHORITY - 5 years

Marianne Geary (8-2-90 State Appointee)

Esther Lesieur (1990)

Bonnie J. Phaneuf (1992)

Fred J. Sanchioni (1993)

Marguerite J. Clifford (1994)

### APPOINTED TOWN OFFICIALS

#### APPOINTMENTS BY THE MODERATOR

#### ADVISORY COMMITTEE - 3 years

Jonathan Chorey (1990)

Carl Kooyoomjian (1990)

Ronald W. Larochelle (1990)

Gary T. Sewell (1991)

John B. Butler, Jr. (1991)

Raymond Grenier (1991)

Joseph A. DiGiovanni, Jr. (1992)

A. Lawrence Glynn (1992)

David H. Davidson (1992)

#### CAPITAL BUDGET PLANNING COMMITTEE - 3 yrs.

Paul R. Maffei (1990)

Michael F. Burnham (1990)

James W. Falconi (1991)

Wayne A. Gates (1992)

Edward G. McCarthy (1989)

Mark W. Davis (rep. Plan. Bd.)

**APPOINTMENTS BY THE MODERATOR (cont.)**

PERSONNEL BOARD - 3 years

Ellyn B. Shriber (1989)  
Joan Loring (1989)  
William N. Davis, III (1990)  
Dennis M. Doyle (1991)  
Arthur R. Miner (1991)

**APPOINTMENTS BY THE BOARD OF SELECTMEN**

ADMINISTRATIVE ASSISTANT TO THE BOARD  
OF SELECTMEN - 3 years

Janice C. Conlin (1992)

ANIMAL CONTROL OFFICER -1 year

Charles F. Hamel (1990)  
Jocelyn V. Mercier (1990) (Alternate)

BOARD OF APPEALS - 5 years

Peter H. Roche (1990)  
Thomas M. Starr (1991)  
Joseph B. Gill (1992)  
Joseph F. Prior, Jr. (1993)  
Edward C. Bassett, Jr. (1994)  
Donald J. McCallion (Alternate)(1990)  
Jonathan R. Karis (Alternate)(1990)

BUILDING DEPARTMENT

Inspector of Buildings (3 years)  
Robert W. Garfield (12/2/92)  
James A. McCaw (1990)  
Wiring Inspector  
Richard G. Trudel (1990)  
Assistant Wiring Inspector

**Appointments by Inspector of Buildings:**

Ronald T. Courtemanche (1990)  
Plumbing Inspector/Gas Inspector  
Henry Pacific (1990)  
Assistant Plumbing/Gas Inspector  
A. Richard Desimone (1990)  
Assistant Plumbing/Gas Inspector

BUILDING/FACILITIES STUDY COMMITTEE (ad  
hoc) -- 1 year

Jonathan Chorey (Advisory Committee)  
Wayne A. Gates (Cap.Budget Planning)  
Michael F. Burnham (Alt.) "  
Robert W. Garfield (Bldg. Insp.)  
Perry Davis (schools)  
Marc Ross (citizen-at-large)  
Judith Christensen (citizen-at-large)

**APPOINTMENTS BY BOARD OF SELECTMEN (cont.)**

BUILDING/FACILITIES STUDY (cont.)

Gary Orlando (citizen-at-large)  
John Joseph Strazie (citizen-at-large)

CENTRAL MASS. RESOURCE RECOVERY COMMITTEE

1 year  
John W. Boland, Jr., Rep. (3-15-90)

CIVIL DEFENSE DEPT. OPERATIONAL STAFF:

1 year

Director and Chief of Fire Service

Frank R. Aspinwall (1990)

Deputy Director & Chief of Engineering

Service - John W. Boland, Jr. (1990)

Deputy Dir. & Chief of Police Service

William J. Colleary, Jr. (1990)

Communications Staff Technicians:

Charles E. Wood (1990)  
John D. Mauro, Jr. (1990)  
Frank S. Lane (1990)  
John L. Hubley (1990)

Medical Officer

Timothy P. Stone (1990)

Transportation Officer:

Michael G. Gulbankian (1990)

Chief, Water Service:

Donald A. Buzzell (1990)

Legal Officer:

Frederick A. Busconi (1990)

Operations Staff:

John Mauro, Sr. (1990)  
George F. Killam (1990)  
Peter F. Phaneuf (1990)  
Kevin R. Moran (1990)  
James J. Colleary (1990)  
George A. Hubley, Jr. (1990)  
David J. Dockstader (1990)



**APPOINTMENTS BY SELECTMEN (cont.)**

CONSERVATION COMMISSION - 3 years

Richard V. Upjohn (1990)  
Richard W. Heidebrecht (1990)  
Michael Jackson, Jr. (1990)  
Ann Dando Leavitt (1991)  
Joseph P. Bruso (1991)  
James H. Nutter, III (1992)  
B. Paul Bushueff, Jr. (1992)  
Catherine D. Alsterlund (Associate)  
Leo Bartolini, Jr. (rep. Plan. Bd.)('91)

CULTURAL ARTS COUNCIL - 2 years

Elizabeth A. Meyer (1/21/90)  
Lynda J. Thomas (4/26/90)  
Carolyn M. Doyle (10/18/90)  
Elizabeth Adams Crowley (1/13/91)  
Jean S. Wynn (4/28/91)  
David Roy LaRosee (4/28/91)  
Nancy E. Lodge (5/19/91)  
Janet Grebow Stock (8/8/91)  
Mary L. Walter (8/8/91)  
Robin A. Denman (9/15/91)  
Sandra H. Neff (9/19/91)  
Marilyn G. Dillman (10/31/91)  
Kathleen Osol (12/12/91)

ENERGY CONSERVATION MANAGER FOR THE TOWN OF  
SOUTHBOROUGH 1 year

Robert W. Garfield

EMERGENCY PLANNING TEAM (SARA TITLE III) ad  
hoc - 1 year

Fire Department  
Frank R. Aspinwall

Police Department  
William J. Colleary, Jr.

Civil Defense  
Captain John D. Mauro, Jr.

Highway Department  
Superintendent John W. Boland

Water Department  
Superintendent Donald A. Buzzell

Health Department  
Nancy E. Rogers (resigned 12/13/89)

**APPOINTMENTS BY SELECTMEN (cont.)**

EMERGENCY PLANNING TEAM (cont.)

Local Community Representative  
Michael R. Caisse

Local Business Community Representative  
Richard B. Crowley

Conservation Commission Representative  
James H. Nutter, III

Public Information Representative  
Margaret H. Meehan

Board of Selectmen Representative  
Selectman William D. Baker

FAYVILLE VILLAGE HALL COMMITTEE - 1 yr.

Caesar T. Ghiringhelli (1990)  
Denson L. Satterfield, Jr. (1990)  
(Vacancy)

FENCE VIEWERS - 1 year  
William G. Turner (1990)  
Marc Ross (1990)

FIELD DRIVERS - 1 year  
Frank J. Rossi, Jr. (1990)  
(Vacancy)

FIRE DEPARTMENT CHIEF - 3 years  
Frank R. Aspinwall (1992)

FIRE DEPARTMENT, DEPUTY CHIEF - 1 year  
John W. Boland, Jr. (1990)

FIRE WARDEN - 1 year  
Frank R. Aspinwall (1990)

FIRE WARDEN, DEPUTY - 1 year  
John W. Boland, Jr. (1990)

HERITAGE DAY COMMITTEE (ad hoc) - 1 year

Leo D. Buck, Sr. (1990)  
Nancy E. Buck (1990)  
Warren G. Buzzell (1990)  
Arthur G. TenEyck (1990)  
David K. Falconi (1990)  
Joseph Hubley (1990)  
Eva Nicholas (1990)  
William M. Rudd (1990)  
William N. Davis III (1990)

APPOINTMENTS BY SELECTMEN (cont.)

HERITAGE DAY COMMITTEE (cont.)

George A. Hubley, Sr. (1990)  
Frederick S. Smith III (1990)  
John H. Wilson (1990)  
Beth A. Wittcoff (1990)  
Leslie W. Tuttle (1990)  
Arlyne K. Luloff (1990)  
Harriet Swart (1990)

HIGHWAY SUPERINTENDENT - 3 years

John W. Boland, Jr. (1992)

HISTORICAL COMMISSION - 3 years

Eleanor J. Hamel (1990)  
Earle Q. Watkins (1991)  
Donald M. Leavitt (1992)  
Jannette V. Soucy (1992)

HUMAN SERVICES COMMITTEE (ad hoc)

School Administrators

P. Brent Trottier

School Counselors

Barbara M. Cowles

Parent Groups

Sue Ellen Renfrew

Clergy/Youth Groups

Craig A. Reynolds

Council on Aging

Frank J. Landry, Jr.

Senior Citizens

Helen F. Wilson

Youth Commission

Ellen Piontek

Private Schools

Jan Mabley

St. Mark's School

Police Department

Officer Jane T. Moran

APPOINTMENTS BY SELECTMEN (cont.)

INDUSTRIAL DEVELOPMENT COMMISSION - 5 yrs.

Vacancy (1988)	Vacancy (1991)
Herman A. Hipson('94)	Vacancies(2)('92)
Vacancy (1989)	Vacancy (1993)
Charles P. Aspesi('90)	Barbara J. Lamy('93)

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY  
- 5 years

Russell B. Millholland (4/1/89)  
Donald F. Dillman (4/1/90)  
Louis J. Bartolini (4/1/91)  
Herbert F. Ramsdell, Jr. (4/1/92)  
Thomas W. McAuliffe (4/1/93)

INSECT PEST CONTROL SUPERINTENDENT - 1 yr.

Brian C. Mauro (1990)

INSPECTOR OF ANIMALS - 1 yr.

Lindsay S. Robbins (3-31-90)

LIBRARY BUILDING STUDY COMMITTEE - 1 yr.

(terms expire 1990)

Roland A. Messier Elaine Kallander  
John C. Henderson Robert P. Juliano  
Eleonora F. Burke Marcia J. DiBello  
Fred B. Williams  
Frances Richard Lundblad  
Judith N. Williams (ex-officio)

LOOP GROUP COMMITTEE (ad hoc)

Michael Kilian (1990)  
Noreen M. Elliott (1990)  
Robert C. Blumenson (1990)  
James F. Gorss (1990)  
Dennis H. Gompf (1990)

METROPOLITAN AREA PLANNING COUNCIL 3 yrs.

Charles E. Gaffney (1992)

MUNICIPAL COORDINATOR (Right-To-Know Law)

Frank R. Aspinwall (1990)

ACTING MUNICIPAL COORDINATOR

John W. Boland, Jr. (1990)

**APPOINTMENTS BY SELECTMEN (cont.)**

MUNICIPAL SERVICE CENTER STUDY COMMITTEE

(ad hoc) 1 year

John W. Boland, Jr. (Highway Supt.)  
Michael J. Shimkus (Water Commissioner)  
Donald A. Buzzell (Water Supt.)  
John Josephh Strazie (Bldg./Fac. Study)  
Marc Ross (Bldg./Fac. Study Committee)  
George F. Killam (Cemetery Commissioner)  
Brian C. Mauro (Tree Warden)  
Wayne Thies (Town Planner)

OPEN SPACE PRESERVATION COMMISSION 5 yrs.

Valerie Hurley (1990)  
Elaine W. Beals (1991)  
Ronald N. McAdow, Jr. (1992)  
Mary D. Davis (1993)  
Lisa Hellawell Fargo (1994)

POLICE DEPARTMENT:

Chief of Police - 3 years  
William J. Colleary, Jr.

Jail Keeper - 1 year  
William J. Colleary, Jr.

Sergeants - 1 year  
William H. Webber (1990)  
Frank W. Cain, Jr. (1990)  
vacancy

Regular Officers - 1 year  
Charles A. Keller, Jr. (1990)  
Robert J. Durran (1990)  
David C. Hagen (1990)  
Jane T. Moran (1990)  
Kevin J. Walsh (1990)  
Frank W. Moore (1990)  
James F. Finneran, III (1990)  
Michael T. Harpster (1990)

Clerk/Dispatcher - 1 year  
Nancy W. Gurin (1990)

Dispatchers (full-time) - 1 year  
Jeffrey Mutter (1990)  
Richard L. Tompkins (1990)

**APPOINTMENTS BY SELECTMEN (cont.)**

POLICE DEPARTMENT (cont.):

Dispatchers (part-time) - 1 year  
Karen J. Terry (1990)  
Francis J. Fiorvanti (1990)  
Stephen Prior (1990)  
Mary T. Dalpe (1990)  
Douglas N. McLellan (1990)

Custodian (part time) - 1 year  
Lewis D. Maida (1990)

Reserve Officers - 1 year  
Theodore Pietrasiak (1990)  
Ronald G. Mattioli (1990)  
Richard L. Mattioli (1990)  
Paul R. Nelson (1990)  
Craig A. Moran (1990)  
Joseph E. Bennett (1990)  
Karen J. Terry (1990)  
Denson L. Satterfield, Jr. (1990)  
William C. Harpster (1990)

Special Officer - 1 year  
Nancy W. Gurin (1990)  
Marion R. Carloni (1990)  
Edgar A. Phaneuf, Jr. (1990)  
Mary-Jane F. Boland (1990)  
John W. Boland, Jr. (1990)  
Calvin J. Mauro (1990)  
Lewis D. Maida (Town House) (1990)  
George R. Boothby (1990)  
Frank R. Aspinwall (1990)  
George F. Killam (1990)  
Peter F. Phaneuf (1990)  
David J. Dockstader (1990)  
John D. Mauro, Jr. (1990)  
Francis J. Fiorvanti (1990)  
James J. Colleary (1990)  
Frank J. Mattioli (1990)  
George A. Hubley (1990)  
Kevin J. Kenney (1990)  
Douglas N. McLellan (1990)  
James A. McCaw (1990)  
Charles R. O'Connell (1990)  
Joseph E. Hubley (1990)  
John L. Kendall, Jr. (1990)  
David Maida (1990)  
Mary T. Dalpe (1990)

APPOINTMENTS BY SELECTMEN (cont.)

POLICE DEPT. (cont.)

Special Officers (cont.)

Jeffrey Mutter (1990)  
Richard L. Tompkins (1990)  
Stephen Prior (1990)

Chaplains

Reverend Craig A. Reynolds (1990)  
Reverend John Paul Fontaine (1990)

POUND KEEPER - 1 year

Joseph Mauro (1990)

POUND KEEPER, DEPUTY 1 year

Charles F. Hamel (1990)

PUBLIC WEIGHERS & WEIGHERS OF COAL 1 yr.

Michael J. Chase (3-22-90)  
Esther Engstrom (1990)  
Rosemary Cooley (1990)  
Lani Herrin (1990)  
Karin Whitten (1990)

RECREATION COMMISSION - 3 years

Barbara D. Ramsdell (1990)  
Margery C. Brown (1990)  
Donald P. Woods (1991)  
John G. Palfrey, Jr. (1992)  
Patricia Richardson (1992)

REGISTRARS OF VOTERS 3 years

David Roy LaRosee (4/1/90)  
Charles A. Keller, Jr. (4/1/91)  
Ethel N. Armstrong (4/1/92)

SAFETY COMMITTEE (ad hoc)

Janice C. Conlin (1990)  
William J. Colleary, Jr. (1990)  
John W. Boland, Jr. (1990)  
Nancy E. Rogers (1990)(resigned 12/13)  
Frank R. Aspinwall (1990)  
P. Brent Trottier (1990)  
Mary B. Guilford (1990)  
Robert W. Garfield (1990) (ex-officio)

SEALER OF WEIGHTS AND MEASURES - 1 yr.

Robert W. Garfield (12/2/90)

APPOINTMENTS BY SELECTMEN (cont.)

SOUTHBOROUGH COUNCIL ON AGING - 3 yrs.

Barbara A. Murphy (1990)  
Ellen A. Boland (1990)  
Eleonora F. Burke (1991)  
Catherine E. Gralton (1991)  
Frank J. Landry, Jr. (1992)  
Mary Anne Cole (1992)  
Myrtle E. Lange (1992)

SOUTHBOROUGH HOUSING OPPORTUNITY PARTNERSHIP  
COMMITTEE (ad hoc) - 1 yr.

Lorraine C. Keller (Selectman) (1990)  
Leo Bartolini, Jr. (Planning Bd.) (1990)  
Marguerite J. Clifford (Housing Auth.) (1990)  
Frank R. Aspinwall (private citizen) (1990)  
Robert C. Dumont (private citizen) (1990)  
Donna B. Berryman (private citizen) (1990)  
Janet M. Capello (private citizen) (1990)  
(resigned 12/22/89)

SOUTHBOROUGH SCHOLARSHIP ADVISORY COMM.  
3 years

Admin. Assistant to Board of Selectmen:  
Janice C. Conlin (1990)  
Co-Chairmen of S. O. S.:  
Sue Ellen Renfrew (1990)  
Susan B. Pfaff (1990)  
Southborough Member of the Assabet Valley  
Reg. Voc. School District Committee:  
James B. Denman (1990)  
Headmaster, St. Mark's School:  
Christopher J. Mabley (1990)  
Southborough School Committee:  
John J. Ford, III (1990)  
Superintendent of Schools:  
Dennis M. DiSalvo (1990)  
Marilyn G. Dillman (1990)  
Frederick S. Smith, III (1990)  
Betty J. Davis (1990)

SOUTH MIDDLESEX OPPORTUNITY COUNCIL - 1 yr.  
Edgar A. Phaneuf, Jr. (1990)

TOWN ACCOUNTANT - 3 years

Dorothy M. Phaneuf (6/30/92)

TOWN COUNSEL - 1 year

Frederick A. Busconi (1990)

**APPOINTMENTS BY BOARD OF SELECTMEN (cont.)**

**TOWN GOVERNMENT STUDY COMMITTEE:**

**Moderator Appointment:**

Arthur E. Behrens, Jr. (1990)

**Selectmen Appointments:**

Russell B. Millholland (1990)

Katherine M. Stafford (1990)

**Advisory Committee Appointments:**

Michael L. Backer (1990)

Patricia Richardson (1990)

**TOWN HOUSE CUSTODIAN - 1 year**

Lewis D. Majda (1990)

**TREASURER/COLLECTOR - 3 years**

Mary B. Guilford (6/30/92)

**ASSISTANT TREASURER/COLLECTOR 1 yr.**

Jennifer A. Bishop (6/30/90)

**VETERANS' AGENT AND BURIAL AGENT - 1 yr.**

Irene Burkis Tibert (1990)

**VETERANS' GRAVE OFFICER - 1 yr.**

George A. Hubley, Sr. (4/1/90)

**WESTBOROUGH HOSPITAL ADVISORY BOARD OF THE**

**ROBERT F. KENNEDY SCHOOL - 1 yr.**

Mary-Jane F. Boland (1990)

**YOUTH COMMISSION - 3 years**

Pamela A. Vorce (1990)

Carolyn L. Connors (1990)

Barbara J. Jandrue (1990)

Richard C. Waller (1991)

Alice Brenda Gaffney (1992)

Margaret A. Reid (1992)

Martin R. Luloff (1992)

**APPOINTMENTS BY THE BOARD OF ASSESSORS**

**ASSISTANT ASSESSOR/APPRAISER**

Arthur K. Holmes (6/30/92)

**APPOINTMENTS BY THE BOARD OF CEMETERY  
COMMISSIONERS**

**SUPERINTENDENT OF THE SOUTHBOROUGH RURAL  
CEMETERY:**

Walter M. Davis (retired)

Bridget A. Gilleney (6/30/90)(to fill vac.)

**APPOINTMENTS BY THE BOARD OF HEALTH**

**AGENT TO THE BOARD OF HEALTH:**

Nancy E. Rogers (resigned 12/13/89)

**Interim Health Agents:**

Michael Sullivan 4/2/90

Robert Drake 4/2/90

**APPOINTMENTS BY BD. OF WATER COMMISSIONERS**

**SUPERINTENDENT OF THE WATER DEPARTMENT**

**3 years**

Donald A. Buzzell (1990)

**SECRETARY/CLERK OF THE WATER DEPT.**

**3 years**

Martha Palmer (1990)

## BOARD OF SELECTMEN

The pace of growth slowed in 1989. Although, the 9/90 Project has burst onto the horizon at the Framingham line. The Southboro Medical Facility was completed on Newton Street while the Albro Development on Parkerville Road has yet to break ground.

While growth slowed, local aid was reduced, local revenues fell sharply and unpaid property taxes reached an unprecedented level. A general override was passed in September which offset last year's reduction in local aid. The Selectmen are working with the Advisory Board and all town departments to deal with a deepening fiscal crisis in a responsible way. Public meetings continue to be held and continue to be poorly attended by the public. We encourage your input at these meetings.

We saw a new contract established with the Town's Clerical Union in 1989. The Selectmen created a Human Services Committee. They also created a Government Study Committee which is studying the structure of town government. If you have an opinion on Town Meeting, the slate of elected officials and the efficiency of town government, let them hear from you. The Selectmen mediated the unfortunate Heritage Day controversy, saw the proposal for a consolidated DPW fail, saw the Richard Waller retirement issue end after four years, and began participating in discussions about the St. Mark's Golf Course proposal and the larger concern about open space.

We spent much of this year without the services of a uniquely dedicated public official, Selectman Lorraine Keller. Mrs. Keller succumbed to her long battle against cancer on January 15, 1990. The Board of Selectmen, Town employees and the citizens of Southborough wish to offer our condolences to Mrs. Keller's family. We also wish to acknowledge her many years of unselfish, competent public service. Her influence will long be felt.

There is much to do in 1990. We encourage participation in the political process by our citizens. We thank those who take the time to serve as elected and appointed officials. We encourage our dedicated Town employees to persevere through these difficult economic times.

TOWN ACCOUNTANT  
COMBINED BALANCE SHEET, JUNE 30, 1989

	FUND TYPES				ACCOUNT GROUP	TOTALS
	-----GOV. FUND TYPES-----				GENERAL	MEMORANDUM
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECT	FIDUCIARY FUND TYPE TRUST & AGENCY	LONG-TERM DEBT	ONLY
-----ASSETS-----						
CASH	1,267,548	404,740	298,380	117,052		2,087,720
INVESTMENTS				754,673		754,673
RECEIVABLES:						
Real estate and personal property taxes (including accrued revenue of \$86,660)	706,463					706,463
Motor vehicle tax	134,656					134,656
Other taxes and miscellaneous receivables	186,030					186,030
Due from Commonwealth (Note C)	113,814					113,814
TOTAL	1,140,963					1,140,963
Less: Allowance for abatements	(146,231)					(146,231)
Net receivables	994,732					994,732
AMOUNT FOR RETIREMENT OF GENERAL LONG-TERM DEBT					1,350,000	1,350,000
TOTAL ASSETS	2,262,280	404,740	298,380	871,725	1,350,000	5,187,125
-----LIABILITIES AND FUND BALANCES-----						
LIABILITIES						
Warrants payable and accrued expenses	186,125	1,090	46,689	3,854		237,758
Deferred revenue	794,258					794,258
Bonds Payable					1,350,000	1,350,000
TOTAL LIABILITIES	980,383	1,090	46,689	3,854	1,350,000	2,382,016
FUND BALANCES						
Reserved for Continued Appropriations:						
Water	32,962					51,745
Other	455,422					379,851
Designated for FY '90 appropriations:						
Water	51,745					32,962
Other	379,851					455,422

TOWN ACCOUNTANT (cont.)  
 COMBINED BALANCE SHEET, JUNE 30, 1989

UNAPPROPRIATED FUND BALANCES:

Water	197,376					197,376
Other (Notes A & B)	164,541	403,650	251,691	867,871		1,687,753
 TOTAL FUND BALANCES	 1,281,897	 403,650	 251,691	 867,871		 2,805,109
 TOTAL LIABILITIES AND FUND BALANCES	 2,262,280	 404,740	 298,380	 871,725	 1,350,000	 5,187,125

NOTE A - The Special Revenue Fund balance as of June 30, 1989 includes a deficit of \$968 in the highway improvement fund balance

NOTE B - The trust and agency fund balance as of June 30, 1989 includes \$491,472 in expendable trust and \$372,982 in nonexpendable trust.

NOTE C - Amount represents fourth quarter local aid, received in July, 1989.



TOWN ACCOUNTANT (cont.)...  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES, ALL GOVERNMENTAL  
 AND FIDUCIARY FUND TYPES FOR YEAR ENDED 6/30/89

	---GOVERNMENTAL FUND TYPES---			FIDUCIARY	TOTALS	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY	(MEMORANDUM ONLY) 1989	1988
REVENUES:						
Property taxes-less overlay of \$250,214	6,260,341				6,260,341	6,157,868
Intergovernmental revenues	1,012,862	65,070			1,077,932	1,761,710
Motor vehicle excise tax	637,358				637,358	486,790
Local receipts:						
Other services	587,743	765,885			1,353,628	1,225,526
Interest and dividends	99,968	1,717		96,638	198,323	186,528
Contributions and gifts		11,575		4,200	15,775	15,660
Other		14,878	4,836		19,714	10,719
Total revenues	8,598,272	859,125	4,836	100,838	9,563,071	9,844,801
EXPENDITURES:						
General government	841,966	5,491			847,457	768,394
Public safety	1,069,483	8,500			1,077,983	1,038,449
Education	4,873,043	137,987			5,011,030	4,693,792
Public works and facilities	639,901	370,393			1,010,294	1,035,768
Human services	178,769				178,769	168,594
Culture and recreation	167,235	104,460	1,252,000		1,523,695	245,880
Debt service	60,014	67,510			127,524	59,600
Unclassified:						
Insurance	418,175				418,175	451,970
Pension	276,321				276,321	247,169
Loss on investment sales				89,160	89,160	
Miscellaneous		340		23,236	23,576	46,278
Total expenditures	8,524,907	694,681	1,252,000	112,396	10,583,984	8,755,894
OTHER FINANCING SOURCES (USES):						
Continued appropriations	(334,058)	(10,406)			(344,464)	(222,235)
State and county assessments	(14,028)				(14,028)	(235,137)
Financing sources from repayment of debt	(100,000)		1,300,000		1,200,000	(16,000)
Transfers from (to) other funds	(128,414)	(69,734)	198,148	0	0	
Other						(78,947)
Total other financing sources	(576,500)	(80,140)	1,498,148	0	841,508	(552,319)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES & OTHER USES.	(503,135)	84,304	250,984	(11,558)	(179,405)	536,588

**Treasurer/Collector's Office**

**Fiscal Year**

**July 1, 1988 - June 30, 1989**

<b>Receipts and Disbursements</b>	<b>General Fund</b>
Cash and investments on hand 7/1/88	2,496,423
Receipts (less investments of 7/1/88)	15,461,415
Disbursements (less investments of 6/30/89)	16,003,992
Cash and investments on hand 6/30/89	1,953,846

<b>Earnings</b>	<b>Amount</b>
Interest earned on investments	120,569
Interest received on delinquent taxes	34,716
Interest earned on trust funds	90,632
Fees received on municipal lien certificates	9,425
Fees on motor vehicle and real estate	8,648
Total income generated in office	263,990

**Debt - Original and Remaining**

<b>Issue</b>	<b>Original Amount</b>	<b>Debt Remaining After 6/30/89</b>	<b>Fiscal Years Remaining</b>
Fire Equipment	105,000	50,000	1
Library	1,300,000	1,300,000	10
Water Extension	94,000	0	0

# TOWN COLLECTOR

Year	Opening Balance 7/1/88	Commitments	Reversed Abatements or Refunds	Payments	Abatements	Transfer To Water Lien	Transfer To Tax Title	Closing Balance 6/30/89
<u>MOTOR VEHICLE EXCISE</u>								
1981	1,611							1,611
1982	2,203			3				2,200
1983	4,151			22				4,129
1984	6,239							6,239
1985	3,494			9				3,485
1986	13,454			164				13,290
1987	24,504	14,924	645	28,298	961			10,814
1988	167,739	123,746	5,218	259,980	13,288			23,435
1989		443,034	1,263	349,001	26,051			69,245
<u>WATER</u>								
RATES	15,429	519,682	1,003	497,817	2,427	16,110		19,760
SERVICE	553	24,817		19,459		3,425		2,486
MISC.	1,305	61,485		44,940	68	8,800		8,982
<b>LIENS:</b>								
1988	631			567				54
1989		28,335		20,926				7,409
<u>PERSONAL PROPERTY</u>								
1985	102							102
1986	1,316							1,316
1987	200							200
1988	412			326				86
1989		113,676	3,224	108,116	2,792			5,992
<u>REAL ESTATE</u>								
1988	190,299		583	137,872				53,010
1989		6,673,841	65,619	5,969,791	125,089			644,580

## TRANSFER OF RESERVE FOR EXTRAORDINARY AND

## UNFORESEEN PURPOSES TO RESERVE FOR ABATEMENTS.

FUND BALANCES, JULY 1, 1988	1,509,337	593,580		881,279	2,984,196	2,572,867	(125,259)
FUND BALANCES, JUNE 30, 1989	1,006,202	677,884	250,984	869,721	2,804,791	2,984,196	

STATEMENT OF GENERAL FUND AND WATER FUND REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE, BUDGET AND ACTUAL FOR YR. ENDED 6/30/89

	BUDGET	ACTUAL	CONTINUED APPROP.	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:				
Property taxes - less overlay of \$250,214	6,537,302	6,260,341		(276,961)
Intergovernmental revenues	1,014,654	1,012,862		(1,792)
Motor vehicle excise tax	504,980	637,358		132,378
Local receipts	982,033	1,270,638	0	288,605
Total revenues	9,038,969	9,181,199	0	142,230
EXPENDITURES:				
General Government	941,246	841,966	40,288	58,992
Public Safety	1,089,214	1,069,483	(1,730)	21,461
Education	5,144,206	4,873,043	183,006	88,157
Public works and facilities	1,161,919	1,004,294	101,445	56,180
Human services	203,196	178,769	16,773	7,654
Culture and recreation	169,893	167,235	3,533	(875)
Debt service (including int. expense of \$8,949)	127,949	127,524	3,186	(2,761)
Unclassified	775,205	694,496	14,509	66,200
Total expenditures	9,612,828	8,956,810	361,010	295,008
OTHER FINANCING SOURCES (USES):				
Continued appropriations	28,137	(344,464)		(372,601)
State and county assessments	(15,723)	(14,028)		1,695
Repayment of debt		(100,000)		(100,000)
Transfer from restricted fund balance	75,000			(75,000)
Transfers from other funds	1,613	10,264		8,651
Other	(50,550)		0	(74,709)
Total other financing (uses)	38,477	(448,228)	0	(611,964)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES				
	(535,382)	(223,839)	(361,010)	(174,726)
FUND BALANCE, JULY 1, 1988	1,634,596	1,509,337		
FUND BALANCE, JUNE 30, 1989	1,099,214	1,285,498		

## BOARD OF ASSESSORS

The Assessors' Office once again became the focus of attention in 1989, due to the financial and economic trends taking shape during the year on the state and local levels.

Developers and residents began to ask our office what we intended to do about falling values. Some people stated that the market had dropped drastically making it difficult to sell their property above or at the assessed value. This might have been true in some cases; however, it was not universal throughout the Town. In analyzing the sales of property during 1989, we found that eighty-five percent of the properties sold for higher than the assessed value. In comparison with surrounding towns, Southborough did not experience any significant downshift in values to warrant a new revaluation as some taxpayers suggested. Those cases that required a second look were handled and resolved.

Southborough's entry into the era of computerized assessment arrived four years late. Had we been on line during the mid-eighties with the capabilities of adjusting to the skyrocketing real estate prices, we would have seen a different picture. During those peak years, not one taxpayer came forward to say he was undervalued.

At the start of a new decade, we are beginning to prepare for recertification for FY92 (1/1/91). Commencing January 1990, all property and property transactions will once again be closely examined. We appreciate your cooperation during this period as we strive for equitable assessments.

### ASSESSORS' COMPUTATION OF FISCAL YEAR 1989 TAX RATE July 1, 1988-June 30, 1989

#### Local Expenditures:

Total Appropriations	9,612,828.11
Offsets from Cherry Sheet	22,657.00
State/County Assessments	15,723.00
Revenue Deficits	
Overlay	250,214.35
Other	50,550.00

Gross Amount to be Raised 9,951,972.46

#### Estimated Receipts and Available Funds:

Total Estimated Receipts From State	1,037,311.00
Local Estimated Receipts	1,487,013.23
Other Available Funds	129,050.20
To Reduce Tax Rate	511,594.00

Total Receipts and Available Funds 3,164,968.43

#### Tax Rate Summary:

Gross Amount to be Raised	9,951,972.46
Estimated Receipts and Available Funds	3,164,968.43
Net Amount to be Raised by Taxation	6,787,004.03

Real Property Valuation	741,480,944.00
Personal Property Valuation	12,630,615.00
Total Property Valuation	754,111,559.00

Board of Assessors (cont.)

Tax Rate: \$9.00 per Thousand (School Rate: \$5.31, General Rate: \$3.69)

Real Property Tax	6,673,328.50
Personal Property Tax	<u>113,675.53</u>
Total Taxes Levied on Property	6,787,004.03

Water Liens Added to Taxes	28,335.31
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EXEMPTIONS AND ABATEMENTS FISCAL YEAR 1989

Real Estate:

1988 Levy	2,668.32
1989 Levy	151,422.65

EXCISE TAX FISCAL YEAR 1989

1987 Levy Committed (0)		1987 Levy Abated (1)	5.00
1988 Levy Committed (481)	31,115.09	1988 Levy Abated (46)	2,954.91
1989 Levy Committed (7752)	594,611.74	1989 Levy Abated (442)	34,757.60

FISCAL YEAR 1990 TAX RATE \$9.80

C I V I L   D E F E N S E

This is the annual report of the Civil Defense Director for the year 1989.

Fortunately, the Town did not experience any situations in 1989 that required the activation of the Civil Defense.

The Town's Civil Defense took part in six checkerboard tests and one state-wide radio test.

The Director did attend seminars pertaining to the handling of used motor oil and one on solid waste disposal.

The "Comprehensive Emergency Management Plan" was given its yearly update.

The Town's Civil Defense is in need of volunteers to serve in different areas of expertise. If anyone is interested, please contact the Director at 485-3887.

I would like to thank all the Town Officials and Department Heads for their cooperation and assistance during the year.

# BUILDING DEPARTMENT

Building Permits Issued	230	Plumbing Permits Issued	82
Wiring Permits Issued	178	Gas Permits Issued	94
35	Single Family Residences		\$ 5,409,956
82	Residential Additions/Alterations/Repairs		1,450,317
19	Residential Accessory Buildings/Alterations/Repairs		220,072
3	Commercial Buildings		5,501,242
21	Commercial/Additions/Alterations/Repairs		1,775,827
2	Institutional Buildings		3,745,556
6	Institutional Additions/Alterations/Repairs		1,290,400
Miscellaneous			
19	Swimming Pools		206,099
13	Solid Fuel Burning Appliances/Chimney		16,200
14	Re-Siding		118,690
13	Signs		-7,500
3	Structures Moved/Demolished		25,000
TOTAL			\$19,766,859
Permit fees collected for calendar year 1989			\$ 154,417

## SEALER OF WEIGHTS & MEASURES

### INVENTORY OF STATE STANDARDS

One Office Balance  
 One Brass Yard Measure  
 One Set of Standard Weights  
 One Set of Dry Measures  
 One Set of Liquid Measures

### INVENTORY OF WORKING EQUIPMENT

Two Seraphin Test Measures	Test Hand Seal Presses
One Set of Sealer's Portable Weights	One Glass Graduate
Twelve Fifty Pound Weights	20 Metallic Seals
One Hand Drill	250 Lead & Wire Seals
50 Standard Paper Seals	

### WORK COMPLETED IN 1989

#### SEALED:

Scales	1
Gasoline Pumps	50
Vehicle Tank	0

Sealing Fees Collected \$310

# S O U T H B O R O U G H   L I B R A R Y

The Board of Trustees of the Southborough Library submits the following report for the year 1989:

Volumes in adult library	29,620	Materials circulated	
Volumes in children's library	17,063	Adult	25,179
Total volumes	46,683	Children	14,461
		Total	39,640
Volumes purchased		Video cassettes circulated	5,762
Adult	650	Worcester Film Library	
Children	962	Films used and circulated	120
Total	1,612	Interlibrary loans	200
Volumes received as gifts		Books and materials on loan	
and added to collection		from Regional Library	1,575
Adult	350		
Children	579		
Total	929		
Fines collected and turned			
in to Town	\$ 213		

In January the vacancy left by the resignation of Barbara Clark was filled by the appointment of Helen Uhlman.

Fred Williams and Helen Uhlman were re-elected to the Board at the Annual Town Election.

The year 1989 was a most auspicious year for the Southborough Library. It marked the completion of the new addition including a much expanded children's room on the lower level and handicapped access to all parts of the library with ramps and an elevator. Extensive renovations were also completed on the original building.

Our thanks to the Boy Scouts and the many townspeople who formed the "human chain" that moved thousands of volumes from the main room prior to renovations.

The year's activities culminated in the well-attended Open House Dedication held on Sunday, November 5. Benjamin Franklin, as portrayed by Bill Meikle, was a big hit as guest speaker. The Trustees thank Library Director Judith Williams, her staff and those patrons who worked very hard to make the Open House such a successful event.

We are indeed grateful to the Friends of the Library for their continued financial aid and support in this time of fiscal austerity. It was the Friends who funded the Open House Celebration.

The Trustees are very proud of our beautiful new library. We hope more and more patrons will come to use and enjoy its many services.



## METROWEST GROWTH MANAGEMENT COMMITTEE

MetroWest Growth Management Committee's primary function is to promote recognition and resolution of intercommunity opportunities and conflicts. Enhanced communication has led to a Committee policy to promote better planning in the region and well informed decision making at the local level, incorporating requirements for the mitigation of negative regional impacts of development. The Committee is viewed as a neutral forum for information sharing and problem solving where discussion of timely issues can lead to consensus to form the basis for regional decision making.

Southborough is an active participant in the MetroWest Growth Management Committee, an alliance of the municipalities of Ashland, Framingham, Marlborough, Natick, Southborough, Sudbury, Wayland, Wellesley, Weston and the Metropolitan Area Planning Council, formed in 1985. With the assistance of a \$2,500 contribution from Southborough, contributions from other member towns and in kind services offered by the Metropolitan Area Planning Council, the MetroWest Growth Management Committee employs part time, a director, planner and administrative assistant.

The MetroWest Groundwater Protection Study, overseen by a committee made up of MetroWest community representatives, financed with Federal funds from the Environmental Protection Agency and directed by Metropolitan Area Planning Council staff was completed. Reports were distributed to boards in all MetroWest municipalities. The Water Protection Committee has been established as a permanent standing subcommittee of MetroWest.

Southborough endorsed MetroWest's Transportation Policies, developed by the MetroWest Transportation Task Force to facilitate transportation throughout the region and provide a means to enhance transportation policy consistency among towns. The Task Force has continued to provide input to and review of the Route 20 Corridor Studies, Route 9 Corridor Study, commuter rail extension, fringe parking proposals and local bus service. The Task Force worked closely with the Massachusetts DPW to implement an improved State curb cut policy which can trigger further Massachusetts Environmental Policy Act (MEPA) review of development proposals.

MetroWest has hosted public meetings with State officials to discuss State policy on local and regional issues: Special Commission on Growth and Change - Senator Carol Amick, Representative Carmen Buell, Representative Barbara Gardner, Representative Barbara Gray, Representative Lucille Hicks, Senator Michael Barrett; MetroWest Legislative Forum - Representative Joseph Connolly, Representative David Magnani, Representative Barbara Gardner, Chuck Kostro, Senator Paul Cellucci's office, Representative Robert Marsh, Senator Burke and Transportation Plan for the Golden Triangle - Transportation Secretary Frederick P. Salvucci and MA DPW Commissioner Jane Garvey.

MetroWest has sponsored: "Growing Smart", a slide show to engender thought-provoking discussion about how we can protect our legacy and our sense of place without sacrificing health, economic growth, or being unfair to landowners, developers, community or the land itself; a Department of Revenue Financial "Impacts of Growth" seminar; and Randall Arendt's presentation, "Conserving Our Town Character Through Creative Growth".

MetroWest provided timely comments on the mitigation of regional impacts caused by projects in neighboring communities to the Executive Office of Environmental Affairs through the MEPA process. These included: Riverpath in Framingham; Indian Hill Park, Metropolitan Corporate Center, Marlborough West Area Plan, Route 495 Technology Center, McDonald's Restaurant and Sheraton Suites in Marlborough; and the Metropolitan Corporate Center, Marlborough West Area Plan, Route 495 Technology Center, Brentwood Condominiums and Framingham Savings Bank in Southborough.

## METROWEST GROWTH MANAGEMENT COMMITTEE (cont.)

MetroWest's input into and presence at weekly and monthly Metropolitan Area West Master Plan's Citizen's Advisory Committee has provided a strong advocacy for the interests of the Town of Southborough. Its continued involvement with State transportation officials with regard to transportation planning for the Route 9, Route 30 and Route 85 corridors has been an important benefit to the Town of Southborough.

Southborough enjoys strength in numbers and economies of scale through its affiliation with the other members of the MetroWest Growth Management Committee and avails itself of technical assistance used by all of the MetroWest member communities, public, press and private sector. Not only does MetroWest serve as a valuable resource on all phases of growth and planning issues, but it provides a liaison to officials at the State House and officials in various state agencies.

## BOARD OF HEALTH

The Board meets on the second and fourth Tuesday of every month. In 1989, approximately eighty-five residential septic system design plans were approved. The Brentwood proposal for a private small waste water treatment plant has received approval from the State and is expected to be approved by the Board in 1990.

The Town's VNA healthcare has been provided by the Assabet Valley Home Healthcare since July 1, 1989. A Blood Pressure Screening Clinic is held on the first Thursday of each month at Colonial Gardens from 9:00 - 10:30. All residents are welcome at this screening. One hundred and four residents were inoculated against influenza at the annual Flu Clinic held in October. The Board is pleased with the quality of service provided by the nursing staff at Assabet Valley Home Healthcare.

Thirty-nine dogs were vaccinated against Rabies at the annual Rabies Clinic held in April. This Clinic is administered by Dr. Ovid Fraser and is held at the Highway Garage.

This is the first year that the Town is without the services of a garbage collector. Paul Starrett provided this service to the Town for twenty-nine years. In a measure to lower the budget, the Town did not renew Mr. Starrett's contract. Surprisingly, few complaints were received after July 1, when residents had to begin mixing trash and garbage together for disposal at the Transfer Station. The members of the Board and Town House Personnel wished Mr. Starrett well at a coffee hour held in his honor.

Nancy Rogers - Health Agent, said good-bye to Southborough in December. Ms. Rogers will be missed; good luck Nancy in your new position! The Board held interviews for the new Health Agent in December and expect to have a new Agent early in the new year.

The Board reminds all residents that good maintenance adds years to the life of septic systems. Septic tanks should be pumped once every two years. No chemical treatment can be substituted for pumping your system. A list of licensed pumpers is available in the Board of Health office.

Members of the Board include Philip Mauch as Chairman, Dr. Timothy Stone and Robert Juliano.

## C O U N C I L   O N   A G I N G

The Southborough Council on Aging meets the third Thursday of every month at 7:30 P.M. at the Southborough Fire Station, Main Street, Southborough.

Members of the Council are:

Ellen Boland, Acting Chairperson  
Eleanora Burke  
Mary Anne Cole  
Myrtle "Betty" Lange  
Frank Landry  
Barbara Murphy

The above members can be contacted if you know of anyone in your neighborhood that needs attention. All our services are still in effect.

A shopping bus goes every Wednesday for food shopping and once a month for domestic supplies at the mall of the people's choice.

The Nutrition Site at the Village Hall is open daily and lunch is served at 11:30 A.M. with a reservation made by phoning 485-5969.

Our sincere thanks goes out to all the organizations in town for their support and recognition of all the elderly by entertaining them at holiday time.

The U.S. Department of Agriculture distribution of surplus dairy products sponsored by the Rotary Club is still operating. Watch for announcements in the papers for days it is to be distributed at the Mary Finn School. You must have your Social Security number.

We had our first Assistance Day in December and we were extremely pleased with the turn out. We heard about some of the needs of the elderly. We hope to have these periodically. Watch for details.

We still need volunteers to deliver hot lunches and drivers for medical trips.

Thank you for your help.

## C E M E T E R Y   D E P A R T M E N T

The Cemetery Commissioners continue to work on procuring more land for future cemetery use. The search for a new site still continues to be focused on the town-owned land in the Neary School area. More test holes have been dug and are being monitored by the Board of Health Agent.

In the spring of 1989, the newly developed sections E, F, and G were opened for sale of graves and also trees and shrubs were planted.

The Commissioners would like to thank all the Town Departments for their help and cooperation throughout the year.

## CONSERVATION COMMISSION

The Southborough Conservation Commission is charged with the enforcement of General Laws, Chapter 131, Section 40, Wetlands Protection Act. The jurisdiction is limited to land or water areas bordering on or under water bodies and land subject to flooding. The Commission must consider if an activity affects any of these statutory interests: public water supply, ground water, flood control, storm damage prevention, prevention of water pollution, shellfish, fisheries (if applicable) and wildlife habitat. The Commission is required to hold a Public Hearing if the activity affects any of these statutory interests.

In 1989 the Commission held 14 Public Hearings:

01/17	Spaulding & Co. (For Framingham Savings Bank) (Firmin Ave)
02/07	John Ebbrecht, Jr. (Lot 4 Hidden Meadow Lane)
02/07	John Ebbrecht, Jr. (Lots 1 thru 5 Hidden Meadow Lane)
04/04	Wm. Hayward/Laurie Thibeault, Exec. (Hayward Estates, 41 Oak Hill Rd)
04/04	Gordon Hoffstein (Lot 4 Sears Rd)
04/25	100 Tech Realty Trust (Maggiore Property off Northborough Rd)
06/06	Charles Scott (Lot 3 Southville Rd)
06/06	Charles Scott (Lot 2 Southville Rd)
06/27	The Brendon Group (Liberty Estates, Lots 74,75 & Parcel A Southville Rd)
06/27	New England Power Co. (Bigelow Swamp, off Bigelow Rd)
07/25	Stephanie Schofield (Parkerville Rd)
08/16	Board of Water Commissioners (Southborough) (Boston Rd/Framingham Rd/Cherry St/Pleasant St/Oak Hill Rd)
09/26	Rebecca Moore (Southborough Kennels) (47 Oregon Rd)
11/28	Mass. Water Resources Authority (Sudbury Dam, Rt. 30)

The Conservation Commission budget for fiscal 1989-90 was \$9,870.00, offset by \$647.50 generated by filings and various Commission programs. Back unpaid rent is \$2,752.00.

The Community Gardens continued its 13th year at the Neary School under the leadership of Kay Alsterlund. There were ten lots being used, leaving several spaces for a greater number of would-be farmers. A portion of the gardens has been moved to a much more productive location. We encourage increased usage of this facility.

The Commission is an active participant with the Open Space Regional Task Force, the Metropolitan Area Planning Council and the MetroWest Water Protection Committee to discuss joint concerns.

The Commission thanks all Town officials, employees, and townspeople who have been of assistance to us this past year and invites the participation of all residents in our future work.

## FIRE DEPARTMENT

This is the annual report of the Fire Chief and Forest Warden for the year 1989.

The department held twenty-two drills through the course of 1989 with the emphasis being placed on hazardous material training in preparation of meeting the mandate of the Environmental Protection Agency, SARA Title III requirements which states that every firefighter complete twenty-four hours of hazardous material training by March 6, 1990.

Unfortunately the diesel engine in the 1983 G.M.C. truck went bad in July and had to be replaced. This engine replacement was done by the members of the department which was a considerable savings to the town.

All the rust in the backup ambulance was removed. The ambulance was then repainted and relettered. It should last the town several more years.

The ladder truck was tested in December and has to have some work done on it before it can be certified.

The rest of the equipment to the best of my knowledge is in good shape.

The Call Force is gradually dwindling and it is getting more difficult to find replacements. If anyone would like to join the Call Force, please contact the Chief.

The department completed the required number of school fire drills and inspections. All gasoline stations and restaurants were inspected in 1989.

The department also completed the following number of other inspections and permits:

Smoke Detectors	129	Propane Gas Storage	18
Oil Burner	69	Tank Removal	3
Blasting	16	Sprinklers	5
Chapter 21E	13		

The department issued 898 burning permits and 253 other permits for a total of 1,151 permits issued.

The department responded to the following fire and medical calls in 1989.

<u>Fire Calls (317)</u>			
Investigations	224	Assistance	17
Building	11	Chimney	7
Car	21	Brush	19
Miscellaneous	2	Mutual Aid	16
<u>Ambulance Calls (321)</u>			
Home	121	M.V.A.	100
Industrial	83	Mutual Aid	17

The ambulance transported 136 residents and 173 nonresidents.

I would like to thank all of the employees of the Fire Department, Town Officials and all other town departments for their cooperation and assistance during the past year.

# P O L I C E   D E P A R T M E N T

In January of 1989 Michael Harpster of Oregon Road was appointed to the position of full-time police officer. Michael is a local man with a strong background in police work. He earned a BS degree from Northeastern University and is a graduate of the Brookline Police Academy.

In-service training continues. Both full-time regular officers and reserve officers avail themselves of the training. We are fortunate in having personnel who are interested and enthusiastic and keep abreast of current laws.

We have had a busy year. Labor strikes and numerous construction sites required constant attention. Traffic control continues to be a high priority. We are pleased to say that major crime rates were down in 1989 due to selective enforcement and also due to the calls we have received from concerned townspeople. We appreciate the time taken by citizens to be the 'eyes and ears' of the Police Department in the neighborhoods. We cannot be everywhere at once and the attention paid by residents to any occurrences that appear suspicious are a great help to us. The cooperation and assistance of other town departments are also appreciated.

The demands for service that we receive increase constantly. We will continue to respond rapidly and efficiently. The men and women of your Police Department continue to have a high level of commitment to the town and its people.

## YEARLY INCIDENT REPORT COMPARISON

<u>NATURE OF INCIDENT</u>	<u>1989</u>	<u>1988</u>	<u>INCREASE</u>	<u>DECREASE</u>
RAPE	0	0	0	0
ROBBERY	7	2	5	
ASSAULTS	11	8	3	
BURGLARY	41	42		1
LARCENY	78	102		24
MOTOR VEHICLE THEFTS	13	21		8
VANDALISM	102	98	4	
BURGLAR ALARMS UNFOUNDED	704	717		13
DRUG LAW VIOLATIONS	5	4	1	
LIQUOR LAW VIOLATIONS	5	10		5
SUMMONS DELIVERIES	111	157		46
ARRESTS	102	116		14
CIVIL COMPLAINTS	33	59		26
MISSING PERSONS/JUV. RUNAWAYS	25	21	4	
DISTURBANCES	223	242		19
SUSPICIOUS ACTIVITY	1,023	1,143		120
GENERAL SERVICES	710	1,321		611
BUSINESS ESCORTS	167	129	38	
ASSIST CITIZEN	735	777		42
BUILDING CHECKS BY SECTORS	3,785	3,398	153	
ANIMAL COMPLAINTS	68	71		3
ASSIST OTHER AGENCIES	924	1,014		90
PROTECTIVE CUSTODY	36	33	3	
STOLEN M/V'S RECOVERED	12	23		11
M/V ACCIDENTS	441	407	34	
M/V VIOLATIONS	2,541	2,949		408

## HIGHWAY DEPARTMENT

The most significant series of events occurring in 1989 actually began in 1988. The pattern of light precipitation which began in December was to continue into the new year with no significant snowfalls and measurable snow occurring only once for the entire month. This record breaking trend was to continue through the balance of the season. February and March, while not totally devoid of snow, resulted in measurable snow occurring only three times in each month. Snow removal operations were required only twice throughout the entire season and even those incidences were not major storms. The last snowfall of the season was to occur on March 24th and found this department still waiting for the first significant storm.

For many years we have statistically reported winter activities and have almost always found that in spite of short term trends and unusual highs and lows at the end of the year, the results tend to level off and return surprisingly close to average. This year's winter season is the one exception and the statistics speak for themselves.

	<u>Average</u>	<u>1989</u>
Snow Accumulation (inches)	50	20
Number of Storms	15	7
Storms requiring snow removal	6	2
Off hour call outs	46	24
Sand (tons)	2220	1626
Salt (tons)	750	547
Hours, hired equipment	100	24

While the circumstances of 1989 and the above statistics may be favorable from the standpoint of the operation of this department, they should not be viewed enthusiastically from an environmental standpoint. The result of no winter snow cover was a serious drought situation which was to occur for the balance of the year with reservoirs and ground water aquifers recovering only late in the year, if then.

The circumstances of 1989 also give further credence to the theories of global warming and the greenhouse effect, issues with which we must all be concerned.

On the other hand, the close of the year finds us returning to the statistical average with more snow, more call outs, and more snow removal operations occurring in the month of December alone, than occurred in the entire 1988-1989 winter season.

As everyone is well aware, the year found the Commonwealth in a financial crisis with revenues falling far short of what was anticipated and state government scrambling in an attempt to deal with the problem.

The end result of this situation at the end of the year is continued uncertainty. State Aid was severely curtailed in several areas leaving cities and towns to deal with the situation as best they can. The State Aid Chapter 90 highway program was a prime area for the budget axe, bringing to reality the fear that we reported last year. Funding for this critical program, while not eliminated, was put on "hold" leaving us in limbo as to its future. It is critical to communities such as ours who suffer the burden of increased traffic caused by our neighbors industrial/commercial growth and none of the benefits, to have this program funded on an annual basis and at a realistic level in order for us to begin to deal with these issues. The state must pass a realistic gas tax dedicated to highways and not siphoned off to other various

## HIGHWAY DEPARTMENT (cont.)

activities. The distribution formula must also be such that communities outside of Route 128 receive their fair share.

In spite of this financial crisis, prior commitments from the state allowed Chapter 90 work to continue temporarily. As part of this program the rehabilitation of Woodland Road from Cordaville Road to the Mass. Pike and the causeway section of Cordaville Road took place. Under contracts with Woodland Construction Co., the existing surface of these streets were scarified, pulverized with a hammermill process, mixed with the existing gravel foundation and regraded and rolled. Resurfacing with three inches of Type I bituminous concrete followed. All shoulders, drainage structures, lawns and driveways were restored as required. As part of the Chapter 90 program, the section of Southville Road from the Westborough town line to River Street was resurfaced with a Type I bituminous concrete overlay of approximately two inches.

Reduced State Aid to the town as a whole, left many locally funded programs in jeopardy as well, leaving the town to fund the activities from its tax base. The town responded appropriately by funding these programs at the September special override election. Because of the timing of this process, valuable summer construction months were lost and some street maintenance activities had to be temporarily delayed until spring. Several very important maintenance activities did, however, continue throughout the year. Stone chip seals were applied to Highland Street, Pearl Street, Parkerville Road, Flagg Road, Middle Road, Winchester Street, Walker Street, Upland Road, John Street, Mitchell Street and portions of Deerfoot Road.

While drainage issues continue to plague certain areas of the community, the resolution of these problems continues to be unfunded and will, under the current circumstances, continue unfunded for the foreseeable future. If we are to adequately maintain our infrastructure, this is a trend which should be reversed. Through the cooperation of some residents, minor drainage installations were accomplished on Middle Road and Pine Hill Road. While the installations may have been minor, their contribution toward alleviating problems was significant.

The department's annual sidewalk maintenance activity continued this year with the resurfacing of the sidewalk on Central Street from Route 9 to the Conrail Railroad crossing. The existing sidewalk, being basically intact, was cut back to a consistent width of five feet, curbs were repaired and/or replaced as required, a leveling course of bituminous concrete was applied as required to establish an appropriate profile, and the entire distance of 1200 linear feet was resurfaced.

The department continues to endeavor to maintain its equipment in optimum condition. Budget constraints and funding cutbacks always severely and adversely affect the timely replacement of equipment that is critical to the operation of this department and our delivery of services. In an effort to achieve maximum life expectancy, the department performed an in-house rehabilitation of the town's oldest sander in 1989. While dealing primarily with the structural components, this process did not include engine, transmission, or drive train but did produce a vehicle in excellent condition considering its age.

The department continued its long standing commitment to assist other agencies whenever possible. Most significant among these activities was the rehabilitation of the skating rink at the Margaret A. Neary School. With funds made available by the Recreation Commission, approximately one foot of silt which had accumulated on the bottom of the rink was removed returning the almost one acre rink to its original state. In order to avoid this situation in the future, the rink must be maintained annually and must be the specific responsibility of one agency.



## HIGHWAY DEPARTMENT (cont.)

Our Transfer Station continues to function as the state-of-the-art solid waste handling facility. While we continue to experience economically favorable waste disposal at the Wheelabrator-Millbury Waste to Energy Plant, we also continue to explore our waste disposal options and fully expect some variations in our operation in the area of materials recovery will take place in the months and years to come.

Routine, but critically important department functions were carried out throughout the year. The demand for street sweeping, roadside mowing, litter control, catch basin cleaning, signs, traffic markings, etc. continues to grow annually.

All of the foregoing should serve as evidence of the ability, dedication and professionalism of the employees of this department. I wish to thank them and the various other town boards, departments and employees for their continued cooperation and support throughout the year.

## SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE

Funds on hand as of 7/1/88.....	\$2,383.93
Cash receipts July 1, 1988 - June 30, 1989.....	1,406.70
Interest Income.....	317.90
 Total Income.....	 4,108.53
 Scholarship awards.....	 \$2,500.00
Administrative Expense.....	44.00
Recertification Fees.....	25.00
 Total Expenditures.....	 \$2,569.00
 Balance on Hand.....	 \$1,539.53

The Southborough Scholarship Advisory Committee has been in existence for two years. This year \$500 scholarships were awarded to:

John Lally  
Elizabeth Badavas  
Debra Silver  
Diane Tapper  
Kerry Rouhan

The first annual meeting was held on June 12, 1989 with the five recipients present. All contributors to the scholarship fund were invited guests. The committee would like to express its appreciation for the donations contributed by residents and businesses and urge your continued support to this worthy endeavor.

## WATER DEPARTMENT

Herewith is submitted our fifty-ninth annual report for the year ending December 31, 1989.

At the Annual Town Election held on May 8, 1989, Mr. Michael J. Shimkus was re-elected to the Board of Water Commissioners for a term of three years.

At the meeting of the Board of Water Commissioners held on May 30, 1989 with all members present, it was voted to appoint John P. Manning as Chairman for the ensuing year.

At the Annual Town Meeting held on April 10, 1989 the following Water Department Articles were voted and approved.

Article 34: It was voted to borrow and appropriate the sum of \$470,600.00 for the purpose of installing about 2,050 lineal feet of new water main (1) in Cherry Street, Pleasant Street and Oak Hill Road and about 2,900 lineal feet of new water main in (2) Boston Road from Central Street to White Bagley Road and Framingham Road from Boston Road to East Main Street, and the yearly debt retirement and interest on debt for borrowing be offset by water receipts.

This project was designed and engineered by Whitman & Howard, Inc. On August 31, 1989 bids were received, publicly opened and read. On September 6, 1989 the low bid was accepted and awarded to the Middlesex Corporation, 17 Progress Avenue, Chelmsford, Massachusetts and on October 3, 1989 the contract was signed. New water mains on Cherry Street, Pleasant Street and Oak Hill Road have been installed and are now in service. Cleanup work on these streets and the installation of the new mains on Boston Road and Framingham Road will commence in the spring.

Article 35: It was voted to transfer from Water Department Surplus and appropriate, the sum of \$25,600.00 for the purpose of installing a new water main on Winter Street for a distance of 640 feet, and Hilltop Drive for a distance of 345 feet. This project was done entirely in-house by the Water Department personnel and is now in service.

Article 37: It was voted to transfer from Water Department Surplus and appropriate, the sum of \$14,000.00 to be used to conduct a Corrosion Control Study by the Board of Water Commissioners of the distribution system and that the Board of Water Commissioners be authorized to enter into contract for the expenditure thereof.

This study is now being conducted by Whitman & Howard, Inc. Results of the study should be completed by late spring.

On February 16, 1989 the Department of Environmental Quality Engineering (DEQE) now known as the Department of Environmental Protection (DEP) issued a declaration of public water supply emergency and order to the Town of Southborough. As a result, the Water Department was required to submit a draft Drought Response Plan to DEP and the Massachusetts Water Resources Authority (MWRA). On May 8, 1989 the DEP issued its determinations on the water emergency, which included the outside water ban. As a result of a good response from MWRA users and a healthy rainfall, the outside water ban was lifted on August 17, 1989. However, we continue to encourage water conservation and we are continuing our efforts to maintain a tight water system. We would like to especially thank our water customers for their cooperation and

## WATER DEPARTMENT (cont.)

efforts during the water ban. Southborough water consumption during the ban was down approximately 14%.

In April, Water Department personnel Bob Desimone and Norman Buzzell took the Massachusetts Operators Certification Examination for Drinking Water Supply. Both Mr. Desimone and Mr. Buzzell passed the examination and have received their certifications and licenses.

The Department sent Mike Nelson and Don Banks to a Leak Detection Workshop, which included three days of classroom instruction and three days of hands on field training. This workshop was produced and administered by Petometer Associates of New Jersey and sponsored by the Massachusetts Water Resources Authority.

Maintenance programs of the Department, such as meter replacement, cross connection, hydrant maintenance, valve exercising, leak detection, and flushing along with the general maintenance and repair of the water distribution system and pumping stations continued as time allowed.

The Board of Water Commissioners would like to thank the other Boards, Departments and their employees for their continued support and cooperation. We would especially like to thank our own employees for their continued excellence, dedication and positive attitude throughout the year.

### Consumption of Water

January	14,360,000 gallons
February	12,824,200 gallons
March	13,560,500 gallons
April	15,058,900 gallons
May	16,459,500 gallons
June	17,310,000 gallons
July	19,410,900 gallons
August	17,909,000 gallons
September	17,335,300 gallons
October	16,554,700 gallons
November	20,546,000 gallons
December	18,426,000 gallons
Total	199,755,000 gallons
Highest Day: 7/18/89	1,023,000 gallons
Highest Week: 9/8 thru 9/14/89	4,824,800 gallons

### Distribution System

Main Pipe added:	6" - 350 feet
	8" - 3,500 feet
	12" - 0 feet
Total Main Pipe Added	3,850 feet
Total Main Now In Use	64 Miles, 3,853 feet
Services Added	41
Total Services In Use	1,980
Hydrants Added	12
Hydrants In Use	567
Gate Valves Added	28
Total Valves In Use	1,472
Breaks in Mains	5
Breaks in Services	3
Broken Hydrants	9

## VETERANS' SERVICES

Herewith is submitted my Annual Report for the year ending December 31, 1989. Monies spent under 115 were \$8,444.00 and of this amount, seventy-five percent will be reimbursed by the State.

I would like to extend my appreciation to the members of the Board of Selectmen, and the other departments for their assistance to me during the past year.

## CULTURAL ARTS COUNCIL

The Southborough Cultural Arts Council has had a number of changes in its membership during 1989. Several veteran members retired, and our chairman Jill Selden Riggles moved away from Southborough with her husband Elven who had also served on SCAC. We appreciate their contributions, and the contributions of all the retiring members. The Council has been enriched with new appointees, and now is comprised of thirteen active and talented members, who are carrying on the work of administering operation of the Arts Center, acting as the local arm of the Massachusetts Arts Lottery Council, and of enhancing the cultural and artistic life of the community in many other ways. SCAC meets the second Monday of each month, except July, at 8 p.m. at the Arts Center on Highland Street. Meetings are open to the public. Persons who might be interested in serving on SCAC are especially invited to attend a meeting.

The Arts Center at Southborough, under its dynamic director Marty Henderson, presented a varied and exciting program in 1989. Classes offered to adults included life drawing, pottery, memoir writing and quilting. For children, the Center offered six sessions of Art Smart with a different project at each, classes in working with clay, and classes in pre-school art. A three-Saturday winter program featured a puppeteer, a story teller and a clownmime.

There were five special exhibits at the Arts Center in 1989. In January the Center showcased the work of three artists who had been judges for the fall juried art show. In March there was an exhibit of works by the winners of the fall juried art show. In April the members of the Arts Center had their chance to display their talents. In October a Regional Juried Art Show brought in fine entries from an ever expanding number of artists, showing that the Arts Center has established a solid reputation for professionalism among artists and viewers. In November the year of exhibits was capped with a show of the photography of three area artists. For all these exhibits we owe a special thank you to Marty Henderson, Director, and to her exhibit committees made up of SCAC members and of other dedicated members of the Arts Center. Phyllis Bezanson, Cheryl Griffith and Ruth Kennedy deserve special mention.

The Arts Center houses studios which are rented to artists at reasonable rates. These rents along with dues paid by individual and business members of the Arts Center, commissions on works of art sold at the Center, contributions, fundraisers such as the town telephone directory, and grants from the Massachusetts Arts Lottery Council provide the funds for the maintenance and operation of the Arts Center and for the director's salary. No funds come from taxes.

SCAC participated in Heritage Day by sponsoring a puppet show for children on Sunday afternoon. Other programs offered by the Arts Center for adults were a talk and slide show by naturalist photographer B. A. King, and a Mystery Dinner and Dance.

Improvements at the Arts Center in 1989 include the beautiful landscaping project at the entry. This was designed and executed by member Bill Abatsis as his gift to the Center. The rhododendrons in the design were donated by the Southborough Gardeners. Members of SCAC helped Bill clear the site for the improvement. Peter Wise continued the help he has been giving to the Center by stripping and refinishing the green piano in the exhibit space. He also volunteered to put up wallboard and convert a bathroom into a much needed storage space. Evan Hillman was hired to vent the kiln in the pottery lab, and took on numerous other improvements such as fixing dripping faucets, broken cabinet doors and loose linoleum. Evan also produced new signs for the Center. Window quilts, paid for by an Arts Lottery grant, add greatly to the warmth and appearance of the exhibit area. And last, but not least, thank you to Jim Denman for his work up on the roof, along with Marty Henderson, applying first aid to stem the leaks. A roof replacement project is planned for 1990.

## **/ CULTURAL ARTS COUNCIL (cont.)**

Special thanks also to Anne Freeman for her many hours of volunteer help with bookkeeping, and to Ruth Kennedy for once again chairing the sales of members' works.

Arts Lottery Grants were awarded only once in 1989, in the spring. Recipients were the Southborough Players (\$234), Thomas M. Conlin, portrait photographer (\$100), and the Arts Center for the room darkening window quilts (\$750). PASS (Performing Arts Student Series) grants went to Woodward School to attend "A Chorus Line", and to Algonquin Regional High to attend a Boston Symphony Youth Concert and an Assabet Valley Mastersingers concert. (\$208 to Woodward, \$176 to Algonquin.)

The members of SCAC thank all who contributed to and participated in the programs SCAC sponsors. There are many opportunities for involvement and volunteer service available at the Arts Center. SCAC encourages any interested persons to call Marty Henderson at the Arts Center, or to approach any SCAC member.

## **H I S T O R I C A L     C O M M I S S I O N**

To borrow an expression from sports, 1989 was a rebuilding year for the Commission. Brent Trottier resigned from the Commission early in the year and longtime member Earle Watkins was elected Chairman in his stead. Eleanor Hamel and Jannette Soucy were both appointed to the Commission with Mrs. Hamel taking over the formal secretarial chores.

More important for the town, we saw real progress towards our goal of publishing a history of the town. That progress is due to the efforts and interest of Nick Noble who offered to research and write the book "because this is a good town and its history should be recorded." He met each of his deadlines as the year progressed, producing a solid, readable manuscript which has already been through an impressive editing process.

That attitude was infectious. As the makeup of our group changed, we continued to meet monthly and began to explore how we should meet our responsibilities. We met with Town Counsel Frederick Busconi to work out a contract with Nick. We also met with Administrative Assistant Janice Conlin, purchasing agent Maureen Colleary and other Town House people to learn how to function within the town's rules and procedures. (Much thanks to that Town House crew; they are great!)

We contacted the Massachusetts Historical Commission which helped us know what we can and cannot, should and should not do. We also began contacting other local Historical Commissions to see what they are doing. The chair of the Hopkinton Commission kindly gave us a copy of the grant application under which his group received matching funds for a historical survey of their town.

We started taking part in the world around us. We responded when the MWRA asked if its plans to rework the aqueduct system threatened any historical or archeological resources here in town. We wrote the town's representatives supporting George Hubley's suggestion that the new Rte. 85 bridge over Rte. 9 be named for the soldier who moved to Southborough after winning the Congressional Medal of Honor in the Civil War.

The fate of local historical sites - the dilapidated Hong Chow Restaurant which once was a stagecoach stop, for example, or the little stone building on Deerfoot Road just off Main Street which was the first Episcopal church in town - weighs on our minds. But the financial condition of both town and state probably means that we can act on such sites only if we get private funding, which we have been told is permitted under our enabling legislation.

# PLANNING BOARD

The Planning Board experienced a new level of activity during the 1989 calendar year. Because the Board had the assistance of its new full time professional planner, Mr. Wayne Thies, it now has the ability to participate in a number of subregional, regional and statewide forums which have never been possible before. Mr. Thies spent many hours in regional coordination with the MetroWest Growth Management Committee, the Marlborough West Area Master Plan, Worcester County Planners, MetroWest Planners, and Metropolitan Area Planning Council which has resulted in Southborough's interests being stated and emphasized. The Planning Department had considerable involvement in the creation and public communication of the proposed SHOPC zoning articles, the Open Space Preservation Commission Policy, and needs assessment for a municipal service center and possible school expansions.

The Board reviewed and endorsed 24 "Approval Not Required" plans which altered or created new building lots in town. Ten of the plans affected the reconfiguration of 25 existing lots; 14 of the plans involved the creation of new lots.

The Planning Board approved the following subdivisions during the past year:

<u>Subdivision</u>	<u>Location</u>	<u>No. of Lots</u>
Alexandra Hill	Parkerville Road	6
Fitzgerald Estates (preliminary)	Route 85	10
Hayward Estates (preliminary)	Oak Hill Road	11
Hidden Meadows	Middle Road	5
Millhunt Estates (preliminary)	Edgewood Road	45
Southland Acres (preliminary)	Oak Hill Road	4

The Board also dealt with various planning issues for the following subdivisions previously approved: Oak Hill Estates, Graystone Way, Stub Toe Extension, Route 495 Tech Center, Southborough Estates, Liberty Estates, Brentwood, Wolfpen Estates, Fisher Road, Sears Estates, Stonehenge II, Rolling Acres, Country Hills Estates, Sears Estates, Blendon Woods, and Vale Terrace.

Site Plans were reviewed for the following:

Gulbankian	Route 85
Framingham Savings Bank	Firmin Avenue
Mark's Moving & Storage	Boston Road
Farrell Volvo (changes)	Route 9
Maggiore	Northborough Road
Brickyard Square (changes)	Route 9
Wellesley Crane	Boston Road
Picardi	Route 9

Accessory Apartment applications were reviewed and approved for the following:

Anderson	Garrison Lane
Pietro (old approval)	Fisher Road
Strom	High Ridge Road
Foley	Woodland Road
Parry	Main Street

Proposals for special permits or variances before the ZBA were reviewed as follows:

## Planning Board (cont.)

Brickyard Square  
Dougherty Tool  
Maggiore

Route 9  
Framingham Road  
Northborough Road

Tree hearings were held jointly with the Town's Tree Warden, and resulted in approval for trees to be removed on the following streets: Sears Road, High Street, Oak Hill Road, School Street, Central Street, Parkerville Road, and Framingham Road.

Environmental Impact Reports were reviewed for the following:

9/90 Project  
Idlewilde Farms  
Brentwood  
Route 495 Tech Center

Route 9, Framingham  
Newton Street  
Parkerville Road  
Northborough Road

The Board discussed and held hearings for warrant articles for the 1989 Annual Town Meeting for the SHOPC committee, Mr. Kwan's housing article, and the Open Space Preservation Commission. Proposals for the 1990 Town Meeting include Site Plan Procedures (including changing parking and landscaping requirements), SHOPC Warrant Articles and Open Space. Preliminary work was done on some minor changes to the Subdivision Rules and Regulations.

The Board feels it is important to communicate to the Town the importance of using this next year when fewer developments are being submitted to focus its efforts on planning issues which cannot possibly be addressed when it is being inundated by new housing and commercial developments. Now is the time to start fixing the leaking roof - not when it is raining.

## OPEN SPACE PRESERVATION COMMISSION

The Open Space Preservation Commission held monthly meetings, attended numerous meetings and hearings of the Planning Board and was represented at most In-House meetings. Charter Commission member Jim Stoddard completed his term of devoted commitments. Lisa Hellawell Fargo was appointed by the Selectmen. After much time and effort, it was disappointing to lose at the ballot box, following Town Meeting approval, our bid for \$50,000 to be appropriated for open space needs. We continued to work with the regional Greenways Committee and actively participated in the successful Sudbury River cleanup day in September. This was followed by a well-attended open meeting where the Commission members presented various alternatives available to property owners and the Town for preserving the rural character of the Town as it grows without unduly burdening the home owner. We continued to work with the Sudbury Valley Trustees and welcomed the establishment of the Southborough Open Land Foundation.

We worked with the Planning Board to try to help developers plan more creative use of open space requirements and felt we were somewhat successful.

At year's end we continued to devote time to develop an Open Space Policy to be presented in a warrant article at the Annual Town Meeting.

We want to thank Wayne Thies, Town Planner, for his invaluable help to the committee. The town is fortunate to have his professional expertise representing Southborough as we increasingly are being pressured by neighboring communities.

# ZONING BOARD OF APPEALS HEARINGS

- 01/04 Capasso Farms, Inc., 118 Framingham Road (75-34,38,46,47,48) - Variance from Article III, Section 174-8, Paragraph B,(2),(f), Schedule of Use Regulations - Construct a new farm stand to the west of the existing building. DENIED
- 01/11 Mark's Moving Service, Inc., 175 Boston Road (47-10,11,13B) - Special Permit from Article V, Section 174-19, Extensions or alterations - Alter a pre-existing nonconforming use in a Highway Business District. GRANTED
- 03/01 Thomas M. & Candace M. Murphy, 61 Central Street (38-34) - Variance from Article IV, Section 174-14, Paragraph A, Dimensional Regulations - Lack of required rear yard for an existing structure. GRANTED
- 04/26 Dougherty Tool Company, 148 Marlboro Road (83-1A) - Special Permit from Article V, Section 174-19, Nonconforming Uses and Structures - Construct an addition onto a nonconforming building lacking the required side yard in an Industrial District. GRANTED
- 04/26 Bates Brook Realty Associates, 21-23 Turnpike Road (39-22) - Special Permit from Article III, Section 174-11, Paragraph D, Use Regulations - Additional square footage for signage in a Highway Business District. GRANTED
- 05/11 Carl S. Anderson, Jr., et al, property located at 59 Oak Hill Road (31-5) -- Appeal to Building Inspector's issuance of a Building Permit to Gail M. Tannenbaum & Sanford J. Burnstein, from Article III, Section 174-10, Paragraph A. GRANTED
- 05/11 Steven M. & Cathy G. Lee, 254 Parkerville Road (2-8) - Variance from Article III, Section 174-11, Paragraph C,(2) - Install a sign on the premises exceeding the size permitted for a customary home occupation in a Residential B District. GRANTED
- 05/24 Robert J. & Jeanette Gallivan, 75 Marlborough Road (75-7) - Extension of variance for frontage for six months from Article IV, Section 174-14, Paragraph A, Dimensional Regulations. GRANTED
- 05/24 John A. Bartolini, property located at 175 Boston Road (47-10,11,13B) - Appeal to Selectmen's issuance of a site plan approval to Mark's Moving Service, Inc. from Article III, Section 174-10, Paragraph G. DENIED
- 05/31 Paula Dolan, Trustee of 100 Tech Realty Trust, 151 Northborough Road (70-4,5) - Special Permit from Article III, Section 174-8, Use Regulations - Construct a multiple occupancy building in an Industrial Park District. DENIED
- 08/16 P & D Realty Trust, 251 Boston Road (48-21C) - Special Permit from Article III, Section 174-8, Paragraph B,(3),(d), and a variance from Article IV, Section 174-14, Paragraph A - Build an addition onto an existing nonconforming building which will not have the required side yard in an Industrial District. GRANTED
- 08/16 William Picardi, Trustee of Unicorn Realty Trust, 255 Turnpike Road (27-6) - Special Permit from Article V, Section 174-19, Extensions or alterations - Build an addition onto an existing nonconforming building in a Highway Business District. GRANTED



## ZONING BOARD OF APPEALS HEARINGS (cont.)

- 10/11 Kenneth Strom, 7 High Ridge Road (19-56) - Variance from Article III, Section 174-9, Paragraph B,(2) and a special permit from Article III, Section 174-9, Paragraph B - Add an accessory apartment onto existing dwelling. WITHDRAWN
- 10/11 Robert J. Vanni, 98 Middle Road (36-16) - Variance from Article III, Section 174-8, Paragraph B,(2),(c), Schedule of Use Regulations - Enlarge a private garage for the purpose of storing automobiles, the total number of vehicles to exceed three. GRANTED
- 11/15 Steven M. Wood & Gail M. Wood, 110 Pinehill Road (96-11) - Variance from Article IV, Section 174-15, Schedule of Dimensional Regulations - Existing deck does not meet the required side setback in a Residential A District. GRANTED
- 11/15 Alice M. Foley & James P. Foley, 150 Woodland Road (15-33) - Special Permit from Article III, Section 174-9, Paragraph B - Add an accessory apartment in his existing dwelling. GRANTED
- 12/06 William J. Landes, 28 Sadie Hutt Lane (74-38) - Variance from Article IV, Section 174-15, Schedule of Dimensional Regulations - Construct an addition onto his single family dwelling lacking the required side setback in a Residential A District. GRANTED

## S I T E P L A N H E A R I N G S

- 02/21/89 Mark's Moving Service, Inc., 175 Boston Road (47-10, 11, 13B) - change of use,  
03/14/89 additional parking, alteration of drainage system. APPROVED
- 02/21/89 Framingham Savings Bank, Firmin Avenue (48-27) - construction of 38,500 s. f. office building at Town line Framingham/Southborough. Approximately half of building (18,550 s.f.) and 81 parking spaces will be in Southborough. APPROVED---IF FRAMINGHAM APPROVES.
- 04/04/89 Farrell Volvo, 251 Turnpike Road (27-13, 14) - purpose: to construct two additions: one: 1,554 s.f.; two: 3,880 s.f. APPROVED
- 06/06/89 Courtney Williams dba Bates Brook Realty - location of a directory sign 93 s.f.(39-22). APPROVED
- 08/08/89 Michael Gulbankian, 40 Mt. Vickery Road (20-23) - construct 60' x 42' garage to repair and maintain bus fleet. APPROVED
- 10/03/89 P & D Realty Trust (Wellesley Crane) proposing to construct 7,200 s.f. addition to store equipment and cranes at 251 Boston Road (48-21C). APPROVED
- 10/17/89 William Picardi dba Picardi Home Design, 255 Turnpike Road (27-6) - second story addition and attached 4-bay garage. APPROVED

# MARLBOROUGH ALCOHOLISM REFERRAL CENTER

## PROGRAM DESCRIPTION

The program continues to provide a supportive network for those in recovery. This support is multi-faceted, offering individual and group counseling and also addresses the need for change in lifestyle and attitude to maintain sobriety. Operating as a "store front" drop in facility provides a comforting, nonthreatening, nonclinical atmosphere to the newcomer, introducing that individual to a sober environment where a common language of recovery is spoken.

The clientele served is extremely varied in age, background and service needs. The Center sponsors or provides meeting facilities for a wide range of groups, including meetings of Alcoholics Anonymous, Al-Anon and Alateen. Specific meetings are provided to deal with women's issues, and issues in those families affected by parental substance abuse.

## BOARD MEETINGS

The Board meets at ten regularly scheduled meetings during the year as well as at specially called meetings as the need arises. The Board consists of eleven members including a Chairperson/President, Vice President, Treasurer, and Secretary. All expenditures exceeding \$25 must be approved by the president and treasurer with a consensus of the Board. As in the past, individual Board members continue fund raising efforts in the community and local industry.

## SERVICES STATISTICS SUMMARY

1 9 8 8

Marlborough Residents	4,714
Hudson, Northboro, Southborough, Westborough and others	<u>2,485</u>

Total 1988: 7,199

1 9 8 9

January through October 15

Marlborough	4,732
Hudson	1,320
Northborough	402
Southborough	301
Westborough	105
Others	<u>215</u>

Total 1989: 7,075

## TREE WARDEN

During the past year, I have supervised Massachusetts Electric and New England Telephone tree crews on line clearing projects. These programs help maintain clearance of branches that come in contact with power and telephone lines.

The Tree Department has continued with its pruning program of town trees. We removed 122 dead or decayed trees and we have started to grind the stumps below ground level with a stump grinder. This year is the first time in about five years that we have chipped Christmas trees at the Transfer Station. We chipped about 600 trees. We planted over twenty trees this year. We had two storms which caused a substantial amount of damage to town and private trees. This year we held approximately six public hearings with the Planning Board.

At this time, I would like to thank the various town departments, boards and citizens of Southborough for their cooperation and assistance during this year.

## SOUTHBOROUGH YOUTH COMMISSION

The Southborough Youth Commission is a human services resource for the community, which focuses on the prevention and treatment of youth and family problems. We offer preventive programs, counseling, information and education.

Counseling: The counseling component of the Youth Commission is available to any children, adolescents or families in Southborough, free of charge. The Office of Youth & Family Services is staffed by Mental Health professionals offering individuals, couples, family and group counseling. Three counseling groups were offered at Algonquin this year. This year, 121 individuals from 73 families received counseling services from us.

Prevention Programs: The goal of the prevention programs is to help participants increase their self-esteem, develop social communication and decision-making skills, increase their sense of responsibility for their own lives, and learn constructive use of leisure time. This in turn enables people to be more effective in their lives, and helps to prevent serious emotional and behavioral problems from developing. This year's programs included:

1. In-school discussion groups: This year, three ongoing groups were offered at Neary School, serving 18 children in grades 2-5. Eight groups were offered at Woodward, serving 42 students in the 6th and 8th grades. In these groups, students addressed issues of self-esteem, friendship, and other concerns related to their respective age groups. In two of them, community service projects were a focus of the groups activities, helping the students to develop a sense of responsibility to others in their community.
2. Community Action Programs: We continue to offer these programs in conjunction with the Northborough Office of Youth & Family Services and Algonquin Regional High School. Algonquin students earn credits for being trained and then working with youths who have special needs, Westborough State Hospital patients, or younger children in a variety of after school and evening programs. The Southborough Office of Youth & Family Services again took primary responsibility for the Special Needs Program and for Project Friend, which makes high school students with younger children in a "Big Brother/Big Sister" type program. A total of 44 high school students participated in these two programs this year, working with 48 "clients" or "little friends".
3. The After School Activities Program: This year, we offered two after school programs, each meeting two days per week. One was offered at Neary School for 4th-6th graders, and for the first time this year, one was offered at Woodward School. These programs offer a variety of fun, interesting and non-competative activities of interest to the respective age groups. Sixty-six children participated in the two after school programs.
4. The Summer Activities Program: This program serves grades 5 through 8, and meets for four 2-week sessions. This program offers these children the chance to participate in fun and wholesome activities at the same time as learning important lessons about decision making, responsibility and interpersonal relationships. Thirty-seven children participated this summer, many for more than one session. As usual, waiting lists had to be formed for several sessions.

In addition, through the continued commitment of Carolyn Connors, the Youth Commission, through the Campership Coalition, helped send many children to camp who might otherwise not have been able to go.

## YOUTH COMMISSION (cont.)

5. **Youth for Hire:** This program matches young people who want to work with adults who have jobs to be done, e.g., babysitting, yard work, etc. This year 28 children were matched with 13 adults in need of help.

**Community Education:** This year, several educational presentations were made by Youth Commission Staff, both in the schools and at Community Meetings. One staff person spent a full day at Algonquin Regional High School, making presentations and leading discussions in health classes on substance abuse and suicide prevention. She also spent two days at Woodward School, working with a Guidance Counselor to make presentations on dealing with feelings and suicide prevention to all 7th graders. In addition, she, together with one of her groups at Woodward, made a presentation to 5th graders at Neary, "Saying 'NO' to Drugs". Another staff person made two presentations to approximately 200 parents at community meetings, regarding the problems and challenges facing young people in Southborough.

**Teen Center:** This year, school officials and parents concerned about the lack of safe, constructive, wholesome and well supervised activities for 7th and 8th graders requested that we provide a teen center for the Town. We have spent several months meeting with parents and with students and developing plans for a pilot program, hopefully to begin early in 1990. We and those we are working with are very excited about this project, and hope that it will be a real contribution to the Town.

**Consultation:** Our staff continues to work closely with schools, police, courts and clergy and other community agencies this year, providing approximately 200 hours of consultation.

**Information and Referral:** The Office of Youth and Family Services works closely with many other area agencies, and is able to provide information and referrals to other health and mental health providers. The community continued to utilize this service well this year.

**Community Events:** This year, we hosted our fourth Annual Halloween Party attended by approximately 250 children and adults. A number of high school students, and six 8th grade home economic students made a contribution to their community and helped make the party a success. We thank them.

The Youth Commission Board meets on the first Tuesday of each month at 7 p.m. in the Town House.

The staff wishes to thank the Board, the Friends of the Youth Commission (including parents of teens), the many volunteers who helped us this year, and all others who have generously supported our programs.

## INSECT PEST CONTROL SUPERINTENDENT

Eastern tent caterpillars, fall web worms and gypsy moths are still prevalent around Town. The next few years should show an increase in gypsy moths since their seven-year cycle is about to start again. We will be doing another gypsy moth survey this winter to keep track of the activity.

Our injection program for dutch elm disease is still prevalent in Town, along with the maple trip.

## SOUTHBOROUGH HOUSING AUTHORITY

During 1989 the Southborough Housing Authority held a regular meeting each month with the annual meeting for the election of officers in June. Meetings are held on the third Monday of each month at 7:30 p.m. Board members are Marianne Geary (Chairperson), Fred Sanchioni, Bonnie Phaneuf, Esther Lesieur, and Marguerite Clifford.

Overseeing the Authority's day-to-day operations is Carol Renaud, Executive Director, and maintaining the Authority's properties is George White. Karen Sherman joined the staff as an office assistant for eight hours per week in July.

The Authority owns and maintains 56 units (Colonial Gardens) of elderly housing and two family units. During 1989 we accepted six new tenants in our elderly housing.

Any residents who wish to inquire about elderly or family housing or who would like to fill out an application should contact the Authority's office at 49 Boston Road, weekday mornings from 9:30 to 12:30 (telephone: 481-2166). Criteria for being eligible are:

Net Income:	One person - \$15,624	Two persons - \$17,856
	Three - 20,088	Four - 22,320
	Five - 23,715	Six - 25,110
Asset Limit:	\$15,000	Elderly: Age 62

Modernization projects at Colonial Gardens, using funds provided by the Executive Office of Communities and Development, include improvements and modifications to the septic system (to commence in the Spring), and the repair of interior structural damage to buildings, apartment painting, and updating the intercom/doorbell system.

The Authority continues to work with the Town of Southborough through the Southborough Housing Opportunity Partnership Committee, of which Marguerite Clifford is a member, to explore ideas for providing affordable housing for its community. Authority members are currently working towards their goal of purchasing ten units of family housing through the Home Ownership Program's Brentwood Project to be constructed on Parkerville Road. Also being pursued by the Authority is an eight unit special needs (689-1) housing program. Both the family and special needs units will be funded by grants awarded the Authority by the Executive Office of Communities and Development.

Like many state aided programs, the Commonwealth's financial crisis will be taking its toll on the continued maintenance of existing programs.

With only level funded budgets for the fiscal year 1990, budgets will take careful and constant monitoring as many of the Authority's costs such as employee benefits and insurance, for which the Authority has no control, will make it necessary to make cuts in other aspects of operations.

The Southborough Housing Authority would like to thank all town department heads and their employees for their help and cooperation throughout the past year.

## SOUTHBOROUGH HOUSING OPPORTUNITY PARTNERSHIP (SHOPC)

Since the adoption of the Housing Needs and Policy at the last Annual Town Meeting, the Southborough Housing Opportunity Partnership Committee has spent the past year on matters that will help the town move forward on the implementation of those needs and policies.

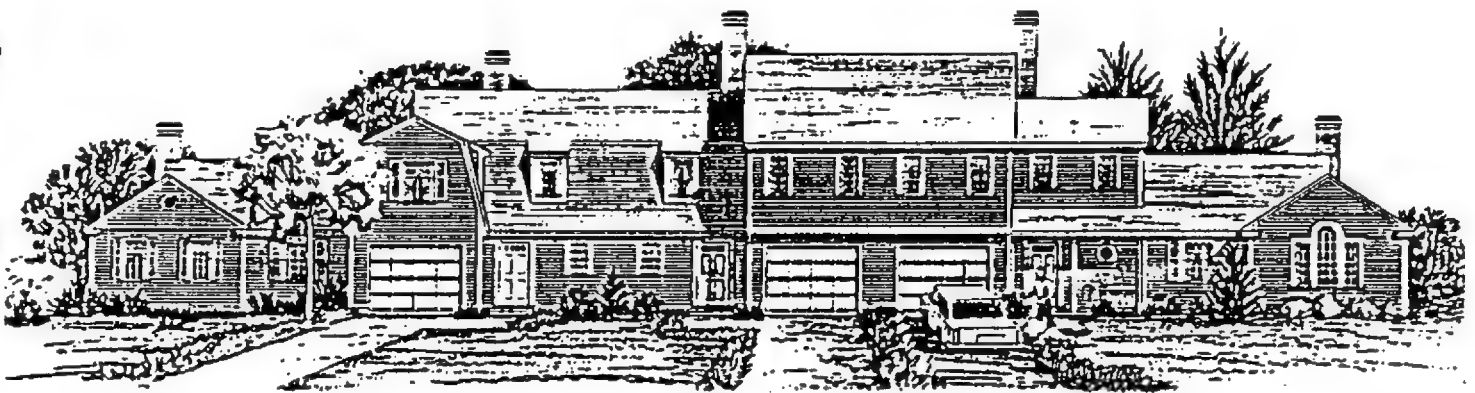
Our efforts have focused on three areas: first, zoning articles that will advance our housing policy; second, the development of a detailed Housing Plan that will help us qualify under the new State Housing Regulations regarding Chapter 774; and third, monitoring and assisting in the final stages of the approval process for Brentwood.

In the first area, our committee has worked jointly with the Planning Board to develop and refine three zoning articles that, in the judgement of both our boards, will result in more affordable and greater diversity of housing being available throughout the town.

Our second focus has been on developing a more comprehensive Housing Plan for the town that will help us establish a defense against unwanted development under the recently released new state regulations under Chapter 774, The "Snob Zoning Law". In this effort, we were fortunate to have the assistance of some graduate students at MIT. Once these plans have been agreed to by the committee, we will have some public discussion of our approach.

The third area where we have worked in the past year is to further the progress of the Brentwood condominium development off Parkerville Road. We have organized an informational meeting to inform interested parties about the affordable housing limits that will be available there. At this writing, we have expectations that "ground will be broken" in the late spring.

We have gone through some change of membership on our committee during the last twelve months, including the resignation of our founding Chairman Joe Green, and we have suffered a great loss with the death of Lorraine Keller. Lorraine served on SHOPC from its creation and brought energy and strong convictions about the need for more affordable housing and greater diversity of housing in Southborough to our committee's work.



"B R E N T W O O D"

# ANIMAL CONTROL OFFICER

	<u>TOTALS</u>		<u>TOTALS</u>
Mileage	7,953.5	Complaints	267
Dogs to Marlborough Animal Hospital	2	Warnings	34
Cats to Marlborough Animal Hospital	1	Court Tickets	15
Dogs to Dog Orphans	9	Lost Dog Calls	114
Cats to Framingham Pound	9	Lost Cat Calls	62
Dogs killed by Cars	6	Resident Assists	49
Cats killed by Cars	28	Dogs Returned to Owners	11
Others	165	Selectmen's Hearings	1
Court ticket for violation of Selectmen's orders			\$200
Outstanding unpaid violations for nonlicense			\$100
Pick up fines and boarding fees			\$325
Barking dog complaints - Court ticket			\$ 10
Unlicensed dog complaint - Court ticket			\$ 50
Town By-Law violation - Court ticket (14)			\$225
Licensed Kennels (14)			\$350
Licensed Kennels (4)			\$200
Licensed Kennels (4)			\$300
Licensed Dogs			814

All public and private kennels have been inspected and found to be acceptable.

## INSPECTOR OF ANIMALS

Number of Horses	36
Number of Ponies	14
Number of Dairy	30
Number of Beef	30
Number of Sheep	28
Number of Goats	5
Number of Pigs	1
Number of Reported Dog Bites	1

PRECINCT I  
ELECTION OFFICERS 1989  
(appointed)

Susanne S. Dumont, Warden  
Lidia A. Kiley, Deputy Warden

INSPECTORS:

Sophia M. Coleman  
Alphonsina A. Torcoletti  
Joan L. Weir  
Mary E. White  
Virginia H. Nemensky  
Vernelle L. Cibelli  
Joan A. Ferretti  
Audrey M. Xavier

TELLERS:

Joan E. Anderson  
Dorothy V. Angelico  
Ruth M. Anketell  
Jacqueline G. Aspesi  
Marilyn M. Aspesi  
Patricia A. Aspinwall  
Barbara Atchue  
Lena Baldelli  
Kathleen B. Bartolini  
Anne C. Bartulis  
Kathleen A. Berry  
Ruth O. Berry  
Rita J. Bertonassi  
Gladys R. Binder  
Mary-Jane F. Boland  
Patricia B. Brewin  
Inez T. Busconi  
Janice C. Conlin  
Thomas M. Conlin  
Joseph F. Cummings, Jr.  
Dorothy M. Delarda  
Mary C. DeNorscia  
Helen M. Dupont  
Daisy A. Desimone  
Anne T. Emma  
Natalie J. Fantony  
Susan M. Flanders  
Wayne A. Gates  
Kathleen A. Geary  
Linda D. Gibson  
Bertha T. Ginga  
Alice D. Gulbankian  
Anne M. Huff  
Elaine Kallander

Janet M. E. Mattioli, Clerk  
Mary A. McCann, Deputy Clerk

INSPECTORS:

Ellen A. Boland  
Catherine E. Gralton  
Fred J. Quinn  
Lena A. Carloni  
Lorraine C. Gasparoni  
Angeline Pessini  
Elizabeth Hagopian  
Caroline Pessini

TELLERS:

Carolann R. Kane  
Lorraine C. Keller  
Marie A. Kensinger  
Patricia A. Lally  
Edith L. Levangie  
Maria L. MacNeill  
Jean A. Maley  
Robin A. Mason  
Ann McDonald  
Helen Meleones  
Anne M. Merloni  
Elizabeth L. Minnucci  
Joan M. Misener  
Ronetta J. Munroe  
Carolyn A. Ostresh  
Frances Pape  
Nicholas Petersante  
Rosemary Petersante  
June B. Phillipo  
Beverly A. Rogers  
Llewellyn S. Rogers, Jr.  
Gail B. Rowe  
Alma Sahagian  
Sahag Sahagian  
Linda M. Shine  
Alice J. Tomasetti  
Jean M. Vacca  
Elizabeth A. Vail  
Kathleen Zaniboni  
Sharon A. Zaniboni



**P R E C I N C T   I I**  
**E L E C T I O N   O F F I C E R S   1 9 8 9**  
(appointed)

Maxine Juliano, Warden  
Patricia Richardson, Deputy Warden

**INSPECTORS:**

Alberta M. Mulhall  
Suzanne P. Day  
Rita J. McCarthy  
Jean Scott Conti  
Gina C. Pensalfini  
Mary T. Quinn

**TELLERS:**

Catherine D. Alsterlund  
Elaine W. Beals  
Sheila M. F. Clark  
Marguerite J. Clifford  
Dorothy A. Cronin  
Robin A. Denman  
Barbara H. Dorr  
Pamela A. Doucet  
Joan I. Ellsworth  
Madeline L. Gracia  
Kathryn M. Henderson  
Linda C. Hubley  
Arlene M. Johnson  
Dorothy D. Johnson  
Rae T. Kay  
Maryann T. Lamy  
Eleanor E. MacLauchlan  
Anne M. Maguire  
Paula S. Martin  
Marjorie A. McAuliffe  
A. Jean McCaw  
Donna L. McDaniel  
Sally A. McHugh

Gloria M. Aspesi, Clerk  
Marguerite R. Aspesi, Deputy Clerk

**INSPECTORS:**

Mary T. Carr  
James B. Denman  
Lois W. Denman  
Mary Aghjayan  
Joan H. Ferri  
Cheryl A. McAuliffe  
Nancy F. Gill  
Jean L. McCarthy

**TELLERS:**

Justine S. McMeen  
Mary E. Matthews  
Jean N. Malcher  
Elizabeth A. Meyer  
Mary E. Mooney  
Barbara L. Mullins  
Janice E. Norcross  
Marion C. O'Neill  
Cyd C. Ostrovsky  
Mary T. Peterson  
Loretta Prior  
Susan M. Ricci  
Rowena E. Robertson  
Mary Rourke  
Sondra L. Rynning  
Anne Sarkis  
Mary M. Sokolowski  
Virginia A. Stone  
Martha L. Templeman  
Helen M. Thibeault  
Carole A. Walsh  
Carmella E. Willoughby  
Sheila C. Wilson  
Elaine A. Yetman

# ANNUAL TOWN ELECTION, MAY 8, 1989

## TOWN MODERATOR, 1 Year

John H. Wilson	995
Blanks	216
Total	1211

## BOARD OF SELECTMEN, 3 Years

Lorraine C. Keller	878
Lewis J. Bartolini	1
Blanks	332
Total	1211

## BOARD OF ASSESSORS, 3 Years

Paul R. Nelson	876
Danson L. Satterfield	1
Blanks	334
Total	1211

## SCHOOL COMMITTEE, 3 Years

John J. Ford III	875
Joseph P. Gill	1
Blanks	335
Total	1211

## SCHOOL COMMITTEE, 1 Year

Catherine D. Alsterlund	906
Blanks	305
Total	1211

## BOARD OF HEALTH, 3 Years

Robert P. Juliano	887
Blanks	324
Total	1211

## WATER COMMISSIONERS, 3 Years

Michael J. Shimkus	869
Blanks	342
Total	1211

## BOARD OF TRUSTEES OF LIBRARY, 3 Yrs.

Vote for Two	
Fred B. Williams	857
Helen C. Uhlman	782
Blanks	783
Total	2422

## CEMETERY COMMISSIONERS, 3 Years

Fred J. Quinn	951
Leo Bertonazzi	1
Blanks	259
Total	1211

## PLANNING BOARD, 5 Years

Leo Bartolini, Jr.	819
Blanks	392
Total	1211

## SOUTHBOROUGH HOUSING AUTHORITY, 5 Yrs.

Marguerite J. Clifford	566
Alida M. Walcott	481
Blanks	164
Total	1211

## SOUTHBOROUGH HOUSING AUTHORITY, 1 Yr.

Robert P. Jachowicz	420
Esther E. Lesieur	632
Blanks	159
Total	1211

## OVERRIDE QUESTION NO. 1

Shall the Town of Southborough be allowed to assess an additional \$235,500.00 in real estate and personal property taxes for the purpose of:

\$65,000 Front end loader (Highway Dept., Art. 16)  
 27,000 Police Cruisers (Art. 19)  
 13,500 Brush Chipper (Art. 25)  
 20,000 New Telephone System (Art. 26)  
 5,000 Neary Skating Rink Renovation (Art. 29)  
 16,000 High pressure air compressor (Fire Dept., Art. 32)  
 59,000 Woodward Handicapped Access (Art. 41)  
 30,000 Removal of asbestos at Woodward School (Art. 41)

for the fiscal year beginning July first, nineteen hundred and eighty-nine? Yes/No

Yes	567	Blanks	24
No	620	Total	1211

## OVERRIDE QUESTION NO. 2

Shall the Town of Southborough be allowed to assess an additional \$50,000 to be held and administered in accordance with the provisions of the Massachusetts General Laws, Chapter 40, Section 5, (51) to

## OVERRIDE QUESTION NO. 2 (cont.)

purchase land or options on the purchase of land? The options may be purchased by resolution of the Conservation Commission at the recommendation of the Open Space Preservation Commission. The purchase of land will require approval of Town Meeting. Yes/No

Yes	547	Blanks	28
No	636	Total	1211

## OVERRIDE QUESTION NO. 3

Should the Town of Southborough be allowed to exempt from the provisions of Proposition Two and One-half, so-called, the amount of \$485,000 (Art. 41) required to pay for the bond issued in order to repair the Margaret Neary School roof and the amount of \$110,000 (STM Art. 1) required to pay for the bond issued for the express purpose of making emergency repairs to the exterior wall of the Margaret Neary School? Yes/No

Yes	730	Blanks	31
No	450	Total	1211

## OVERRIDE QUESTION NO. 4

Should the Town of Southborough be allowed to exempt from the provisions of Proposition Two and One-half, so-called, its proportional share of the amount of \$360,000 (Art. 39) required to pay for the bond issued in order to repair the roof at the Algonquin Regional High School, and its proportional share of the amount of \$124,000 (Art. 39) required to pay for the bond issued for the energy savings project and the renovations of the science lab at the Algonquin Regional High School authorized by the Regional School Committee? Yes/No

Yes	693	Blanks	40
No	478	Total	1211

## QUESTION NO. 5

"Shall an act be presented to the general court in the year nineteen hundred and eighty-nine, to be enacted entitled 'An Act establishing a department of public services in the town of Southborough'?" Yes/No

## SUMMARY

This question asks voters if they are in favor of asking the legislature to approve an act that would allow Southborough to establish a Department of Public Services that would combine the existing Highway, Cemetery, and Water Departments and the Tree Warden.

A Director of Public Services appointed by the Board of Selectmen for a three year term would be responsible for the operation and administration of the department.

The new department would include four divisions: (1) highway, (2) water, (3) tree, and (4) cemetery, parks and grounds, each headed by a supervisor with appropriate staff determined by the Public Services Director.

A new five-member Public Services Planning Board would be appointed by the Moderator for three year terms to advise the Selectmen in planning, managing, and financing the town's infrastructure.

The currently-elected and autonomous Water Commissioners, Cemetery Commissioners, and Tree Warden posts would be eliminated.

The change, if approved by the majority of voters and the legislature, would be effective on July 1, 1990.

This Question has been submitted by the Board of Selectmen.

Yes	546	Blanks	36
No	629	Total	1211

A true Copy. Attest: PAUL J. BERRY, Town Clerk

SPECIAL ELECTION

Saturday, September 23, 1989

OVERRIDE QUESTION #1

Shall the Town of Southborough be allowed to assess an additional \$266,631 in real estate and personal property taxes for the purpose of funding the FY '90 budgets approved at ATM 1989 for the fiscal year beginning July first, nineteen hundred and eighty-nine? Yes ☐ No ☐

Yes	666
No	658
Blanks	3
TOTAL	1327

OVERRIDE QUESTION #2

Shall the Town of Southborough be allowed to assess an additional \$59,000 in real estate and personal property taxes for the purpose of funding the Woodward Handicapped Access for the fiscal year beginning July first, nineteen hundred and eighty-nine? Yes ☐ No ☐

Yes	792
No	532
Blanks	3
TOTAL	1327

A true copy:

Attest: PAUL J. BERRY, Town Clerk

# REPORT OF THE TOWN CLERK

## ANNUAL TOWN MEETING Monday, April 10, 1989

At the Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA on Monday, April 10, 1989 at 7:00 p.m., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (272) voters were present).

Checkers:	Janet M. E. Mattioli	Lidia A. Kiley
	Susanne S. Dumont	Lois W. Denman

The Meeting was called to order at (7:40 p.m.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry:

James B. Denman	42 Flagg Road
Joseph E. Green	2 John Matthews Road
Michael F. Burnham	11 Clemmons Street
Robert O. Bigelow	15 Granuaile Road

A moment of silence was observed in memory of the following deceased persons who faithfully served the town:

Clyde Baker, Hamilton Armstrong, Angeline B. Mattioli, Harold W. Walcott, Francis R. Pessini and Francis Bigelow.

Moderator Wilson asked everyone to rise as the Girl Scouts came down to present the Colors. Caller was Meg Jennings, Service Unit Chairman. Flag Bearer was Emily Jennings and Color Guards were Tricia Possemato and Jessica Linden.

Moderator Wilson had requests from the following non-voters to attend the Annual Town Meeting:

Cassandra A. Camp, C.P.A., for Jones, Camp & Associates.  
Ellen Piontek, Youth Commission.  
Mary K. Hayward, Youth Commission.  
Laurie Sugarman Whittier, Youth Commission.  
Lucia Huntington, Reporter, Middlesex News.  
Robert Tremblay, Middlesex News.  
Dennis DiSalvo, Superintendent of Schools.  
Robert E. Melican, Assistant Superintendent of Schools.  
Perry P. Davis, Assistant Superintendent of Schools.  
Vivian Novia, Alcoholism Referral Center, Marlboro, MA.

There being no objections from the floor, it was voted Unanimously to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area with

the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for the Town Meeting by the Constable.

It was Voted Unanimously to waive the reading of the Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

VOTED UNANIMOUSLY: That the Town hear reports of the various Town Officers and Committees.

James B. Denman, Member of the Southborough Scholarship Advisory Committee, respectfully submitted their report.

Judith Williams, Southborough Librarian, gave a special thanks for the help and support on behalf of the Southborough Library, which is under renovation.

Anthony D. Atenasio, Chairman of the Advisory Committee, in part: cannot justify an Override.

VOTED UNANIMOUSLY TO ACCEPT THE REPORTS AS READ.

At 8:00 p.m. it was voted UNANIMOUSLY to Temporarily ADJOURN the Annual Town Meeting until the completion of the SPECIAL TOWN MEETING.

#### SPECIAL TOWN MEETING

April 10, 1989

At the Special Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA, on April 10, 1989 at 7:30 p.m., the following Article was voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (272) voters were present).

Checkers:	Janet M. E. Mattioli	Lidia A. Kiley
	Susanne S. Dumont	Lois W. Denman

The Meeting was called to order at (8:00 p.m.) by Town Moderator, John H. Wilson.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for the Special Town Meeting by the Constable.

It was Voted Unanimously to waive the reading of the Warrant.

ARTICLE 1: To see if the Town will vote to raise and appropriate, transfer from any available funds and appropriate or borrow and appropriate the sum of \$110,000.00 for the express purpose of making emergency repairs to the exterior wall of the Margaret Neary School, or do or act anything in relation thereto.

MOTION MADE: That the Town will borrow and appropriate the sum of \$110,000.00 for the express purpose of making emergency repairs to the exterior wall of the Margaret Neary School. (2/3 voted required)

VOTED UNANIMOUSLY: That the Town will borrow and appropriate the sum of \$110,000.00 for the express purpose of making emergency repairs to the exterior wall of the Margaret Neary School.

At (8:06 p.m.) on Monday, April 10, 1989 it was moved and Unanimously Voted to DISSOLVE the Special Town Meeting of April 10, 1989.

A true copy:

Attest:

(TOWN SEAL)

PAUL J. BERRY, TOWN CLERK

ANNUAL TOWN MEETING

April 10, 1989

At (8:06 p.m.) the ADJOURNED ANNUAL TOWN MEETING of April 10, 1989 was CALLED to ORDER.

ARTICLE 2: To see if the Town will vote to make the office of the Southborough Town Clerk a full time position beginning July 1, 1989, or do or act anything in relation thereto.

MOTION MADE: That the Town amend Section 22, Schedule A, of the Personnel Salary Administration Plan, Chapter 31, of the Code of the Town of Southborough and make the office of the Southborough Town Clerk a full time position beginning July 1, 1989.

MOTION: (as stated above) DEFEATED UNANIMOUSLY.

ARTICLE 3: To see if the Town will vote to fix the salary of the Town Clerk beginning July 1, 1989 according to the Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, Section 22, Schedule B "Salary Schedule", as follows:

Grade 17 Zero to three years experience Step 1----Three to six years experience Step 3----six to nine years experience Step 5----ten years or more experience Step 6, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 3 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 4: To see if the Town will vote to fix for the fiscal year beginning July 1, 1989 and ending June 30, 1990, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended:

Moderator	25.00	Board of Health (3)	450.00
Town Clerk	38,278.00	Water Commissioners (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commissioners (3)	150.00
Assessors (3)	1,500.00	Tree Warden	25.00
School Committee (5)	500.00		

or do or act anything in relation thereto.

MOTION MADE: That the Town decrease the annual salary of the Town Clerk from \$38,278.00 to \$10,000.00, and raise and appropriate \$16,100.00 for the annual salary and compensation of elective officers for the fiscal year beginning July 1, 1989 and ending June 30, 1990.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 5: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, Harvard Community Health Plan, L'Abri Fellowship, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

MOTION: (as worded in the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 6: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1989 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

MOTION: (as stated in the words of the Article) VOTED UNANIMOUSLY.

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year beginning July 1, 1989 and ending June 30, 1990, or do or act anything in relation thereto.

MOTION MADE: To Postpone Consideration of Article 7 until after Consideration of Article 41. (2/3 vote required)

MOTION: (as stated above) VOTED UNANIMOUSLY. (See page 38 of Town Clerk's Transcript)

ARTICLE 8: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 9: To see if the Town will vote to amend the Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, by deleting Section 22, and inserting the following as follows:

SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE  
SCHEDULE A

CLASS	GRADE
Page, Library.....	3
Clerk, Library.....	5
Clerk, Recreation.....	5
Maintenance Custodian.....	5
Secretary I, Town Committee.....	8
Animal Control Officer.....	10
Administrative Secretary, Conservation Commission.....	10
Children's Librarian.....	11
Prevention Coordinator, Youth Commission.....	12
Tree Warden.....	12
Program Director, Recreation Commission.....	13
Cemetery Superintendent.....	13
Town Accountant.....	15



# **SCHEDULE A (cont.)**

<b>CLASS</b>	<b>GRADE</b>
Agent, Board of Health.....	15
Youth Director, Youth Commission.....	15
Building Inspector.....	15
Assistant Assessor/Appraiser.....	15
Treasurer/Collector.....	16
Librarian.....	16
Water Superintendent.....	16
Town Clerk.....	17
Town Planner.....	18
Highway Superintendent.....	18
Administrative Assistant.....	20
Police Chief.....	20
Fire Chief.....	20

## **SCHEDULE B                      SALARY SCHEDULE**

<b>Grade</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
20	37,228	38,820	40,413	42,069	43,794	45,590
19	35,121	36,623	38,125	39,689	41,315	43,010
18	33,132	34,550	35,967	37,441	38,976	40,575
17	31,257	32,594	33,931	35,322	36,770	38,278
16	29,213	30,461	31,711	33,012	34,365	35,774
15	27,049	28,206	29,362	30,566	31,819	33,124
14	24,816	25,877	26,938	28,042	29,192	30,389
13	22,558	23,524	24,489	25,493	26,538	27,626
12	20,323	21,193	22,062	22,967	23,908	24,889
11	9.39	9.79	10.20	10.61	11.05	11.50
10	8.48	8.84	9.20	9.58	9.97	10.38
9	8.00	8.34	8.68	9.04	9.40	9.79
8	7.61	7.94	8.27	8.61	8.96	9.33
7	7.26	7.57	7.88	8.19	8.53	8.88
6	6.92	7.21	7.49	7.80	8.13	8.46
5	6.57	6.86	7.14	7.43	7.74	8.06
4	6.26	6.53	6.81	7.08	7.37	7.67
3	5.97	6.22	6.48	6.74	7.02	7.30

## **Longevity Pay For Full-Time Continuous Employment 20 Hours or More**

After 5 years.....	\$250 per annum
After 10 years.....	\$350 per annum
After 15 years.....	\$450 per annum

## **SCHEDULE C**

**MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY COLLECTIVE BARGAINING)**

SCHEDULE C (cont.)

<u>FIRE DEPARTMENT</u>	<u>Brush &amp; Forest Fire</u> <u>Hourly</u>	<u>Annual Call Pay</u>
Call Deputy Fire Chief	12.87	\$1,552.64
Call Fire Captain	10.14	941.60
Call Fire Lieutenant	9.09	788.00
Call Fire Fighter 1	8.03	634.41
Call Fire Fighter 2	4.02	318.32

When a call fire fighter works in place of a permanent fire fighter he is reimbursed on an hourly basis equal to the first step of a permanent fire fighter.

SCHEDULE D MISCELLANEOUS COMPENSATION SCHEDULE

General Group

Arts Center Director.....	(Annual) 6,684.68
Animal Inspector (P.T.).....	(Annual) 416.26
Civil Defense.....	(Annual) 555.39
Clerk, Board of Registrars (P.T.).....	(Annual) 1,108.55
Election Warden (P.T.).....	(Hourly) 6.36
Election Worker (P.T.).....	(Hourly) 5.43
Registrar of Voters (P.T.).....	(Annual) 139.13
Slaughtering Inspector (P.T.).....	(Annual) 416.26
Town Counsel (P.T.).....	(Annual) (plus fees) 1,153.07
Veterans' Agent and Director of Veterans' Services.....	(Annual) 4,992.92 - 5,546.08 - 6,099.24 - 6,654.63
Summer Program Assistant, Youth Commission.....	(Hourly) 5.84
Seasonal Laborer.....	(Hourly) 4.66 - 4.80 - 4.93
Library Page (P.T.).....	(Hourly) 4.66 - 4.80 - 4.93
Playground Supervisors.....	(Hourly) 6.56 - 9.19
Playground Aides.....	(Hourly) 3.29
Swimming Director.....	(Hourly) 10.50 - 13.13
Swimming Instructors.....	(Hourly) 5.25 - 9.19
Swimming Aide.....	(Hourly) 3.29 - 5.25
Tennis Coordinator.....	(Annual) 328.34
Tennis Instructor.....	(Annual) 328.34
Skating Aide.....	(Hourly) 6.56
Wiring Inspector.....	(Annual) 7,791.00
Sealer of Weights & Measures.....	(Annual) 557.00

or do or act anything in relation thereto.

MOTION MADE: That the Town vote to amend the Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, by deleting Section 22, and inserting the following:

SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

SCHEDULE A

<u>CLASS</u>	<u>GRADE</u>
Page, Library.....	3
Clerk, Library.....	5

## CLASS

## GRADE

Clerk, Recreation.....	5
Maintenance Custodian.....	5
Secretary I, Town Committee.....	8
Library Assistant.....	8
Animal Control Officer.....	10
Administrative Secretary, Conservation Commission.....	10
Children's Librarian.....	11
Prevention Coordinator, Youth Commission.....	12
Tree Warden.....	12
Program Director, Recreation Commission.....	13
Cemetery Superintendent.....	13
Town Accountant.....	15
Agent, Board of Health.....	15
Youth Director, Youth Commission.....	15
Building Inspector.....	15
Assistant Assessor/Appraiser.....	15
Treasurer/Collector.....	16
Librarian.....	16
Water Superintendent.....	16
Town Planner.....	18
Highway Superintendent.....	18
Administrative Assistant.....	20
Police Chief.....	20
Fire Chief.....	20

## SCHEDULE B

## SALARY SCHEDULE

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
20	37,228	38,820	40,413	42,069	43,794	45,590
19	35,121	36,623	38,125	39,689	41,315	43,010
18	33,132	34,550	35,967	37,441	38,976	40,575
16	29,213	30,461	31,711	33,012	34,365	35,774
15	27,049	28,206	29,362	30,566	31,819	33,124
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12	20,323	21,193	22,062	22,967	23,908	24,889
11	9.39	9.79	10.20	10.61	11.05	11.50
10	8.48	8.84	9.20	9.58	9.97	10.38
9	8.00	8.34	8.68	9.04	9.40	9.79
8	7.61	7.94	8.27	8.61	8.96	9.33
7	7.26	7.57	7.88	8.19	8.53	8.88
6	6.92	7.21	7.49	7.80	8.13	8.46
5	6.57	6.86	7.14	7.43	7.74	8.06
4	6.26	6.53	6.81	7.08	7.37	7.67
3	5.97	6.22	6.48	6.74	7.02	7.30

**SCHEDULE B (cont.)**

**Longevity Pay For Full-Time Continuous Employment  
20 Hours or More**

After 5 years.....\$250 per annum  
After 10 years.....\$350 per annum  
After 15 years.....\$450 per annum

**SCHEDULE C**

**MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY COLLECTIVE BARGAINING)**

<u>FIRE DEPARTMENT</u>	<u>Brush &amp; Forest Fire Hourly</u>	<u>Annual Call Pay</u>
Call Deputy Fire Chief	12.87	\$1,552.64
Call Fire Captain	10.14	941.60
Call Fire Lieutenant	9.09	788.00
Call Fire Fighter 1	8.03	634.41
Call Fire Fighter 2	4.02	318.32

When a call fire fighter works in place of a permanent fire fighter he is reimbursed on an hourly basis equal to the first step of a permanent fire fighter.

**SCHEDULE D**

**MISCELLANEOUS COMPENSATION SCHEDULE**

**General Group**

Arts Center Director.....(Annual) 6,684.68  
Animal Inspector (P.T.).....(Annual) 416.26  
Civil Defense.....(Annual) 555.39  
Clerk, Board of Registrars (P.T.).....(Annual) 1,108.55  
Election Warden (P.T.).....(Hourly) 6.36  
Election Worker (P.T.).....(Hourly) 5.43  
Registrar of Voters (P.T.).....Annual) 139.13  
Slaughtering Inspector (P.T.).....(Annual) 416.26  
Town Counsel (P.T.).....(Annual) (plus fees) 1,153.07  
Veterans' Agent and  
Director of Veterans' Services.....(Annual) 4,992.92 - 5,546.08 - 6,099.24 - 6,654.63  
Summer Program Assistant, Youth Commission.....(Hourly) 5.84  
Seasonal Laborer.....(Hourly) 4.66 - 4.80 - 4.93  
Library Page (P.T.).....(Hourly) 4.66 - 4.80 - 4.93  
Playground Supervisors.....(Hourly) 6.56 - 9.19  
Playground Aides.....(Hourly) 3.29  
Swimming Director.....(Hourly) 10.50 - 13.13  
Swimming Instructors.....(Hourly) 5.25 - 9.19  
Swimming Aide.....(Hourly) 3.29 - 5.25  
Tennis Coordinator.....(Annual) 328.34  
Tennis Instructor.....(Annual) 328.34  
Skating Aide.....(Hourly) 6.56  
Wiring Inspector.....(Annual) 7,791.00  
Sealer of Weights & Measures.....(Annual) 557.00

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

ARTICLE 10: To see if the Town will vote to raise a sum of money not to exceed the sum of \$ 9,871,812.00 as may be necessary, for the Town's use, and make appropriations of the same; or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the question.

MOTION: (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: To take an UMBRELLA VOTE on those budgets which do not have a hold on them, this one vote will have the effect of voting each separately.

MOTION: (as stated above) VOTED UNANIMOUSLY.

#### TOWN ADMINISTRATION

<u>BUDGET NAME</u>	<u>FY 1990 REQUEST</u>
<u>TOWN ACCOUNTANT</u>	
Salaries	27,399
Legal Notices	50
Serv./Contracted	18,000
Supplies	0
Travel-Schools-Dues	995
TOTAL	46,444
<u>MODERATOR</u>	
Travel	25
Meetings	50
Dues	25
Miscellaneous	0
New Equipment	0
TOTAL	100
<u>TREASURER/COLLECTOR</u>	
Salaries	91,000
Tax Title	800
Legal Notices	650
Services, Contracted	0
Office Supplies	5,000
Travel	100
Meetings	800
Note Certification	200
Bonds	1,200
New Equipment	300
Bank Service Charge	8,000
Petty Cash	0
Bond Reg. Fee	1,200
TOTAL	109,250
<u>ASSESSORS</u>	
Salaries	76,535
Computer	0

BUDGET NAMEFY 1990 REQUESTAssessors (cont.)

Maps	2,000
Deeds & Plans	500
Office Supplies	400
Travel	2,000
Meetings	600
Schooling	2,000
Out of State	1,000
Dues	300
Subscriptions	300
Equipment	300
TOTAL	85,935
	- 300
	*85,635

\*MOTION MADE: To reduce the ASSESSORS BUDGET total to \$85,635.00  
a reduction of \$300.00.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ADVISORY COMMITTEE

Salary	0
Dues	115
TOTAL	115

TOWN CLERK

Salaries	22,062
Serv. Equip/Repair	50
Office Supplies	350
Travel	100
Meetings	450
Dues	125
Subscriptions	75
Bonds	50
Admin. of Oath	35
Rec. Instrument	25
Vital Statistics	180
Stor. Microfilm	50
New Equipment	60
Dog License	500
TOTAL	24,112

ELECTIONS & REGISTRATION

Salaries	24,600
Serv. Equip/Repair	75
Office Supplies	650
Meals	446
Travel	50
Meetings	75
Dues	50
Subscriptions	25

BUDGET NAMEFY 1990 REQUESTElections & Registration (cont.)

Street Listings	4,400
Town Meeting	800
New Equipment	405
TOTAL	31,576

PLANNING BOARD

Salaries	52,417
Legal Notices	2,000
Printing	500
Services, Contr.	0
Office Supplies	350
Travel	250
Conferences	400
Subscriptions	150
TOTAL	56,067
	-2,017
	*54,050

**MOTION MADE:** To reduce the PLANNING BOARD budget total to \$54,050.00 a reduction of \$2,017.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

PERSONNEL

Salary	1,146
Dues	20
Consultant	8,100
TOTAL	9,266
	-8,100
	* 1,166

**MOTION MADE:** To reduce the PERSONNEL budget total to \$1,166.00 a reduction of \$8,100.00

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

GENERAL ADMINISTRATION

Salaries	124,057
Electricity	7,760
Street Lights	84,000
Heat	4,259
Water	275
Bldg. Maint.	8,000
Ground Maint.	3,000
Computer Equip.	10,400
Legal	36,000
Legal Notices	1,200
Medical Exams	1,000
Printing	5,000
Computer	13,345

BUDGET NAMEFY 1990 REQUESTGeneral Administration (cont.)

Services, Contr.	40,067
Telephone	10,406
Postage	10,733
Post. Meter Rental	450
Gasoline	35,300
Office Supplies	5,170
Photo/Mimeo	2,500
Computer Supplies	4,390
Misc. Serv. Supplies	0
Travel	610
Meetings	1,800
Schooling	1,300
Conference Reg.	525
Dues/Subscript.	2,958
Miscellaneous	1,500
New Equipment	0
TOTAL	416,005
	- 1,000
	*415,005

**MOTION MADE:** To reduce the GENERAL ADMINISTRATION budget total to \$415,005.00 a reduction of \$1,000.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

INSURANCE

Blue Cross	146,513
HMO	65,060
Group Life	4,450
Dental	37,568
Medicare	12,000
Workmen's Comp.	78,467
TOTAL	344,058

Automobile	36,770
Boiler	1,276
Umbrella	12,000
Gen. Liability	59,038
Liability Pub. Off.	7,500
Liability Sch. Comm.	3,342
Liability Police	19,143
EMT Liability	5,056
Acc./Hlth. Police/Fire	6,334
Youth Dir. Liability	721
Fidelity & Crime	0
Consultants	15,000
TOTAL	166,180
GRAND TOTAL	510,238
	-19,000
	*491,238



BUDGET NAMEFY 1990 REQUESTInsurance (cont.)

**\*MOTION MADE:** To reduce the INSURANCE budget total to \$491,238.00 a reduction of \$19,000.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

PUBLIC SAFETYPOLICE DEPARTMENT

Salaries	551,797
Clothing Allow.	9,000
Electricity	3,000
Heat, Oil	4,000
Water	150
Veh. Maint./Repair	3,000
Radio Repair	2,000
Serv. Equip.	2,000
Medical Exams	350
Legal Notices	100
Telephone	6,500
Postage	450
Serv. Supplies	1,200
Travel	400
Meetings	400
Schooling	5,300
Dues	300
Subscriptions	300
Non-recurring	650
New Equipment	5,000
TOTAL	595,897
	- 9,200
	*586,697

**\*MOTION MADE:** To reduce the POLICE DEPARTMENT budget total to \$586,697.00 a reduction of \$9,200.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

FIRE DEPARTMENT

Salaries	375,103
Employee Allowance	8,300
Electricity	6,000
Heat, Oil	2,800
Water	220
Bldg. Maint./Repair	3,500
Veh. Maint./Repair	6,500
Serv. Equip./Repair	4,000
Mutual Aid	1,000
Telephone	4,000
Office Supplies	800
Grease & Oil	700

BUDGET NAMEFY 1990 REQUESTFire Department (cont.)

Service Supplies	3,000
Travel	800
Meetings	500
Dues	600
Miscellaneous	1,000
New Equipment	12,000
TOTAL	430,823

BUILDING DEPARTMENT

Salaries	43,100
Services, Contracted	0
Office Supplies	0
Serv. Supplies	250
Travel	2,800
Meetings	180
Schooling	500
Out/State Schooling	150
Dues	200
Subscriptions	100
New Equipment	0
TOTAL	47,280
	- 500
	*46,780

**\*MOTION MADE:** To reduce the BUILDING DEPARTMENT budget total to \$46,780.00 a reduction of \$500.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

WIRE INSPECTOR

Salaries	7,791
TOTAL	7,791

PLUMBING INSPECTOR

Salaries/Fees	6,000
TOTAL	6,000

ANIMAL CONTROL OFFICER

Salaries	19,926
Facility Rental	3,000
Telephone	75
Office Supplies	50
Serv. Supplies	100
Travel	1,700
Schooling	100
Care & Destruct.	500
TOTAL	25,451

BUDGET NAMEFY 1990 REQUESTCIVIL DEFENSE

Salaries	632
Serv. Equip./Repair	250
Telephone	400
Miscellaneous	0
Surplus Equipment	750
TOTAL	2,032

INSPECTOR OF ANIMALS

Salaries	417
Office Supplies	10
TOTAL	427

## PUBLIC WORKS

CEMETERY DEPARTMENT

Salaries	58,000
Employee Allow.	400
Electricity	500
Heat	660
Water	500
Bldg. Maint.	300
Veh. Maint./Repair	500
Equip. Repairs	1,200
Medical Exams	250
Legal Notices	50
Telephone	500
Postage	50
Serv. Supplies	1,300
Dues	75
New Equipment	2,500
TOTAL	66,785
	-6,785
	*60,000

**\*MOTION MADE:** To reduce the CEMETERY DEPARTMENT budget total to \$60,000.00 a reduction of \$6,785.00.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

HIGHWAY DEPARTMENT

Salaries	317,583
Employee Allow.	4,450
Electricity	4,300
Heat, Gas	4,000
Water	500
Bldg. Maint.	4,500
Radio Repair	300
Equip. Repair	15,000
Equip. Rental	3,000
Advertising	50

BUDGET NAMEFY 1990 REQUESTHighway Department (cont.)

Legal Notices	600
Telephone	2,200
Postage	40
Weather Service	1,200
Traff. Signal Maint.	2,000
Snow Removal	10,125
Rubbish Removal	100
Refuse Removal	102,000
Highway Paint	7,100
Office Supplies	600
Grease & Oil	2,500
Parts	20,000
Garage Equip.	500
Parts--Other Depts.	0
Meals	500
Gravel, Stone, Fill	1,000
Salt	28,000
Sand	16,250
Bituminous Conc.	3,000
Signs	2,500
Drainage Materials	3,500
Guard Rail	1,000
Small Tools	1,300
Serv. Supplies	3,000
Travel	20
Meetings	200
Dues	250
Subscriptions	350
Const. Equip.	2,500
Radio Purchase	1,500
TOTAL	567,518
	-17,953
	*549,565
	-11,000
	**538,565

**MOTION MADE:** To reduce the HIGHWAY DEPARTMENT budget total to \$549,565.00 a reduction of \$17,953.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**\*\*See Page (27) of Town Clerk's Transcript for a further voted reduction of \$11,000.00 to the HIGHWAY DEPARTMENT budget.**

WATER DEPARTMENT

Salaries	202,931
Employee Allow.	2,575
Electricity	25,765
Heat, Oil	1,000
Service Connection	10,000

BUDGET NAMEFY 1990 REQUESTWater Department (cont.)

MWRA	81,070
Bldg. Maint./Repair	4,000
Veh. Maint./Repair	3,000
Radio Maint./Repair	1,000
Small Engine/Repair	500
Meter Repair	1,000
Hydrants/Repair	4,000
Compressor Repair	400
Equipment Repair	1,000
Snow Removal	1,500
Advertising	500
Medical Exams	75
Legal Notices	300
Serv., Contr./Misc.	13,985
Telephone	3,300
Postage	500
Propane	2,100
Office Supplies	1,200
Meals	200
Gen. Pipe/Fitts.	6,000
Meters & Fittings	6,500
Small Tools	1,500
Pumping Stations	7,800
Travel	325
Meetings	500
Schooling	800
Dues	700
Subscriptions	175
Charge--Other Depts.	2,000
Miscellaneous	200
New Equipment	4,500
TOTAL	392,901
	-15,338
	*377,563

**MOTION MADE:** To reduce the WATER DEPARTMENT buget total to \$377,563.00 a reduction of \$15,338.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

INSECT PEST CONTROL

Salaries	9,305
Equip. Repair	500
Pest Control	7,000
Serv. Supplies	500
New Equipment	500
TOTAL	17,805

BUDGET NAMEFY 1990 REQUESTTREE WARDEN

Salaries	12,302
Clothing Allow.	100
Equip. Repair	500
Advertising	100
Tree Experts	8,000
Service Supplies	500
Dues	50
Miscellaneous	50
New Equipment	1,000
TOTAL	22,612

## HEALTH AND WELFARE

BOARD OF HEALTH

Salaries	47,388
Garbage Collection	23,000
Advertising	200
Sanitary Inspect.	0
Restaurant Insp.	0
Nursing Service	6,000
Office Supplies	50
Service Supplies	100
Travel	1,370
Meetings	200
Schooling	400
Dues	170
Subscriptions	100
Burial Permits	100
Miscellaneous	50
New Equipment	50
Septage Disposal	0
House Hazard, Waste	0
Septage Hauling	15,000
TOTAL	94,178
	-26,000
	*68,178

**MOTION MADE:** To reduce the BOARD OF HEALTH budget total to \$68,178.000 a reduction of \$26,000.00.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

VETERANS' SERVICES

Salaries	7,054
Travel/Meetings	150
Dues	150
Subscriptions	0
Chapter 115	12,000
TOTAL	19,354

BUDGET NAMEFY 1990 REQUESTYOUTH COMMISSION

Salaries	55,205
Serv., Contr./Misc.	11,760
Serv. Supplies	2,500
Travel/Meetings	1,500
Conf./Schooling	1,000
Subscriptions	75
TOTAL	72,040
	-5,000
	*67,040

**\*MOTION MADE:** To reduce the YOUTH COMMISSION budget total to \$67,040.00 a reduction of \$5,000.00.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

COUNCIL ON AGING

Serv., Contr./Misc.	4,100
Miscellaneous	500
TOTAL	4,600

CULTURE AND RECREATIONLIBRARY

Salaries	101,222
Electricity	5,000
Heat, Oil	3,800
Water	150
Building Maint.	3,500
Serv. Equip./Repair	1,200
Telephone	3,500
Office Supplies	1,500
Books	24,000
A. V. Supplies	300
Travel/Mtgs./Dues	250
TOTAL	144,422

**MOTION MADE:** To approve LIBRARY budget as is, \$144,422.00.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

RECREATION

Salaries/Part time	21,948
Ground Maint.	275
Equip. Rental	100
Advertising	50
Serv., Contr./Misc.	7,375
Arts/Crafts Supp.	600
Misc. Serv. Supp.	375

BUDGET NAMEFY 1990 REQUESTRecreation (cont.)

Travel	150
Miscellaneous	800
TOTAL	31,673

CONSERVATION

Salaries	8,000
Ground Maint.	1,000
Serv. Equip./Repair	50
Rental P. O.	5
Travel	100
Postage	15
Postage Meter	0
Office Supplies	100
Enforcement Orders	50
Meetings	175
Dues	175
Conf./Schooling	200
TOTAL	9,870

HISTORICAL COMMISSION

Supplies	180
Miscellaneous	250
TOTAL	430

DEBT AND INTERESTINTEREST ON DEBTBONDS:

Nearby School	0
Pumping Station	0
Fire Station	0
Town Hall	0
Library	97,500

NOTES:

Fire Truck	0
Water Tank	0
Water Extension	0
Water Extension	0
Fire Equipment	1,563
TOTAL	99,063

DEBT RETIREMENTBONDS:

Nearby School	0
Pumping Station	0
Fire Station	0
Town Hall	0
Library	150,000



BUDGET NAMEFY 1990 REQUESTDebt Retirement (cont.)

## NOTES:

Fire Truck	0
Water Tank	0
Water Extension	0
Water Extension	0
Fire Equipment	50,000
TOTAL	200,000
	-20,000
	*180,000

\*MOTION MADE: To reduce the DEBT RETIREMENT budget total to \$180,000.00 a reduction of \$20,000.00.

MOTION: (as stated above) VOTED UNANIMOUSLY.

RESERVE FUND

Transfer	145,000
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MOTION MADE: To approve the RESERVE FUND budget as is, \$145,000.00.

MOTION: (as stated above) VOTED UNANIMOUSLY.

SOUTHBOROUGH SCHOOLSREGULAR DAY PROGRAMS

## Administration:

School Committee	12,100
Superintendent's Office	121,775

## Instruction:

Supervision	32,900
Principal's Office	217,524
Teaching	2,209,998
Textbooks	38,912
Library Service	72,514
Audio/Visual Services	8,906
Guidance	59,403

## Other School Services:

Personnel	500
Health	47,431
Transportation	129,510
School Food	2,000
Student Body Activities	10,325

## Operation/Maintenance of Plants:

Operation	298,000
Maintenance	73,462

BUDGET NAMEFY 1990 REQUESTSouthborough Schools (cont.)

## Acquisition of Fixed Assets:

New Equipment	19,466
Equip. Replacement	<u>12,341</u>

TOTAL REGULAR DAY PROGRAMS	3,367,067
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## SPECIAL EDUCATION PROGRAMS

## Instruction:

Supervision	65,057
Teaching	252,693
Psychological Serv.	46,956

## Other School Services:

Personnel	0
Health	15,040
Transportation	3,604

## Operation/Maintenance of Plants:

Operation	1,000
Maintenance	400

## Acquisition of Fixed Assets:

New Equipment	900
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## Programs with other Systems:

Out of District	138,872
Member of Collaboratives	<u>52,270</u>

TOTAL SPECIAL ED. PROGRAMS	576,792
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GRAND TOTAL BOTH BUDGETS	3,943,859
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## VOCATIONAL EDUCATION

Day Tuition	10
Day Transportation	0
Evening Tuition	0
Afternoon Transportation	0

TOTAL VOCATIONAL EDUCATION	10
----------------------------	----

GRAND TOTAL, ALL BUDGETS	3,943,869
	<u>- 155,214</u>
	*3,788,655

**MOTION MADE:** To reduce the SOUTHBOROUGH SCHOOLS budget total to \$3,788,655.00 a reduction of \$155,214.00.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

BUDGET NAMEFY 1990 REQUEST

## ALGONQUIN REGIONAL HIGH SCHOOL

## REGULAR DAY PROGRAMS

## Administration:

School Committee	21,800
Treasurer's Services	15,515
Supt.'s Office	122,575

## Instruction:

Supervision	20,250
Principal's Office	410,291
Teaching	2,723,439
Textbooks	38,111
Library Services	89,289
Audio/Visual Services	16,039
Guidance	204,176

## Other School Services:

Health	24,480
Transportation	386,313
Student Body Activities	122,198

## Operation/Maintenance of Plants:

Operation	352,540
Maintenance	157,120

## Fixed Charges:

Employee Retirement	64,271
Insurance	286,350
Short Term Debt	5,000

## Acquisition of Fixed Assets:

New Equipment	49,948
Equip. Replacement	36,961

Bilingual	0
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Athletic Account	<u>74,946</u>
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TOTAL REGULAR DAY PROGRAMS	5,221,612
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## SPECIAL EDUCATION PROGRAMS

## Instruction:

Supervision	29,590
Teaching	166,404
Textbooks	700
Psychological Services	34,708

## Other School Services:

Health	1,300
Transportation	16,000

BUDGET NAMEFY 1990 REQUESTSpecial Education Programs (cont.)Operation/Maintenance of Plants:

Maintenance 250

Programs with Other Systems:

Out of District 101,120

Member of Collaboratives 91,255

TOTAL SPECIAL ED. PROGRAMS 441,327

GRAND TOTAL BOTH BUDGETS 5,662,939

Grand Total Operating Budget:

Regular Day Programs 5,146,666

Special Education Programs 441,327

Athletics 74,946

TOTAL 5,662,939

Less-

Anticipated Transportation Reimbursement 332,697

Anticipated Regional School Aid 629,195

Anticipated Chapter 70 Aid 338,257

Transfer from E & D 75,000

1,375,149

TOTAL NET OPERATING BUDGET 4,287,790

MATURING DEBT ACCOUNT

TOTAL MATURING DEBT 177,882

Less-

State Aid (Roof #1) 34,354

State Aid (Roof #2) 0

Total State Aid 34,354

BALANCE, MATURING DEBT FY 90 143,528

ASSESSMENTSSouthborough

Roof #1 - 37.62% 8,814

Roof #2 - 34.67% 41,639

TOTAL ASSESSMENT SOUTHBOROUGH 50,453

BUDGET NAMEFY 1990 REQUESTAssessments (cont.)Northborough

Roof #1 - 62.38%	14,614
Roof #2 - 65.33%	<u>78,461</u>

TOTAL ASSESSMENT NORTHBOROUGH	<u>93,075</u>
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TOTAL ASSESSMENT	143,528
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FY 90 SCHEDULE OF ASSESSMENTSTotal Assessments

Net Operating Budget (Incl. Athletics)	4,287,790
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Net Maturing Debt Accounts:

Roof #1	23,428
Roof #2	<u>120,100</u>
	143,528

TOTAL	4,431,318
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NORTHBOROUGH

Operating Budget (67.33% of 4,287,790)	2,886,969
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Maturing Debt Accounts:

Roof #1 (62.38% of 23,428)	14,614
Roof #2 (65.33% of 120,100)	<u>78,461</u>

TOTAL MATURING DEBT	<u>93,076</u>
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TOTAL ASSESSMENT NORTHBOROUGH	2,980,045
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SOUTHBOROUGH

Operating Budget (32.67% of 4,287,790)	1,400,821
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Maturing Debt Accounts:

Roof #1 (37.62% of 23,428)	8,814
Roof #2 (34.67% of 120,100)	<u>41,639</u>

Total Maturing Debt	<u>50,453</u>
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TOTAL ASSESSMENT SOUTHBOROUGH	1,451,274
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- 41,220

\*1,410,054

**\*MOTION MADE:** To reduce the ALGONQUIN REGIONAL HIGH SCHOOL budget total to \$1,410,054.00 a reduction of \$41,220.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

ASSABET VALLEY REG. VOC. SCHOOL

School Committee	59,605
Supt.'s Office	257,245
Data Processing	58,550

BUDGET NAMEFY 1990 REQUEST

<u>Assabet Valley Reg. Voc. School (cont.)</u>	
Instruction Supervision	191,993
Principal's Office	75,747
Teaching	3,434,943
Textbooks	26,000
Library	53,082
Multi-Media	29,703
Guidance Services	321,967
Other School Services:	
Attendance	14,002
Health Services	38,011
Transport.--Reg. & Late	492,388
Transport.--Sports, Field Trips	64,001
Student Body Activities	121,262
Plant Operation & Maintenance:	
Operation of Plant	1,022,647
Maintenance of Plant	271,000
Fixed Charges:	
Employee Retirement	630,976
Insurance	152,665
Acquisition of Fixed Assets	97,800
TOTAL REGULAR OPERATING BUDGET	7,413,587
Special Needs:	
Day Operating Budget	380,445
Prototype 4 & 5 Budget	12,316
Extended Day Spec. Needs	149,850
Capital Equipment Replacement	0
Right to Know Chapter 111F	30,000
Single Audit Requirement	15,000
Adult Evening Voc. Operating	0
TOTAL CAPITAL & OPERAT. BUDGET	8,001,198
Less Anticipated Aid & Transf.	(3,790,046)
TOTAL ASSESSM. TO COMMUNITIES	4,211,152
Bond for Roof Repair	162,333
Less Antic. Aid Chapter 515	(107,640)
Total Cap. & Operating Assessment	4,265,845
SOUTHBOROUGH ASSESSMENT	183,609

**MOTION MADE:** To TABLE MOTION under ARTICLE 10.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 11:** To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

**MOTION MADE:** That the Town transfer to Surplus Revenue Account (Excess and Deficiency) the following sums:

Article 21 ATM 1988	\$1,121.00
Article 22 ATM 1988	7.61
Article 28 ATM 1988	2,559.08
Article 31 ATM 1988	3,500.00
Article 22 ATM 1987	52.03
Article 23 ATM 1987	3.39
	<hr/>
	\$7,283.11

**AMENDMENT TO MOTION:** That the Town Transfer the sum of \$3,500.00 from ARTICLE 31, of the 1988 Annual Town Meeting to be expended under the direction of the Heritage Day Committee for paying the necessary costs associated with the Heritage Day Celebration and the Heritage Day Parade.

**PASSED by MAJORITY VOTE:** (AMENDMENT TO MOTION) To transfer the sum of \$3,500.00 from ARTICLE 31, of the 1988 Annual Town Meeting to be expended under the direction of the Heritage Day Committee for paying the necessary costs associated with the Heritage Day Celebration and the Heritage Day Parade.

**VOTED UNANIMOUSLY:** That the Town transfer to Surplus Revenue Account (Excess and Deficiency) the following sums:

Article 21 ATM 1988	\$1,121.00
Article 22 ATM 1988	7.61
Article 28 ATM 1988	2,599.08
Article 22 ATM 1987	52.03
Article 23 ATM 1987	3.39
	<hr/>
	\$3,783.11

**MOTION MADE:** To take from TABLE, MOTION under ARTICLE 10.

**VOTED UNANIMOUSLY:** To take from TABLE, MOTION under ARTICLE 10.

**MOTION MADE:** That the Town vote a sum of \$9,544,185.00 for the operation of the General Government as follows:

(1) That the Town transfer from Overlay Reserve \$100,000.00 and to transfer from Free Cash \$279,851.00.

(2) That the balance of \$9,164,334.00 be raised and appropriated.

**VOTED UNANIMOUSLY:** That the Town vote a sum of \$9,544,185.00 for the operation of the General Government as follows:

(1) That the town transfer from Overlay Reserve \$100,000.00 and to transfer from Free Cash \$279,851.00.

(2) That the balance of \$9,164,334.00 be raised and appropriated.

(See page (27) of Town Clerk's transcript for a further MOTION and VOTE taken under ARTICLE 10).

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$1,100 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$1,100.00 to defray expenses of the Memorial Day Exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$268,489.00 for the fiscal year beginning July 1, 1989 and ending June 30, 1990 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$268,489.00 for the fiscal year beginning July 1, 1989 and ending June 30, 1990 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$7,500.00 for the purpose of funding Greater Marlboro Alcoholism Center, a nonprofit drop-in center, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$5,000.00 for the purpose of funding Greater Marlboro Alcoholism Center, a nonprofit drop-in center.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$100,000.00 for the maintenance of town roads, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$100,000.00 for the maintenance of town roads.

MOTION: (as stated above) PASSED by MAJORITY VOTE.



ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or borrow and appropriate a sum of money for the purpose of purchasing one front end loader for the Highway Department, and to see what disposition shall be made of the existing 1974 Caterpillar front end loader currently in use by the Highway Department, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$65,000.00 for the purpose of purchasing one front end loader for the Highway Department, and that the Selectmen be authorized to sell, trade in, or otherwise dispose of the existing 1974 Caterpillar front end loader currently in use by the Highway Department.

\*MOTION: (as stated above) PASSED by MAJORITY VOTE.

\*MOTION: (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION NO. 1".

MOTION MADE: To RECONSIDER the vote taken under ARTICLE 10. (2/3 vote required.)

VOTED UNANIMOUSLY: To RECONSIDER the vote taken under ARTICLE 10.

MOTION MADE: To reduce the HIGHWAY DEPARTMENT budget by \$11,000.00.

MOTION: (as stated above) VOTED UNANIMOUSLY. (See page (17) of Town Clerk's transcript, HIGHWAY DEPARTMENT budget changed accordingly.)

MOTION MADE: That the Town vote a sum of \$9,533,185.00 for the operation of the General Government as follows:

(1) That the town transfer from Overlay Reserve \$100,000.00 and to transfer from Free Cash \$279,851.00.

(2) That the balance of \$9,153,334.00 be raised and appropriated.

VOTED UNANIMOUSLY: That the Town vote a sum of \$9,533,185.00 for the operation of the General Government as follows:

(1) That the town transfer from Overlay Reserve \$100,000.00 and to transfer from Free Cash \$279,851.00.

(2) That the balance of \$9,153,334.00 be raised and appropriated.

At 11:10 p.m. on Monday, April 10, 1989 it was MOVED and UNANIMOUSLY voted to ADJOURN the April 10, 1989 session of the Annual Town Meeting to Tuesday, April 11, 1989 at 7:30 p.m.

A true copy:

Attest:

PAUL J. BERRY, TOWN CLERK

(TOWN SEAL)

ANNUAL TOWN MEETING

April 10, 1989

ADJOURNED SESSION

April 11, 1989

At the ADJOURNED Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA, on Tuesday, April 11, 1989 at 7:30 p.m., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (200) voters were present).

Checkers: Janet M. E. Mattioli  
Susanne S. Dumont

Lidia A. Kiley  
Lois W. Denman

The Meeting was called to order at (7:55 p.m.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry:

James B. Denman

42 Flagg Road

G. Mark Pedersen, Jr.

11 Strawberry Hill Road

Michael F. Burnham

11 Clemmons Street

Paul R. Maffei

23 Overlook Drive

Moderator Wilson had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Mark Quinn, Whitman & Howard, Inc., Wellesley, MA

Mark Devine, on behalf of the Water Dept.

Perry P. Davis, Assistant Superintendent of Schools.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was Voted Unanimously to waive the reading of the Warrant.

**ARTICLE 17:** To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or borrow and appropriate a sum of money for the purpose of purchasing one new 4 wheel drive utility truck for the Highway Department, and that the Selectmen be authorized to sell, trade in, or otherwise dispose of the existing 1965 Jeep Utility truck currently in use by the Highway Department, or do or act anything in relation thereto.

**MOTION MADE:** That the Town raise and appropriate the sum of \$25,000.00 for the purpose of purchasing one new four wheel drive utility truck for the Highway Department and that the Selectmen be authorized to sell, trade in, or otherwise dispose of the existing 1965 Jeep Utility truck currently in use by the highway Department.

**MOTION:** (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 68 NO: 68.

**ARTICLE 18:** To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or borrow and appropriate a sum of money for the purpose of rebuilding, rehabilitating, relocating or otherwise making extraordinary repairs to all or portions of Parmenter Road, Pine Hill Road, Nichols Street, Clemmons Street and Waveney Road, or do or act anything in relation thereto.

**MOTION MADE:** To Postpone consideration under ARTICLE 18 INDEFINITELY.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 19:** To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate \$27,000.00 to acquire two new four-door full-size sedan-type police cruisers and authorize the Selectmen to sell, turn in or otherwise dispose of two used police vehicles, or do or act anything in relation thereto.

**MOTION MADE:** That the Town raise and appropriate \$27,000.00 to acquire two new four-door full-size sedan-type police cruisers and authorize the Selectmen to sell, turn in or otherwise dispose of two used police vehicles.

**\*MOTION:** (as stated above) VOTED UNANIMOUSLY.

**\*MOTION:** (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION NO. 1".

**ARTICLE 20:** To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money for the purpose of hiring consulting engineers by various town departments, or do or act anything in relation thereto.

**MOTION MADE:** That the Town raise and appropriate \$25,000.00 for the purpose of hiring consulting engineers by various town departments.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 21:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto.

**MOTION MADE:** That the Town raise and appropriate \$20,000.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 22:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$5,000.00 for the purpose of hiring professional appraisers to assist the Assessors' office in defending property values in court cases, or do or act anything in relation thereto.

**MOTION MADE:** That the Town will raise and appropriate \$5,000.00 for the purpose of hiring professional appraisers to assist the Assessors' office in defending property values in court cases.

**MOTION:** (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 64 NO: 86.

**VOTED UNANIMOUSLY:** To allow State Representative Barbara Gardner to speak concerning State Finances.

**MOTION MADE:** To RECONSIDER, ARTICLE 17. (2/3 voted required)

**MOTION:** (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 76 NO: 76. (Did not have the required 2/3 vote.)

**ARTICLE 23:** To see if the Town will raise and appropriate or transfer from any available funds and appropriate the sum of \$15,500.00 to purchase an electronic voting system, or do or act anything in relation thereto.

**MOTION MADE:** To POSTPONE consideration under ARTICLE 23 INDEFINITELY.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**MODERATOR WILSON** stepped down as Moderator for ARTICLE 24 only. Wayne A. Gates, 94 Oak Hill Road, presided as Acting Moderator.

**ARTICLE 24:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$5,000.00, or any other sum, to be expended under the direction of the Heritage Day Committee for the purpose of paying the necessary costs associated with the Heritage Day celebration and the Heritage Day parade, or do or act anything in relation thereto.

**MOTION MADE:** That the Town transfer and appropriate from Article 31, ATM 1988, \$3,500.00 to be expended under the direction of the Heritage Day Committee for the purpose of paying the necessary costs associated with the Heritage Day celebration and the Heritage Day parade.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

**ARTICLE 25:** To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money for the purpose of purchasing one new brush chipper, and that the Tree Warden be authorized to sell, trade in, or otherwise dispose of the existing 1971 Mitts & Merrill Chipper currently in use by the Town, or do or act anything in relation thereto.

**MOTION MADE:** That the Town raise and appropriate \$13,500.00 for the purpose of purchasing one new brush chipper, and that the Tree Warden be authorized to sell, trade in, or otherwise dispose of the existing 1971 Mitts & Merrill Chipper currently in use by the Town.

**AMENDMENT TO MOTION:** To replace "sell, trade-in or otherwise dispose of" with the word "scrap".

**VOTED UNANIMOUSLY:** (Amendment to Motion) To replace "sell, trade-in or otherwise dispose of" with the word "scrap".

\*VOTED UNANIMOUSLY: (as amended) That the Town raise and appropriate \$13,500.00 for the purpose of purchasing one new brush chipper, and that the Tree Warden be authorized to scrap the existing 1971 Mitts & Merrill Chipper currently in use by the Town.

\*MOTION: (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION NO. 1".

ARTICLE 26: To see if the Town will vote to raise and appropriate, transfer from available funds and appropriate, or borrow and appropriate, the sum of \$25,000.00 for the purpose of installing a new telephone system in the Town House, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$20,000.00 for the purpose of installing a new telephone system in the Town House.

\*MOTION: (as stated above) VOTED UNANIMOUSLY.

\*MOTION: (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION NO. 1".

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to be held and administered in accordance with the provisions of the Massachusetts General Laws, Chapter 40, Section 5, (51), or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$50,000.00 to be held and administered in accordance with the provisions of the Massachusetts General Laws, Chapter 40, Section 5, (51) to purchase land or options on the purchase of land. The options may be purchased by resolution of the Conservation Commission at the recommendation of the Open Space Preservation Commission. The purchase of land will require approval of Town Meeting.

MOTION MADE: TO LIMIT DEBATE. (2/3 vote required)

VOTED UNANIMOUSLY: TO LIMIT DEBATE.

\*PASSED by MAJORITY VOTE: That the Town raise and appropriate \$50,000.00 to be held and administered in accordance with the provisions of the Massachusetts General Laws, Chapter 40, Section 5, (51) to purchase land or options on the purchase of land. The options may be purchased by resolution of the Conservation Commission at the recommendation of the Open Space Preservation Commission. The purchase of land will require approval of Town Meeting.

\*MOTION: (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION #2".

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money for the purpose of hiring a consultant in conjunction with the Towns of Westborough and Northborough, to study and assess the mental health needs of the three communities and to seek out any available state funds or grants available to meet those needs, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 28 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to be used for the renovation of the skating rink at the Margaret Neary School, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$5,000.00 to be used for the renovation of the skating rink at the Margaret Neary School.

\*MOTION: (as stated above) VOTED UNANIMOUSLY.

\*MOTION: (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION NO. 1".

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$4,000.00 to be used by the Regional Communication Study Committee to hire a consultant for the purpose of studying a central dispatch center for the Town, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 30 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$25,000.00 for the purpose of acquiring and equipping a new pick-up truck, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 31 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$16,000.00 for the purpose of acquiring a new high pressure air compressor and related equipment to be used by the Fire Department, and trade in, sell or dispose of the 1968 air compressor now in use by the Fire Department, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$16,000.00 for the purpose of acquiring a new high pressure air compressor and related equipment to be used by the Fire Department, and trade in, sell or dispose of the 1968 air compressor now in use by the Fire Department.

\*MOTION: (as stated above) PASSED by MAJORITY VOTE.

\*MOTION: (as stated above) DEFEATED at our ANNUAL TOWN ELECTION, held on May 8, 1989 as a "BALLOT OVERRIDE QUESTION #1".

ARTICLE 33: To see if the Town will vote to raise and appropriate a sum for the purpose of aiding in the funding of the MetroWest Planning Office, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$2,500.00 for the purpose of aiding in the funding of the MetroWest Planning Office.

MOTION: (as stated above) PASSED by MAJORITY VOTE.

**ARTICLE 34:** To see if the Town will vote to borrow and appropriate the sum of \$470,600.00 for the purpose of installing new water mains on Cherry Street, Pleasant Street, southerly end of Oak Hill Road, a distance of 950 feet, Boston Road from Central Street to White Bagley Road, and Framingham Road from Boston Road to East Main Street, a total of 4,950 feet, and that the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto.

**MOTION MADE:** That the Town borrow and appropriate the sum of \$470,600.00 for the purpose of installing about 2,050 lineal feet of new water mains in (1) Cherry Street, Pleasant Street and Oak Hill Road and about 2,900 lineal feet of new water mains in (2) Boston Road from Central Street to White Bagley Road and Framingham Road from Boston Road to East Main Street, and that the yearly debt retirement and interest on debt for borrowing shall be offset by water receipts.

**MOTION MADE:** To DIVIDE THE QUESTION.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

**MOTION MADE:** To borrow and appropriate the sum of \$180,600.00 for the purpose of installing new water mains on Cherry Street, Pleasant Street, and the southerly end of Oak Hill Road and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts. (2/3 vote required)

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**MOTION MADE:** To borrow and appropriate the sum of \$290,000.00 for the purpose of installing new water mains on Boston Road from Central Street to White Bagley Road and Framingham Road to East Main Street and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts. (2/3 vote required)

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 35:** To see if the Town will vote to transfer from the Water Department Surplus and appropriate, or any of its available funds and appropriate, the sum of \$25,600 for the purpose of installing a new water main on Winter Street, for a distance of 640 feet, and Hilltop Drive for a distance of 345 feet, or do or act anything in relation thereto.

**MOTION MADE:** That the Town transfer from Water Department Surplus and appropriate, the sum of \$25,600.00 for the purpose of installing a new water main on Winter Street, for a distance of 640 feet, and Hilltop Drive for a distance of 345 feet.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

**ARTICLE 36:** To see if the Town will vote to transfer from the Water Department Surplus and appropriate, or any of its available funds and appropriate, the sum of \$13,200.00 for the purpose of purchasing one new 3/4 ton pick-up truck and equipment, thereto, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1981 1/2 ton Ford pick-up truck now in use, or do or act anything in relation thereto.

**MOTION MADE:** That the Town transfer from the Water Department Surplus and appropriate, the sum of \$13,200.00 for the purpose of purchasing one new 3/4 ton pick-up truck and equipment, thereto, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1981 1/2 ton Ford pick-up truck now in use.

**MOTION:** (as stated above) DEFEATED by MAJORITY VOTE.

**ARTICLE 37:** To see if the Town will vote to transfer from the Water Department Surplus and appropriate, or any of its available funds and appropriate, the sum of \$14,000.00 to be used to conduct a Corrosion Control Study by the Board of Water Commissioners of the distribution system and that the Board of Water Commissioners be authorized to enter into contracts for the expenditure thereof, or do or act anything in relation thereto.

**MOTION MADE:** That the Town transfer from the Water Department Surplus and appropriate, the sum of \$14,000.00 to be used to conduct a Corrosion Control Study by the Board of Water Commissioners of the distribution system and that the Board of Water Commissioners be authorized to enter into contracts for the expenditure thereof.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

**ARTICLE 38:** To see if the Town will vote to borrow and appropriate the sum of \$375,000.00 for the purpose of purchasing the land and building located at 66 Break Neck Hill Road (Map 29, Lot 28) now owned by Ray and Eleanor M. Davis, to remodel to suit the needs of the Water Department and to authorize the Board of Water Commissioners to sell, trade or otherwise dispose of the present building now occupied by the Water Department, and that the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto.

**MOTION MADE:** That the Town borrow and appropriate the sum of \$375,000.00 for the purpose of purchasing the land and building located at 66 Break Neck Hill Road (Map 29, Lot 28) now owned by Ray and Eleanor M. Davis, to remodel to suit the needs of the Department and to transfer from the Board of Water Commissioners to the Board of Selectmen the care, custody, maintenance, management and control of the present land and building now occupied by the Water Department, and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts. (2/3 vote required).

**MOTION:** (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 09 NO:15

**ARTICLE 39:** To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate or borrow and appropriate, a sum of money to be used to complete capital projects for the Regional School District, or do or act anything in relation thereto.

**MOTION MADE:** That the Town approve the amount of debt of \$484,000.00 authorized by the Regional School Committee.

**MOTION #2:** To divide the question under Article 39.

**MOTION #2:** (as stated above) VOTED UNANIMOUSLY.

**MOTION #3:** That the Town approve the amount of debt of \$360,000.00 for the roof repair at Algonquin Regional High School authorized by the Regional School Committee.



**MOTION #3:** (as stated above) VOTED UNANIMOUSLY.

**MOTION #4:** That the Town approve the amount of debt of \$124,000.00 for the energy savings project and the renovations of the science lab at Algonquin Regional High School authorized by the Regional School Committee.

**MOTION #4:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 40:** To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used to complete a feasibility study of the existing Southborough schools for possible additions, or do or act anything in relation thereto.

**MOTION MADE:** To POSTPONE consideration under ARTICLE 40 INDEFINITELY.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 41:** To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate or borrow and appropriate, a sum of money for the express purpose of making capital improvements to the three Southborough public school buildings during fiscal year 1990, or do or act anything in relation thereto.

**MOTION MADE:** That the Town will raise and appropriate or borrow and appropriate \$574,000.00 for the express purpose of making capital improvements to the three Southborough public school buildings during fiscal year 1990.

**MOTION #2:** To divide the question under Article 41.

**MOTION #3:** That the Town raise and appropriate \$59,000.00 for the Woodward Handicapped Access.

**MOTION #4:** That the Town raise and appropriate \$30,000.00 for the removal of asbestos at Woodward School.

**MOTION #5:** That the Town borrow and appropriate \$485,000.00 to repair Neary School roof. (2/3 vote required)

**VOTE UNANIMOUSLY:** (MOTION #2) To divide the question under Article 41.

**VOTED by MAJORITY:** (MOTION #3) That the Town raise and appropriate \$59,000.00 for the Woodward, Handicapped Access.

**VOTED UNANIMOUSLY:** (MOTION #4) That the Town raise and appropriate \$30,000.00 for the removal of asbestos at Woodward School.

**PASSED by the following HAND COUNT VOTE:** YES: 101 NO: 05

**MOTION #5:** That the Town borrow and appropriate \$485,000.00 to repair Neary School Roof.

(MOTIONS #3 & #4 were DEFEATED at our ANNUAL TOWN ELECTION, held May 8, 1989, as a "BALLOT OVERRIDE QUESTION NO. 1")

At 11:15 p.m. on Thursday, April 11, 1989, it was Moved and UNANIMOUSLY Voted to ADJOURN the April 11, 1989 ADJOURNED SESSION of the ANNUAL TOWN MEETING of April 10, 1989 to Thursday, April 13, 1989, at 7:30 p.m.

A true copy:

Attest:

\_\_\_\_\_  
PAUL J. BERRY, TOWN CLERK

(TOWN SEAL)

ANNUAL TOWN MEETING

April 10, 1989

ADJOURNED SESSION

April 13, 1989

At the Adjourned Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA, on Thursday, April 13, 1989 at 7:30 p.m., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (152) Voters were present).

Checkers:       Susanne S. Dumont  
                  Edith L. Levangie

Lidia A. Kiley  
Lois W. Denman

The Meeting was called to order at (8:50 p.m.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry.

J. Michael McHenry  
Wayne Gates  
Robert O. Bigelow  
Edward J. McCarthy

6 Hillside Avenue  
94 Oak Hill Road  
15 Granuaile Road  
181 Cordaville Road

Moderator Wilson had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Jeffrey A. Grossman, Framingham, MA, Article 47

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

MOTION MADE: To take ARTICLE 7 from the TABLE.

MOTION: (as stated above) PASSED by MAJORITY VOTE.

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year beginning July 1, 1989 and ending June 30, 1990, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the amount of \$7,500.00; and transfer from Water Surplus the amount of \$12,145.00, for a total of \$19,645.00 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year beginning July 1, 1989 and ending June 30, 1990.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 42: To see if the Town will vote to adopt the following Housing Needs and Policy:

1. Growth Rate

The rate of growth should not exceed the capacity of the Town to provide services for added population and housing. At the same time, housing shouldn't be so curtailed that all hope of meeting housing needs is destroyed. An annual growth rate of up to 50 housing units per year reasonably reconciles those concerns.

2. Diverse Housing Structure Types

Housing choice should be provided by assuring that at least 15% of the housing in the community is other than single-family homes, maintaining the present ratio. The nature of the Town as one of traditional residences should be maintained through assuring that at least 80% of the housing in the Town will be in single-family units. Ideally, individual developments would integrate both single-family and other forms of housing, avoiding the character of "developments".

3. Diverse Housing Tenure

At least the present proportion of rental housing should be provided in the future, in order to serve the housing needs of people who can't meet the initial costs of home ownership, or whose housing needs are likely to soon change.

4. Price Diversity

New Housing should serve the present income profile of the community, in order to maintain the social diversity of the Town, and avoid its becoming narrowly stratified. This means neither acting to make the Town more "exclusive" than it is, nor at this time trying to also meet housing needs scaled to the profile of the larger region.

5. Subsidized Housing

These are the Town's subsidy preferences:

(a) That the intent of providing decent housing for the full range of Southborough households be achieved with as little reliance upon public subsidies as is feasible, using private, regulatory, and charitable sources of support to the largest extent possible.

(b) That where public subsidies are used, they be as "invisible" as possible, such as by providing subsidies to families to allow them the capacity to obtain housing of their choice, or by providing subsidies to scattered "look-alike" units within an otherwise conventional development. Last choice would be an entire project of publicly subsidized units.

(c) That below market units be as uniformly dispersed throughout the community as is possible; unless there is some special reason to the contrary, every development should at

least not add to the net need for below-market units, and the "catch-up" for the existing gap should be achieved through a relatively large number of initiatives each providing a relatively small number of below-market units, rather than through a small number of big projects.

(d) That the willingness and ability of private developers to support below-market units not be diluted by also seeking from them contributions for public facility improvements beyond those demonstrably tied to needs created by that development.

(e) That the Chapter 774 10% "quota" be met as early as is reasonably possible, but not at the price of distorting sound planning principles of serving the greatest needs of the community in a way consistent with the Town's own good-faith housing effort.

#### 6. Other Diversity

Other diverse forms of housing need should also be served, including the needs for occasional units which are very small or large or otherwise unusual, as well as housing for people with special needs, including the mentally ill, or for those at risk of becoming homeless. Where appropriate, such needs should be served on a regional basis.

#### 7. Environmental Quality

There should be no inferior housing developed, whether above or below market. Housing objectives need not and should not be used as reason to diminish the design or environmental quality of housing development.

, or do or act anything in relation thereto.

**MOTION MADE:** That the Town vote to adopt the following Housing Needs and Policy:

#### 1. Growth Rate

The rate of growth should not exceed the capacity of the Town to provide services for added population and housing. At the same time, housing shouldn't be so curtailed that all hope of meeting housing needs is destroyed. An annual growth rate of up to 50 housing units per year reasonably reconciles those concerns.

#### 2. Diverse Housing Structure Types

Housing choice should be provided by assuring that at least 15% of the housing in the community is other than single-family homes, maintaining the present ratio. The nature of the Town as one of traditional residences should be maintained through assuring that at least 80% of the housing in the Town will be in single-family units. Ideally, individual developments would integrate both single-family and other forms of housing, avoiding the character of "developments".

#### 3. Diverse Housing Tenure

At least the present proportion of rental housing should be provided in the future, in order to serve the housing needs of people who can't meet the initial costs of home ownership, or whose housing needs are likely to soon change.

#### 4. Price Diversity

New housing should serve the present income profile of the community, in order to maintain the social diversity of the Town, and avoid its becoming narrowly stratified. This means neither acting to make the Town more "exclusive" than it is, nor at this time trying to also meet housing needs scaled to the profile of the larger region.

## 5. Subsidized Housing

These are the Town's subsidy preferences:

(a) That the intent of providing decent housing for the full range of Southborough households be achieved with as little reliance upon public subsidies as is feasible, using private, regulatory, and charitable sources of support to the largest extent possible.

(b) That where public subsidies are used, they be as "invisible" as possible, such as by providing subsidies to families to allow them the capacity to obtain housing of their choice, or by providing subsidies to scattered "look-alike" units within an otherwise conventional development. Last choice would be an entire project of publicly subsidized units.

(c) That below market units be as uniformly dispersed throughout the community as is possible; unless there is some special reason to contrary, every development should at least not add to the net need for below-market units, and the "catch-up" for the existing gap should be achieved through a relatively large number of initiatives each providing a relatively small number of below-market units, rather than through a small number of big projects.

(d) That the willingness and ability of private developers to support below-market units not be diluted by also seeking from them contributions for public facility improvements beyond those demonstrably tied to needs created by that development.

(e) That the Chapter 774 10% "quota" be met as early as is reasonably possible, but not at the price of distorting sound planning principles of serving the greatest needs of the community in a way consistent with the Town's own good-faith housing effort.

## 6. Other Diversity

Other diverse forms of housing need should also be served, including the needs for occasional units which are very small or large or otherwise unusual, as well as housing for people with special needs, including the mentally ill, or for those at risk of becoming homeless. Where appropriate, such needs should be served on a regional basis.

## 7. Environmental Quality

There should be no inferior housing developed, whether above or below market. Housing objectives need not and should not be used as reason to diminish the design or environmental quality of housing development.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

**ARTICLE 43:** To see if the Town will vote to amend the Southborough Zoning By-law as follows, or act in relation thereto:

1. Amend Section 174-2. Definitions by inserting the following definitions at their appropriate alphabetical locations:

DWELLING, MULTIFAMILY - A dwelling containing three or more dwelling units.

DWELLING UNIT - Living quarters for a single family.

2. Amend Section 174-13.2 Major Residential Development by inserting a new Section D immediately above Section D and amending Section D to read Section E. Decision, to read as follows, redesignating following Sections and making any necessary reference revisions:

D. Multifamily development. The Planning Board may authorize inclusion of multifamily dwellings within a major residential development, subject to the following unless authorized as housing for the elderly under Section 174-8(p).

- (1) To assure internal diversity and continuity with surrounding development, single-family and two-family dwellings are allowed within a multifamily development. Not more than two-thirds of the dwelling units on any parcel developed subject to these provisions shall be in multifamily dwellings.
- (2) To maintain the visual scale of the community, each dwelling unit shall have its own exterior entrance; there shall be not more than four dwelling units in any structure; and multifamily structures shall be clustered in groups, with not more than sixteen dwelling units in any group. Buildings within groups shall normally be separated from each other by not less than twice the required side yard, and there shall be not less than 1,000 feet separation between dwellings in any such group and any other multifamily dwellings on or off the premises, unless the Planning Board authorizes a reduction of up to one-third in such requirements, upon its determination that doing so serves the objectives of the Bylaw.
- (3) The number of dwelling units allowed shall be the same as the number of lots allowed under the other provisions of 174-13.2, including bonused development. More than one structure may be allowed on a lot, footnote (2) to Section 174-8 notwithstanding.
- (4) Visual separation from nearby premises shall be assured through providing yards of double the usually required dimension between any multifamily structure or parking area for six or more cars and the boundaries of the major residential development, and through having any exterior lighting shielded and mounted not more than ten feet high.
- (5) To assure environmental benefit from the compact development which this form of development facilitates, not less than 25% of the site area shall be retained in a natural state, either subject to a conservation restriction or deeded to the Town.

3. Strike Section 174-8 B (1) (q) and in its place add:

(q) Other multifamily dwellings, if within a Major Residential Development,

with column entries of "NO" for the IP district and "PB" for all others.

MOTION MADE: To POSTPONE consideration under ARTICLE 43 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 44: To see if the Town will vote to amend the Southborough Zoning Bylaw as follows, or act in relation thereto:

1. Amend Section 174-13.2 by inserting the following new section immediately above C. Bonused Development, to read as follows, redesignating following Sections and making any necessary reference revisions:

C. Meeting Housing Objectives. Each development authorized under these provisions shall be economically balanced, evidenced through compliance with the following:

- (1) at least 10% of the housing units shall be affordable to households having incomes not exceeding 80% of the then-current median income for the Boston Region, as estimated by the HUD Regional Economist [n.b. that means housing affordable at incomes not exceeding, \$33,000 in FY88]; and
- (2) in addition to the above, at least 20% of the housing units shall be affordable to households having incomes not exceeding 140% of the then-current median family income for the Boston Region, as estimated by the HUD Regional Economist [n.b. that means housing affordable at incomes not exceeding \$57,000 in FY88]; or
- (3) an alternative effort approved by the Planning Board shall be made, determined by the Board to make no less contribution than the above towards meeting the goal of economically balanced development.
- (4) Continuing affordability shall be assured for at least twenty years through means enforceable by the Town.

'Affordability' shall mean having a cost for rent, excluding utilities, not exceeding 30% of income or having a purchase price supportable under then-prevailing underwriting guidelines, given not more than a 5% down-payment.

Fractions of one-half dwelling unit or less shall be rounded downward, and other fractions shall be rounded upward in determining the number of units subject to affordability limitations.

**MOTION MADE:** To POSTPONE consideration under ARTICLE 44 INDEFINITELY.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 45:** To see if the Town will vote to amend the Southborough Zoning Bylaw as follows, or act in relation thereto:

1. Amend Section 174-8 B (1) (h) Schedule of Use Regulations by revising item (h) Accessory apartments to be "SP" in each district except "NO" in the C and WFP districts, f and delete item (m) Conversion of one-family house.

2. Amend Section 174-2 B Definitions by replacing the definition of "Accessory Apartment" with the following:

"ACCESSORY APARTMENT - A subsidiary dwelling unit created within or as an extension to a single-family dwelling, with separate cooking, sleeping and bathroom facilities."

2. Amend Section 174-9 B Accessory apartments by deleting the present provisions and substituting the following:

Accessory Apartment. A special permit authorizing an accessory apartment shall be granted if the proposal is consistent with the following:

(1) Development Requirements.

- a. The habitable floor area of the accessory unit shall not exceed 30% of the habitable floor area of the entire dwelling.
- b. The Board of Health must have documented to the Board of Appeals that sewage disposal will be satisfactorily provided for, including provision for an appropriate reserve area on the site.
- c. Parking as required at Section 174-12 shall be provided either in a garage or on paved surfaces not located within any required yard, and screened to reduce visual intrusion on the neighborhood.

(2) Occupancy Requirements

- a. Either the principal or the accessory unit must be owner-occupied, except for temporary absences.
- b. An accessory unit authorized under these provisions shall not be used for seasonal (less than twelve month) rental, boarding and lodging, or other commercial use.

(3) Number limitation. The total cumulative number of accessory apartments permitted by the Board of Appeals since January 1979 shall at no time exceed five per cent (5%) of the total number of one-family houses in Southborough at the beginning of the year in which the application is filed, based on the Assessors' records. Residences containing apartments shall be counted as one-family houses for the purpose of this subsection.

Procedural Requirements

- a. A special permit for an Accessory Dwelling shall be granted provided that the Board of Appeals makes a determination that all of the above requirements have been met, and also that the particular circumstances of the case make such use appropriate, including consideration of whether lot area or other site characteristics assure mitigation of any impacts on the neighborhood, whether there is enforceable assurance that occupancy of the unit will serve significant community purposes, such as facilitating care for the elderly or handicapped, or providing housing at unusually low cost, and whether site and building design will effectively avoid any departure from the character of the neighborhood.
- b. A Certificate of Occupancy for an Accessory Dwelling shall be issued for a period no greater than three years. Continued occupancy beyond that shall require a new Certificate of Occupancy, to be granted only upon documentation to the Building Inspector that the relationships satisfying item 2(b) or on which the decision under paragraph 4(a) was based are still in existence.
- c. Upon termination of occupancy satisfying these requirements or a condition of the special permit, separate occupancy of the accessory dwelling shall not be reestablished unless a new special permit is granted, on grounds that either the requirements of this Section and the original special permit will again be satisfied, or that special circumstances of the structure or its occupants would



make single-family occupancy a hardship, and that the granting of such Special Permit would not be detrimental to the neighborhood.

d. A Certificate of Compliance with the above paragraph must be provided by the owner to the Building Inspector upon transfer of any beneficial interest in the property, and recorded at the Registry of Deeds.

**MOTION MADE:** To POSTPONE consideration under ARTICLE 45 INDEFINITELY.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 46:** To see if the Town will vote to amend the Southborough Zoning Bylaw as follows, or act in relation thereto:

1. Amend Section 174-8 Schedule of Use Regulations by revising footnote 2 so that the second sentence begins:

The Board of Appeals may, by special permit, allow several different uses if otherwise permitted in the district...

and also by inserting the following new row under B(1) Residence, farm, institutional and open space uses:

(9) Multifamily dwellings in Mixed Use  
Development (see Section 174-13.5) NO P/SP P/SP P/SP P/SP NO

2. Insert a new Section 174-13.5, to read as follows:

174-13.5 Dwellings in Mixed Use Development.

A. Authorization. Dwellings may be permitted as part of a development also including business, commercial, and office uses (as categorized in Section 174-8 Schedule of Use Regulations), provided that the following are complied with:

B. Requirements.

(1) The number of dwelling units shall not exceed one for each 2,000 square feet (or fraction thereof) of gross floor area in commercial use on the premises, nor shall it exceed one unit per 12,500 square feet of lot area. Provided that those limits and the lot coverage and yard requirements of Article IV are met, no lot area is required for the housing in addition to that required for the business use.

(2) There shall be no more than two bedrooms per dwelling unit.

(3) There must be assurance enforceable by the Town that the units will serve significant community purposes, such as providing housing at unusually low cost, serving a special housing need, or enhancing site security.

(4) Building design and site design must provide a safe, healthful, and enjoyable living environment appropriate to the type of occupancy anticipated.

**MOTION MADE:** To POSTPONE consideration under ARTICLE 46 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 47: To see if the Town will vote to amend the Code of the Town of Southborough, Zoning Article II Establishment of Districts, subsection 174-3. Districts enumerated, as follows:

Add L. CLUSTERED RESIDENTIAL DEVELOPMENT, referred to as CLRD District.

Amend Article II, subsection 174-8. Schedule of Use Regulations. B. (1) (s) Cluster Residential Development (see definition and subsection 174-13.5):

Districts

<u>RA and RB</u>	<u>BV and BH</u>	<u>ID</u>	<u>IP</u>	<u>SP</u>	<u>C and WFP</u>
SP	NO	NO	NO	NO	NO

Amend and insert subsection ss. 174-13.5 Clustered Residential Development District

1.1 OBJECTIVES AND APPLICABILITY

- a. insure that the development of additional housing does not detract from the livability, scale, character or economic value of existing residential neighborhoods;
- b. encourage greater diversity of housing opportunities in Southborough to meet the needs of a population which is diversified with respect to number of persons in a household, and income;
- c. provide greater choice in the type of housing available to correspond to the varying needs of town residents in different stages of their life cycle;
- d. provide greater flexibility and design freedom in the development of the tracts of land which lend themselves to planned development;
- e. promote a high standard in the design of development sites and of individual buildings;
- f. encourage the preservation of open space for conservation, outdoor recreation or park purposes, in conjunction with residential development;
- g. encourage the preservation, and minimum disruption, of the existing natural features of land and to minimize impacts on environmentally sensitive areas;
- h. permit ostensibly different types of structures and residential uses to be combined in a planned interrelationship;
- i. facilitate a detailed review, by town officials and by the public, of those developments which either: (1) have an impact on public facilities and services and on adjoining land, or (2) are large enough to constitute self-contained environment;
- j. promote the efficient and economical provision of public facilities such as utilities and streets;
- k. assure that the number of dwelling units allowed will be compatible with surrounding land uses.
- l. allow flexibility in the standards and procedures for those planned residential developments which are a cluster which, in the opinion of the Planning Board, comply with the following criteria:

1. there is a significant amount of common open space (see 1.3.2. below) of which a significant amount meets the standards for usable open space (see 1.3.3.);

2. the common open space is readily accessible by one or more paths specifically designed for access purposes;
3. the dwellings are sited and oriented in a complementary relationship to the common open space;
4. the design promotes a sense of open, natural character when viewed from adjacent public streets;
5. there are a set of design controls and restrictions to insure the dwellings will be built, and the site will be developed, under an overall design plan;
6. that any building which contains more than one dwelling unit is designed so that either:
  - i. the building has the exterior appearance of a one-family dwelling or, alternatively,
  - ii. if semi-attached dwellings and/or town-houses are constructed, each individual dwelling unit has direct access to ground level and an opportunity for a private yard, patio, or other private outdoor space;
7. there are provisions for common facilities, such as recreation or parking, or for services such as the maintenance of streets, walkways or paths, utilities, landscaping or recreation facilities.

## 1.2 DENSITY

The maximum number of dwelling units on a tract in a planned residential development shall be not greater than four (4) units per acre.

## 1.3 GENERAL PROVISIONS

### 1.3.1 STREETS, DRIVES

Each street and interior drive, or system of streets or interior drives, within a planned residential development shall connect to a public street. A dead-end street or dead-end interior drive shall not be more than 1,000 feet in length.

### 1.3.2 COMMON OPEN SPACE

At least 70% of the area of the development tract shall remain as common open space. Such open land may be in one or more parcels of a size and shape appropriate for the intended use and may be conveyed:

- (1) to and accepted by the Town or its Conservation Commission;
- (2) to a legal association comprised of the owners of the development, which may include homeowners; or
- (3) to a non-profit organization the principal purpose of which is the conservation of open space. When such open space is conveyed to persons or entities other than the Town, an easement over such land shall be granted to the Town to insure its perpetual use as open space, conservation, recreation or park land. A maximum of 30% of such open space may be devoted to parking or structures used for, or accessory to, active outdoor recreation and consistent with the open space uses of such land.

### 1.3.3 USABLE OPEN SPACE

Usable open space shall be provided for the recreational and leisure time use of the occupants of dwellings. To qualify as usable open space, an area shall conform to the following standards:

#### a. USABILITY

A space must have a surface which is adequately drained, and permits recreational or leisure time use. Such surface may include any combination of grass, plant materials,

wood, or paving materials of a type designed for pedestrian or recreational use. No open space shall be considered usable if the area is wet or swampy.

b. LOCATION

The nearest part of the space shall be not more than 300 feet walking distance from the dwelling unit it serves. Usable open space may be located in an area which:

- (1) is on a privately owned lot occupied by one dwelling or a space designated for the exclusive use of one dwelling unit, or
- (2) qualified as common open space.

c. SIZE AND SHAPE

No open space shall be considered usable unless it has a minimum horizontal area of 600 square feet and no dimension less than 20 feet.

d. STRUCTURES AND FACILITIES

All usable open space shall be open to the sky, and may include unroofed facilities such as a tennis court, swimming pool and related structures, or similar recreational facilities.

1.4 SPECIAL PERMITS: PROCEDURES, CRITERIA

1.4.1 SPS REQUIRED

No clustered residential development shall be initiated without first obtaining a special permit with site plan review in accordance with the provisions of this section. The purpose of the special permit with site plan review is to provide individual detailed review of clustered residential developments which have a substantial impact upon the character of the Town and impacts on adjoining residential areas and the provision of public facilities and services.

1.4.2 SPGA

The Planning Board shall be the special permit granting authority for all clustered residential developments. In acting upon applications for special permits with site plan review, the SPGA shall be governed by the provisions of Sections 2.1 and 2.2.

1.4.3 SPECIAL PERMIT PROVISIONS

- a. The special permit shall incorporate by reference the building design and site development plans filed with the application for a special permit.

1.4.4 GRANTING OF SPECIAL PERMIT

The SPGA may grant an application for a special permit with site plan review hereunder and base its approval upon:

- a. a finding that the proposed development is consistent with the general objectives for planned residential development set forth in subsection 1.1, and the criteria set forth in subsection 2.1.

1.4.5 REVISION OF SPECIAL PERMIT

Subsequent to a special permit with site plan review granted by the SPGA under the provisions of this section and where applicable, minor revisions may be made from time to time in accordance with applicable law, by-laws, and regulations, but the clustered residential development approved under such SPS shall otherwise be in accordance with the application for the SPS, except as modified by the decision of the SPGA. The developer shall notify the SPGA in advance of any such revision which shall not be effective until approved by vote of the

SPGA. If the SPGA determines such revisions not to be minor, it shall order that an application for a revised SPS be filed, and a public hearing be held in the same manner as set forth in Section 2.2.

## 2.1 SPECIAL PERMITS WITH SITE PLAN REVIEW (SPS)

2.1.1 A special permit with site plan review (SPS) is a type of special permit in which a use may be permitted if the proposed development of the site meets certain criteria, standards or conditions as set forth in the section of this By-law that refers to the granting of a special permit with site plan review and to other standards and objectives as set forth in this section. The SPGA may, in its discretion, grant a special permit with site plan review but only in those cases where this By-law specifically refers to the granting of a special permit with site plan review and only in those cases where the SPGA makes a finding and determination, as set forth in subparagraph 2.1.2.

An applicant is not entitled to a special permit with site plan review unless the SPGA, in its discretion, is able to make a positive finding and determination as required in subparagraph 2.1.2.

### 2.1.2 FINDING AND DETERMINATION

Prior to granting a special permit with site plan review, the SPGA shall make a finding and determination that the proposed development of the site:

- a. complies with such criteria or standards as may be set forth in the section of this By-law which refers to the granting of the requested special permit with site plan review;
- b. is designed in a manner that is compatible with the existing natural features of the site and is compatible with the characteristics of the surrounding area;
- c. meets accepted design standards and criteria for the functional design of facilities, structures and site construction;
- d. will not create adverse impacts, including those that may occur off the site, or such potential adverse impacts will be mitigated in connection with the approved development, so that the development will be compatible with the surrounding area;
- e. is consistent with: (1) the general purposes of this By-law as set forth in subparagraph 1.1, and (2) the more specific objectives and purposes applicable to the requested special permit with site plan review which are set forth in Section 1.1 of this By-law;

where the SPGA determines that one or more of the following objectives is applicable to the particular application for a special permit with site plan review, the SPGA shall make a finding and determination that the objective will be met:

- f. that the proposed development will not present a demonstrable adverse impact on the surrounding area resulting from:
  - (1) excessive noise, level of illumination, glare, dust, smoke, or vibration,
  - (2) emission or discharge of noxious and hazardous materials or substances,
  - (3) pollution of water ways or groundwater;
- g. that the existing land form is preserved in its natural state, insofar as practicable, by minimizing grading and the erosion or stripping of vegetation that may result therefrom, and by maintaining man-made features that enhance the land form, such as stone walls, with minimal alteration or disruption;
- h. that buildings are located:
  - (1) harmoniously with the land form, vegetation and other natural features of the site,

- (2) effectively for solar and wind orientation for energy conservation, and
- (3) advantageously for views from the building while minimizing the intrusion on views from other buildings;

- i. that a system of routes for pedestrians with minimal conflicts with vehicles, is provided;
- j. that all measures necessary to minimize soil erosion and to control sedimentation in the disturbed land area of a proposed development are taken, such as, but not limited to, minimizing the velocities of water runoff, maximizing protection of disturbed areas from stormwater runoff, and retaining sediment within the development site as early as possible following disturbances;
- k. that the natural character and appearance of the Town is enhanced. Awareness of the existence of a development, particularly a higher density residential development, should be minimized by screening views of the development from nearby streets, single family neighborhoods or Town property by the effective use of existing land forms, or alterations thereto, such as berms, and by existing vegetation or supplemental planting;
- l. that open space on the site, particularly such common open space and usable open space as may be required by this By-law, is located and designed so as to increase the visual amenities for the surrounding area as well as for the occupants of the development;
- m. that the scale, massing and detailing of buildings are compatible with those prevalent in the surrounding area, without specifying any particular architectural style;
- n. that construction on the site conforms to good design practice for features such as parking and loading, grading, landscaping, drainage, utilities, lighting;
- o. that there is easy access to buildings, and the grounds adjoining them for operations by fire, police, medical and other emergency personnel and equipment;
- p. that there is improved access to, or the development of additional links and connections to, a Town system of public facilities such as conservation areas, recreation facilities, footpaths or bicycle paths, streets or utility systems;
- q. that the location of intersections of access drives with the Town's arterial or collector streets minimizes traffic congestion;
- r. that electric, telephone, cable TV and other such lines and equipment are either placed underground or are as inconspicuous as possible; the support facilities such as storage, refuse disposal, utility buildings, and structures for recreational activities are located, and screened, to form as effective a visual screen of them as is possible;
- s. that no development shall cause downstream properties, water courses, channels, or conduits to receive stormwater runoff from a proposed development at a higher peak flow rate, or to receive other unreasonable impacts, than would have resulted from the same storm event occurring over the site of the proposed development in its natural undeveloped condition;
- t. that adequate water quality standards are promoted giving due regard to the conservation of surface and groundwaters for the protection of fish and wildlife, recreational purposes and the use of such water for public water supply in communities which are downstream, by requiring that adequate pollution abatement controls be incorporated into the drainage design of the proposed development;

#### 2.1.3 CONDITIONS FOR APPROVAL OF SPECIAL PERMIT WITH SITE PLAN REVIEW

Where an applicant proposes, and will be responsible for carrying out, mitigating measures or the construction of improvements to deal with the impacts of a proposed development

or to provide sufficient capacity in Town facilities or services, the SPGA:

- (1) shall make compliance with such measures or completion of such construction a condition of the granting of, or the continued compliance with, the special permit with site plan review,
- (2) may link the stages of construction of such improvements to the stages of construction of the proposed development.

Where an applicant offers to make a financial contribution to the Town for the construction of improvements to increase the capacity of Town facilities or services, with the work not to be performed by the applicant, the SPGA:

- (1) shall make the special permit with site plan review, if approved, conditional upon the receipt of the funds and
- (2) to link the stages of construction of the proposed development to the stages of the completion of the improvement.

## 2.2 PROCEDURES FOR SPECIAL PERMITS WITH SITE PLAN REVIEW

### 2.2.1 APPLICATION PROCEDURES

#### 2.2.1.1 INFORMATION REQUIRED

A person applying for a special permit with site plan review under subsection 2.1 shall file an application and plans, one copy of each, with the Town Clerk and seven copies of each with the SPGA. Such application and site plan shall include information on the conditions, standards and criteria sufficient for the SPGA to make the finding and determination required by subparagraph 2.1.2.

The application to the SPGA for a special permit with site plan review under subsection 1.4 shall be accompanied by the following materials:

- a. a plot plan, showing the location of all buildings and structures on the lot including existing conditions;
- b. an off-street parking and loading plan;
- c. a landscaping plan;
- d. if applicable, a copy of the determination of applicability issued by, or of a Notice of Intent filed with, the Conservation Commission pursuant to Chapter 131, Section 40 M.G.L.;
- e. a traffic study, and a proposal for mitigating measures to improve capacity or for trip reduction programs;
- f. if applicable, proposals for mitigating measures or the construction of improvements to deal with the impacts, other than traffic impacts, of the proposed development or to provide sufficient capacity in Town facilities or services;
- g. any other material necessary for the SPGA to make the finding and determination required by subparagraph 2.1.2; and
- h. a site development plan, as described in 2.3.1.

The term "application" as used in this section shall include the accompanying materials described in "a" through "h" above.

Upon written request from the applicant prior to the filing of an application, the SPGA may waive the submission of such information, plans, studies or analyses, or parts thereof, as may not be needed for, or germane to, consideration of the application.

#### 2.2.1.2 ACCEPTANCE OF APPLICATION

Upon the original submittal of an application to the Town Clerk and the SPGA, the application shall be considered to be conditionally accepted pending review of its contents. Within 14 days of the original submittal of the application, the SPGA, or its designee, shall determine whether the application is complete. An application which does not contain any of the material described in "a", "b", "c", "d", "e", "f", "g", or "h" above, shall be considered incomplete, unless waived by the SPGA, shall not be considered to have been filed and shall not be accepted for processing. If an application is determined to be incomplete, the SPGA or its designee, shall notify the Town Clerk and the applicant in writing that the application has been determined to be incomplete setting forth the reasons for that determination and that the application is not considered to have been filed.

If the application is considered to be complete, or if the applicant and the Town Clerk are not notified that the application is incomplete within 14 days, the application shall be considered to be complete as of the date originally submitted.

If a revised application is submitted, it shall be considered to be a new application and shall be subject to the same procedures and determinations as to completeness as are set forth above.

The time periods set forth in this By-law and Chapter 40A, M.G.L. during which the SPGA shall notify parties in interest, hold a public hearing and issue a decision will not start until the application is considered to be complete.

#### 2.2.2 SPGA PROCEDURES

Upon the determination that an application for a special permit with site plan review is complete, or is considered to be complete because of the expiration of 14 days without notification to the applicant, the SPGA shall promptly notify the Conservation Commission, the Board of Selectmen, the Police Department, the Fire Department and the Board of Health of the receipt of the application and such other boards, commissions or departments as it may consider appropriate, given the substance of the application.

#### 2.2.3 PUBLIC HEARING, RECEIPT OF RECOMMENDATIONS

The SPGA shall hold a public hearing on the application, as provided in Chapter 40A, M.G.L., within 65 days after the filing of an application which has been determined to be complete and, except as hereinafter provided, shall take final action on an application within 90 days after the hearing. The SPGA shall not make a decision on an application for a special permit with site plan review until boards, commissions and department which have been notified have submitted reports or recommendations thereon or, if reports are not received, until 35 days have elapsed since the date of filing of an application which has been determined to be complete.

#### 2.2.4 EXTENSION OF TIME FOR ACTION, LEAVE TO WITHDRAW

The period within which final action shall be taken may be expended for a definite period by mutual consent of the SPGA and the applicant. In the event the SPGA determines that the plans and evidence included with the application or presented to it at the public hearing are inadequate to permit the SPGA to make a finding and determination, in its discretion, instead of denying the applications, it may:

- a. adjourn the hearing to a later date to permit the applicant to submit a revised site plan and further evidence, provided, however, that such adjournment shall not extend the 90 day period within which final action shall be taken by the SPGA, unless said period is extended to a day certain by mutual consent, or



- b. grant a leave to withdraw without prejudice so that the applicant may submit a revised application which shall not be considered as a repetitive petition. Such revised application shall be treated as a new application.

#### 2.2.5 DECISION OF THE SPGA

The SPGA may grant, grant with conditions, deny, or grant a leave to withdraw an application for a special permit with site plan review. A decision to grant, or grant with conditions, shall cite the specific section of this By-law which refers to the granting of a special permit with site plan review and shall incorporate by reference the plans referred to in 2.2.1 which have been filed with the application. A copy of the decision shall be filed with the Town Clerk and shall be furnished to the applicant.

Any person aggrieved by a decision of the SPGA may file an appeal to a court of the Commonwealth by bringing an action within 20 days of the date the decision was filed with the Town Clerk, as provided in Chapter 40A, Section 17, M.G.L.

The applicant shall be responsible for filing in the Registry of Deeds or, where applicable, in the Land Court of the Commonwealth, a copy of the decision of the SPGA granting a special permit with site plan review.

#### 2.2.6 CONDITIONS FOR APPROVAL OF SPECIAL PERMIT WITH SITE PLAN REVIEW

In addition to the conditions, standards and criteria set forth in the section of this By-Law that authorizes the granting of a special permit with site plan review, the SPGA may attach such conditions and limitations as it deems necessary to insure that the finding and determination that it must make under subparagraph 2.1.2 is complied with.

In the event that the SPGA approves a special permit with site plan review, any use or any construction, or any subsequent reconstruction or substantial exterior alteration shall be carried out only in conformity with all conditions and limitations included in the decision of the SPGA, and only in essential conformity with the application and the site plan on the basis of which the finding and determination was made.

#### 2.2.7 SPGA FAILURE TO TAKE ACTION

In the event the SPGA shall fail to hold a public hearing or shall fail to take action on an application within the times set forth in subparagraph 2.2.3 or within such extended period as may have been mutually agreed under subparagraph 2.2.4, then upon the expiration of said times, the SPGA shall be deemed to have granted the application.

#### 2.2.9 LAPSE OF SPECIAL PERMIT

A special permit with site plan review shall lapse two years from the granting thereof if a substantial use thereof has not sooner commenced except for good cause or, in the case of a permit for construction, if construction has not begun by such date except for good cause, but such period shall be extended by the time required to pursue or await determination of appeal.

### 2.3 TYPES OF PLANS; INFORMATION REQUIRED

#### 2.3.1 SITE DEVELOPMENT PLAN

The objectives of a site development plan are:

- (1) for the developer to demonstrate an understanding of the characteristics of the tract and adjoining land and to present a proposal consistent with those characteristics;

- (2) to make a general determination of the feasibility of the development; and
- (3) to make an evaluation of the off-site impacts of the development and the ability of public services to accommodate it.

A site development plan shall include:

- a. A site analysis map (or series of maps) showing:
  - (1) existing contours at two-foot intervals,
  - (2) steep slopes (15% or more),
  - (3) water systems (including standing surface water, brooks or streams, the direction of drainage, wetlands, and the 100-year flood elevation),
  - (4) significant vegetation, unique specimens of vegetation, and vegetation that indicates wetness.
- b. A locus-context map of all land within 500 feet of any part of the tract and showing:
  - all dwellings and principal buildings,
  - the land use of each lot,
  - lot and right-of-way lines,
  - principal natural features (see "a" above) in general,
  - zoning district boundaries,
  - recorded easements abutting the tract, and
  - public facilities, such as conservation or recreation land, footpaths, bicycle paths, or streets.
- c. A traffic analysis.
- d. A utilities analysis showing:
  - (1) the location and size of the Town's existing water mains, fire hydrants, and storm drains;
  - (2) the proposed location and the approximate size of utilities to be constructed on the site and their proposed connections to the Town's utilities, and any special features, such as culverts or pumping stations, that might affect the ability of the Town to service the development.
- e. A property rights and dimensional standards plan showing:
  - (1) the location of existing easements or other property rights affecting the development;
  - (2) the approximate location of any sections of the land to which the Town would be granted property rights, either easements or transfer of ownership for street, utility, conservation or other purposes;
  - (3) the anticipated division of the property into parcels in private ownership, if any, if it affects zoning provisions;
  - (4) the yard setback in feet for buildings and parking lots from lot lines and where applicable, a zoning district boundary, a brook or a pond;
  - (5) the boundaries of any common open space or usable open space;
  - (6) the maximum height of buildings; and
  - (7) the distance, in feet, between buildings.

- f. A preliminary site construction plan showing in a general manner:
- (1) the location of buildings;
  - (2) existing and proposed contours;
  - (3) the location and dimensions of drives and parking areas;
  - (4) the location and characteristics of any common open space or usable open space;
  - (5) the proposed drainage system; and
  - (6) proposed landscaping.
- g. A table showing:
- (1) total land area;
  - (2) developable site area;
  - (3) common or usable open space, if any;
  - (4) site coverage of buildings;
  - (5) area covered with impervious surface;
  - (6) impervious surface ratio;
  - (7) gross floor area
  - (8) density of dwelling units; and
  - (9) number of off-street parking spaces and, if applicable, loading bays.

#### 2.4 SECURITY FOR SPECIAL PERMITS

The Special Permit Granting Authority, as a condition of granting a special permit, with site plan review, may require that the performance of the conditions and observance of the safeguards of such special permit be secured by one, or in part by one and in part by the other, of the methods described in the following clauses (1) and (2). The SPGA shall administer this securing of performance.

- (1) **Bond or Deposit:** By a proper bond or a deposit of money or negotiable securities or letter of credit, sufficient in the opinion of the SPGA to secure performance of the conditions and observance of the safeguards of such special permit.
- (2) **Covenant:** By a covenant running with the land, executed and duly recorded by the owner of record, whereby the conditions and safeguards included in such special permit shall be performed before any lot may be conveyed other than by mortgage deed. Nothing herein shall be deemed to prohibit a conveyance by a single deed, subject to such covenant of the entire parcel of land, the development of which is governed by the special permit.

##### 2.4.1 REDUCTION OF SECURITY

Until completion of the development the penal sum of any deposit or security held upon clause one (1) above may from time to time be reduced by the SPGA by an amount not to exceed 85% of the value of work originally estimated.

##### 2.4.2 RELEASE OF SECURITY

Upon the completion of the development or upon performance of the conditions and safeguards imposed by such special permit, security for the performance of which was given, the applicant shall send by registered mail to the SPGA an affidavit that the conditions and safeguards in connection with which such security has been given have been complied with. If the SPGA determines that the conditions and safeguards of the special permit have been complied with, it shall release the interest of the Town in such security, return or release the security to the person who furnished the same, or release the covenant by appropriate instrument, duly acknowledged. If the SPGA determines that the conditions or safeguards

included in the special permit have not been complied with, it shall specify the conditions or safeguards with which the applicant has not complied in a notice sent by registered or certified mail, to the applicant.

2.4.3 SPGA FAILURE TO ACT

If the SPGA fails to send such a notice within sixty days after it received the applicant affidavit, all obligations under the security shall cease and terminate, any deposit shall be returned and any such covenant become void.

2.4.4 APPLICANT FAILURE TO COMPLETE WORK

Upon failure of one applicant to complete such work to the satisfaction of the SPGA and in accordance with all applicable plans, regulations and specifications, the Town shall be entitled to enforce such bond or to realize upon such securities to the extent necessary to complete all such work without delay.

or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 47 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 48: To see if the Town will vote to amend Article I, section 41-1 "Hours", subsection A, of the Code of the Town of Southborough, Massachusetts, by deleting "second Monday of April at 7:00 p.m." and replace with the following: "fourth Monday in April at 7:00 p.m. for the year 1990 only", or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 49: To see if the Town will vote to authorize a Town Government Study Committee consisting of five members; one to be appointed by the Moderator, two to be appointed by the Board of Selectmen, and two to be appointed by the Advisory Committee, for the purpose of studying the organization of Town Government, considering the option of establishing a Charter Commission, and providing recommendations, if any, for changes in the present Town Government and said committee to report to the next annual town meeting.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 50: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1989 and ending June 30, 1990, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 50 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

At (9:18 p.m.) on Thursday, April 13, 1989, it was MOVED and UNANIMOUSLY VOTED to DISSOLVE the ANNUAL TOWN MEETING of April 10, 1989 and the ADJOURNED SESSIONS of April 11, and 13, 1989.

A true copy:

Attest:

\_\_\_\_\_  
PAUL J. BERRY, TOWN CLERK

(TOWN SEAL)

R E P O R T   O F   T H E   T O W N   C L E R K

SPECIAL TOWN MEETING  
Monday, September 25, 1989

At the Special Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA., on Monday, September 25, 1989 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters=quorum, (339) voters were present).

Checkers:	Janet M. E. Mattioli	Lidia A. Kiley
	Susanne S. Dumont	Lois W. Denman

The Meeting was called to order at (7:25 P.M.) by Town Moderator, John H. Wilson.

The following TELLERS were appointed by Moderator Wilson and sworn-in by Town Clerk, Paul J. Berry:

Kenneth D. Brennan	5 Hickory Road
James B. Denman	42 Flagg Road
Michael F. Burnham	11 Clemmons Street
Frederick S. Smith, III	11 Foley Drive

Moderator Wilson had requests from the following non-voters to attend the Special Town Meeting:

Robert E. Melican:	Southborough School Department
Laurie Sugarman-Whittier:	Youth Commission

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for the SPECIAL TOWN MEETING by the Constable.

It was VOTED UNANIMOUSLY to waive the reading of the WARRANT.

ARTICLE 1: To see if the Town will vote to amend the Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, by deleting Section 22, and inserting the following:

(continued)

# SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

## SCHEDULE A

CLASS	GRADE
Page, Library.....	3
Clerk, Library.....	5
Clerk, Recreation.....	5
Maintenance Custodian.....	5
Secretary I, Town Committee.....	8
Police Dispatcher (part time).....	8
Library Assistant.....	8
Reserve Police Officer (part time).....	9
Animal Control Officer.....	10
Administrative Secretary, Conservation Commission.....	10
Children's Librarian.....	11
Prevention Coordinator, Youth Commission.....	12
Tree Warden.....	12
Program Director, Recreation Commission.....	13
Cemetery Superintendent.....	13
Town Accountant.....	15
Agent, Board of Health.....	15
Youth Director, Youth Commission.....	15
Building Inspector.....	15
Assistant Assessor/Appraiser.....	15
Treasurer/Collector.....	16
Librarian.....	16
Water Superintendent.....	16
Town Planner.....	18
Highway Superintendent.....	18
Administrative Assistant.....	20
Police Chief.....	20
Fire Chief.....	20

## SCHEDULE B

## SALARY SCHEDULE

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
20	39,462	41,149	42,838	44,593	46,422	48,325
19	37,228	38,820	40,413	42,070	43,794	45,591
18	35,120	36,623	38,125	39,687	41,315	43,010
17	33,132	34,550	35,967	37,441	38,976	40,575
16	30,966	32,289	33,614	34,993	36,427	37,920
15	28,672	29,898	31,124	32,400	33,728	35,111
14	26,305	27,430	28,554	29,725	30,944	32,212
13	23,911	24,935	25,958	27,023	28,130	29,284
12	21,542	22,465	23,386	24,345	25,342	26,382
11	9.95	10.38	10.81	11.25	11.71	12.19
10	8.99	9.37	9.75	10.15	10.57	11.00
9	8.48	8.84	9.20	9.58	9.96	10.38
8	8.07	8.42	8.77	9.13	9.50	9.89

(continued)

SCHEDULE B (continued)

SALARY SCHEDULE

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
7	7.70	8.02	8.35	8.68	9.04	9.41
6	7.34	7.64	7.94	8.27	8.62	8.97
5	6.96	7.27	7.57	7.88	8.20	8.54
4	6.64	6.92	7.22	7.50	7.81	8.13
3	6.33	6.59	6.87	7.14	7.44	7.74

Longevity Pay For Full-Time Continuous Employment  
20 Hours or More

After 5 years.....	\$250 per annum
After 10 years.....	\$350 per annum
After 15 years.....	\$450 per annum

SCHEDULE C

MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY COLLECTIVE BARGAINING)

<u>FIRE DEPARTMENT</u>	<u>Brush &amp; Forest Fire</u> <u>Hourly</u>	<u>Annual Call Pay</u>
Call Deputy Fire Chief	13.64	\$1,645.80
Call Fire Captain	10.75	998.10
Call Fire Lieutenant	9.64	835.28
Call Fire Fighter 1	8.51	672.47
Call Fire Fighter 2	4.26	337.42

When a call fire fighter works in place of a permanent fire fighter he is reimbursed on an hourly basis equal to the first step of a permanent fire fighter.

SCHEDULE D

MISCELLANEOUS COMPENSATION SCHEDULE

General Group

Arts Center Director.....	(Annual) 7,085.76
Animal Inspector (P.T.).....	(Annual) 441.24
Civil Defense.....	(Annual) 588.71
Clerk, Board of Registrars (P.T.).....	(Annual) 1,175.06
Election Warden (P.T.).....	(Hourly) 6.74
Election Worker (P.T.).....	(Hourly) 5.76
Registrar of Voters (P.T.).....	(Annual) 147.48
Slaughtering Inspector (P.T.).....	(Annual) 441.24
Town Counsel (P.T.).....	(Annual) (plus fees) 1,222.25
Veterans' Agent and Director of Veterans' Services.....	(Annual) 5,292.50 - 5,878.84 - 6,465.19 - 7,053.91
Summer Program Assistant, Youth Commission.....	(Hourly) 6.19
Seasonal Laborer.....	(Hourly) 4.94 - 5.09 - 5.23
Library Page (P.T.).....	(Hourly) 4.94 - 5.09 - 5.23
Playground Supervisors.....	(Hourly) 6.95 - 9.74

(continued)

## SCHEDULE D (continued)

## MISCELLEANEOUS COMPENSATION SCHEDULE

Playground Aides.....	(Hourly) 3.49
Swimming Director.....	(Hourly) 11.13 - 13.92
Swimming Instructors.....	(Hourly) 5.57 - 9.74
Swimming Aide.....	(Hourly) 3.49 - 5.57
Tennis Coordinator.....	(Annual) 348.04
Tennis Instructor.....	(Annual) 348.04
Skating Aide.....	(Hourly) 6.95
Wiring Inspector.....	(Annual) 8,258.46
Sealer of Weights & Measures.....	(Annual) 590.42

or do or act anything in relation thereto.

MOTION MADE: That the Town vote to amend the Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, by deleting Sections 22 and inserting the following:

## SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

## SCHEDULE A

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Clerk, Library.....	5
Clerk, Recreation.....	5
Maintenance Custodian.....	5
Secretary I, Town Committee.....	8
Police Dispatcher (part time).....	8
Library Assistant.....	8
Reserve Police Officer (part time).....	9
Animal Control Officer.....	10
Administrative Secretary, Conservation Commission.....	10
Prevention Coordinator, Youth Commission.....	12
Tree Warden.....	12
Program Director, Recreation Commission.....	13
Cemetery Superintendent.....	13
Town Accountant.....	15
Agent, Board of Health.....	15
Youth Director, Youth Commission.....	15
Building Inspector.....	15
Assistant Assessor/Appraiser.....	15
Treasurer/Collector.....	16
Librarian.....	16
Water Superintendent.....	16
Town Planner.....	18
Highway Superintendent.....	18
Administrative Assistant.....	20
Police Chief.....	20
Fire Chief.....	20



# SCHEDULE B

# SALARY SCHEDULE

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
20	39,462	41,149	42,838	44,593	46,422	48,325
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10	8.99	9.37	9.75	10.15	10.57	11.00
9	8.48	8.84	9.20	9.58	9.96	10.38
8	8.07	8.42	8.77	9.13	9.50	9.89
7	7.70	8.02	8.35	8.68	9.04	9.41
6	7.34	7.64	7.94	8.27	8.62	8.97
5	6.96	7.27	7.57	7.88	8.20	8.54
4	6.64	6.92	7.22	7.50	7.81	8.13
3	6.33	6.59	6.87	7.14	7.44	7.74

## Longevity Pay For Full-Time Continuous Employment 20 Hours or More

After 5 years.....	\$250 per annum
After 10 years.....	\$350 per annum
After 15 years.....	\$450 per annum

# SCHEDULE C

## MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY COLLECTIVE BARGAINING)

<u>FIRE DEPARTMENT</u>	<u>Brush &amp; Forest Fire</u> <u>Hourly</u>	<u>Annual Call Pay</u>
Call Deputy Fire Chief	13.64	\$1,645.80
Call Fire Captain	10.75	998.10
Call Fire Lieutenant	9.64	835.28
Call Fire Fighter 1	8.51	672.47
Call Fire Fighter 2	4.26	337.42

When a call fire fighter works in place of a permanent fire fighter he is reimbursed on an hourly basis equal to the first step of a permanent fire fighter.

**SCHEDULE D**

**MISCELLANEOUS COMPENSATION SCHEDULE**

**General Group**

Arts Center Director.....	(Annual) 7,085.76
Animal Inspector (P.T.).....	(Annual) 441.24
Civil Defense.....	(Annual) 588.71
Clerk, Board of Registrars (P.T.).....	(Annual) 1,175.06
Election Warden (P.T.).....	(Hourly) 6.74
Election Worker (P.T.).....	(Hourly) 5.76
Registrar of Voters (P.T.).....	(Annual) 147.48
Slaughtering Inspector (P.T.).....	(Annual) 441.24
Town Counsel (P.T.).....	(Annual) (plus fees) 1,222.25
Veterans' Agent and Director of Veterans' Services.....	(Annual) 5,292.50 - 5,878.84 - 6,465.19 - 7,053.91
Summer Program Assistant, Youth Commission.....	(Hourly) 6.19
Seasonal Laborer.....	(Hourly) 4.94 - 5.09 - 5.23
Library Page (P.T.).....	(Hourly) 4.94 - 5.09 - 5.23
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Playground Aides.....	(Hourly) 3.49
Swimming Director.....	(Hourly) 11.13 - 13.92
Swimming Instructors.....	(Hourly) 5.57 - 9.74
Swimming Aide.....	(Hourly) 3.49 - 5.57
Tennis Coordinator.....	(Annual) 348.04
Tennis Instructor.....	(Annual) 348.04
Skating Aide.....	(Hourly) 6.95
Wiring Inspector.....	(Annual) 8,258.46
Sealer of Weights & Measures.....	(Annual) 590.42

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

**ARTICLE 2:** To see if the Town will vote to reconsider ATM 1989, Article 41, and vote to raise and appropriate or borrow and appropriate the sum of \$59,000 for the express purpose of providing handicapped access at the A.S. Woodward School, or do or act anything in relation thereto.

**MOTION MADE:** To POSTPONE INDEFINITELY.

**MOTION:** (as stated above) VOTED UNANIMOUSLY.

**ARTICLE 3:** To see if the Town will vote to reconsider ATM 1989, Article 10, and vote to reduce the appropriated amount \$9,533,185 to a sum of money as may be necessary, for the Town's use, and make appropriations of the same; or do or act anything in relation thereto.

**MOTION MADE:** To POSTPONE INDEFINITELY.

**MOTION:** (as stated above) PASSED by MAJORITY VOTE.

ARTICLE 4: To see if the Town will vote to transfer from Water Department Surplus the sum of \$68,500 for the purpose of installing a twelve (12) inch water main across the Northboro Road Bridge, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

At (8:00 P.M.) on Monday, September 25, 1989 it was MOVED and UNANIMOUSLY VOTED to DISSOLVE the SPECIAL TOWN MEETING of September 25, 1989.

A true copy:

Attest: \_\_\_\_\_  
PAUL J. BERRY, TOWN CLERK

(TOWN SEAL)

# SCHOOL DEPARTMENT REPORT

## SCHOOL COMMITTEE 1989

Mr. Norman M. Clement  
Mr. Andrew Davis  
Mrs. Catherine D. Alsterlund  
Mr. John J. Ford III  
Ms. Katherine Whitehouse

Chairperson  
Vice Chairperson  
Secretary

## ADMINISTRATION

Superintendent of Schools

Mr. Dennis M. DiSalvo  
B.S. Ed. M.A. C.A.G.S.

Assistant Superintendent

Mr. Robert E. Melican

Assistant Superintendent

B.S. Ed. M.Ed. C.A.G.S.  
Dr. Perry P. Davis  
B.A. M.A. C.A.G.S. Ed.D.

Secretary to Superintendent

Mrs. Nancy A. Fraser

Secretary to Assistant Superintendent

Mrs. Helen A. Yanco

Receptionist/Typist

Mrs. Maureen C. Murphy

Financial Secretary

Mrs. Sylvia T. Ainsleigh

Financial Secretary

Mrs. Barbara A. Sanchioni

Financial Secretary

Mrs. Janet S. DeNapoli

Business Office

Algonquin Regional High School

Bartlett Street

Northborough, MA 01532

Office Hours:

8:00 a.m.-4:30 p.m.

Telephone:

Northborough: 393-2478

\* 393-2188

Southborough: 485-0452

485-6629

## SUPERINTENDENT'S REPORT

Mr. Clement, Chairman, and School Committee members, Mr. Ford, Mr. Andrew Davis, Ms. Katherine Whitehouse, Mrs. Catherine Alsterlund, allow me to extend thanks to the Southborough Community, Southborough teaching staff, administration, parents, children, elected officials of the town and town employees for making 1989 an extraordinary school year.

### THE MARY FINN SCHOOL

#### Curriculum:

Our curriculum implementation efforts are driven by our system values of Active Learning, DIGNITY OF INDIVIDUAL/Embracing Diversity and Shared Decision-Making. In particular, we continue to implement the whole language approach in the instruction of reading. A strong research base supports this direction. The Active Learning principle is fully activated as children work together to create, write, and publish stories and mini-books. Parents have become greater partners in this process as children have brought the excitement and enthusiasm home to share with them. The professional development program has centered primarily on whole language to assist this new curriculum focus.

The thematic approach was used effectively at Finn in teaching other disciplines such as science, social studies and health. Rather than teaching these areas as separate and isolated subjects they were implemented with the language program. Science concepts were read, written and discussed. Follow-up activities reinforced this integrated language approach. Finn School began working on thematic approach three years ago and our progress to date is excellent.

#### Parent Group:

The S.O.S. parent group plays a more active role with our volunteer program. Rising to the occasion, teachers organized classroom activities with Room Mothers to provide volunteer support in each room for project assistance, computer assistance and in-class room support. We recognize the value of our parents in the learning process and have incorporated them as efficiently as possible. It is hoped that the present budget crisis will be resolved and the Director of Volunteer position returned.

During the year the S.O.S. conducted a number of family activities such as: the Special Person Breakfast, the Family Feast, and the Finn Family Fun Fair. Monies that were raised were placed back into cultural and support programs. We thank the parents for their support programs and for the purchase of a laminating machine. This contribution facilitated the development of the whole language program.

#### School Improvement Council:

The School Improvement Council, created under Chapter 188 of the Massachusetts Reform Act of 1985, provided fewer dollars to the school this year because of state cutbacks. The Council reviewed a needs assessment and determined that we would place all available funds into the field trip account. Since there are no dollars in the regular budget, field trips can only be held through the support of the

S.O.S. parent group and the School Improvement Council. Working together, these two groups supported out-of-school experiences for children with trips to a zoo, farm, museum, and beach. Different programs were also introduced at Finn such as: African Dance. String Ensemble and Opera. Decisions on all School Improvement council monies were made by teachers, an administrator, parents, and a community representative with final approval by the School Committee.

### Chapter I

Chapter I is a federally funded program. In Southborough these funds assist in addressing language development needs for children in grades Kindergarten and one. The program was changed this year to reflect a greater effort toward prevention of language difficulties. Chapter One dollars were used to support an in class tutor. The tutor assisted children with the areas of attending, following directions, problem solving, and concept development. At Finn, we believe that all children can be successful learners and we provide a coordinated program to maximize that success. Although there are very few dollars received through Chapter 1, the in-classroom results appear to be very cost-effective.

### Professional Development:

The staff has assumed more of the responsibility for its own professional development. With the support of the Superintendent of Schools, the members of the staff determined where they needed additional training. The staff planned release day workshops on topics such as: The Skillful Teacher, Whole Language materials, philosophy, and methodology, grouping, and the evaluation and discussion on the implementation of our core values. In addition, Finn staff visited other school sites and attended conferences at the Department of Education on topics like Teacher Assistance Teams, Story Telling, Discipline, and Self-Esteem.

## MARGARET A. NEARY SCHOOL

### Student Enrollment:

Neary School enrollment as of October 1, 1989 was 311 students in grades 2-5. The third grade has the highest enrollment with 88 students. Second and fourth grades each having 75 students, while fifth grade has 73 students. The move of the sixth grade to Woodward Middle School in the Fall resulted in a significant drop in our school population. Neary currently has four incoming second graders for 1990, and will number about 95 students, necessitating a fifth second grade classroom. Neary continues to attract new students and families. During the fall of 1989, the population rose by eight students.

### Curriculum:

Neary teachers continue to emphasize Active Learning throughout the curriculum. In the second grade, teachers are exploring whole language as a supplement to our regular reading program. Whole language activities include creation of student-written and illustrated books, reading of many stories and books from popular literature, and whole group exposure to many forms of literature. In grades 3-5, teachers have incorporated many works of literature into their reading and social studies classes. The math program now includes the Delta Mathematics Program as a supplement to the regular mathematics books in all grades. The DMP program is an extensive activity oriented program that explores geometry, measurement, statistics, and problem solving at each grade level. In our ongoing staff development program, Neary teachers have attended sessions about the DMP program, have observed model lessons taught by a DMP consultant, and visited classrooms in other schools where DMP is used. Science and social studies at Neary continue to be active programs filled with thinking skills and hands on activities in all grades. Whenever possible, multi-disciplinary units are developed that incorporate social studies, science, writing, reading, computers, math, art and music activities into large scale projects. An example is the whales unit that took place in the Spring of 1989 in the fourth grade. Students read books about whales, learned about bones, visited the Whaling Museum, learned the history of the whaling era, used the computer simulation, Voyage of the Mimi, sang whaling shanties, and created papier-mache whales. the unit culminated in a "Fishy Luncheon" when parents were invited to join their children and experience the unit. In the Fall of 1989, several new courses were introduced by our existing staff, including Health in the second grade, Art history (half year course) in fourth grade, and word processing on the computer in fourth and fifth grades. Neary School continues to grow as a community of Active Learners.

### School Improvement Council:

Our School Improvement funds were smaller for the 1988-90 school year. However, the Council (parents, teachers, a community member, and the principal) met several times, conducted a needs survey and provided the school with musical instruments to accompany the choral music program, a binding machine that allows students to publish their work, and an author in residence during book week.

### S.O.S.

The Neary S.O.S. carried out many activities that benefited the children, staff, and community during 1989. The Junior Great Books Program now involves all grades and is run primarily by volunteers. S.O.S. continues to support Neary field trips by paying for buses, produce teacher appreciation brunches, run EXPO in the Spring, sponsor cultural arts activities throughout the year, treat the outgoing class to a spring barbecue (in 1989, two barbecues were held - one for the fifth grade, one for the sixth), and serve as a dedicated pool of excellent volunteers. A new committee was formed in the Neary S.O.S. during 1989 to address social concerns. This committee sponsored a number of charitable activities including Valentines for Armenia, a canned goods drive for a local food shelf, and, in December, a highly successful gift collection drive for the New England Home for Little Wanderers. Both parents and teachers have found these activities to be a rewarding way to teach our children about the needs of others. In the closing days of 1989, the General S.O.S. donated a much needed duplicating machine to the Southborough schools. This "workhorse" is housed in the office at Neary and will be shared by all three schools.

### Extended Day Program:

In the Fall of 1989, the Southborough Extended Day Program opened an after school extended day program at Neary for students in grades 2-5. The program has filled an important need for many of our students who otherwise would be "latchkey" children. With activities geared toward the ages of Neary children, the Extended Day Program has use of many of our facilities under the supervision of the two teachers and the aide.

### Staff Changes at Neary:

We welcomed the following new people to our staff in 1989:

Susan Hedley, Grade three teacher  
Sara Hamill, Clerical Aide  
Robert Dickerson, Custodian  
Annette Salvage, Cafeteria  
Fran Carrigan, Nurse  
Daniel Geary, Custodian  
Kim Masterman, Cafeteria

### WOODWARD SCHOOL

The focus at Woodward in 1989 was on the successful planning and implementation of the new middle school program. Woodward now includes grades six, seven and eight. Study teams, advisory committees, and ad hoc groups comprised of dedicated parents and teachers worked together on the schools reorganization. In the year and a half preceding implementation these teachers and parents planned the foundation for the important work to follow. Any success that we have had is due to the fact that so many people were involved in this coordinated effort. They are responsible for



where we are today.

Professional Development days were used specifically to develop a Woodward Middle School program that would serve the needs of the early adolescent in grades 6, 7, and 8. The results of this time together led to a basic outline for the school which included the following:

- .The basic organization of the schools interdisciplinary teaming operates within a block schedule arrangement. In this organization teams of teachers at each grade level work with the students at that grade level and teach all of the core subjects of reading, language arts, mathematics, science and social studies. These core subjects are taught within basic academic blocks of time. The teachers have some flexibility in the use of the academic time among subject areas within certain established guidelines. As much as possible, interdisciplinary teaching is used to link academic skills from one subject to another.
- .Students are grouped both heterogeneously and homogeneously.
- .Teachers have team planning time build into their day so that they are able to reflect upon and discuss student needs and curriculum on a frequent and regular basis.
- .Each grade has a separate lunch schedule with some outdoor recess time scheduled for the sixth grade after lunch.
- .Students of all grades may participate in the Student Government process with an Annual School Meeting held in the spring similar to the towns Annual Town Meeting.
- .The social needs of our sixth graders have been met as they were at Neary. Included in their program is the annual trip to Otter Lake and intramural sports appropriate to their skill level and development.
- .In addition to the core subjects, students participate in art, music, physical education and computer. The sixth graders have an introduction to home economics and industrial arts on a once a week basis for a semester while the seventh and eighth graders have these programs twice a week for a semester.

Other noteworthy additions to the program at Woodward include a commitment to provide regular in-school rehearsal time for music performing groups without their competing with other activities such as electives. The Foreign Language program has been expanded to include an exploratory program for those students in grades seven and eight who do not wish to participate in the formal program and an introductory program for students in grade six.

Bells, which have determined the beginning and ending of classes for years at Woodward have practically been eliminated, leading to a more orderly transition between classes., Their elimination has helped students to become more responsible for the management of their time.

Although a good many changes have been made with the reorganization of the schools a number of our traditional academic programs have been retained. The writing program at Woodward continues to manifest itself in a number of ways. Students are active writers, not only in language arts classes but in other disciplines as well. Our students have participated in a number of writing projects and contests. During March, three poets visited Woodward. Susan Roney-O'Brien of Princeton, Michael Hood of Uxbridge and Cheryl Savgeau of Worcester participated in the school's second annual Writer-in Residence program.

Science instruction is becoming more hands-on and seventh grade science classes have been moved completely to the lab this year. Students are engaged in a lab approach which encourages their active participation. A number of equipment items have been added to the labs in order to support the hands-on science approach.

The Professional Development Day Program for the 1989-90 school year has been designed to improve instruction at the Woodward School, particularly with our workshops on Cooperative Learning. These workshops have provided teachers ways to use this strategy within their regular program. The impact of this emphasis has been observable during classroom visits. A second area of emphasis in the Professional Development program has been to improve the skills of the staff in dealing with social issues impacting on early adolescents. An early fall workshop for teachers stressed specific techniques which could be used by students who are experiencing peer problems. This workshop was repeated as a parent program and sponsored by S.O.S. The emphasis on social skills and Cooperative Learning will be followed up during the second semester of the school year. Professional Development efforts during the second half of the last school year culminated with a visiting lecture by Dr. James Garvin, Executive Director of the New England League of Middle Schools. His message was one of optimism and encouragement for the Woodward staff. His presentation validated their efforts. He described what characteristics go into the making of a quality middle school.

One of the most valuable efforts by the Woodward School to insure a smooth transition for its new 6th grade population was the orientation program conducted in the spring and summer of 1989. The program reached both parents and students with sessions conducted for each group. A highlight of the effort was the opportunity for nearly fifth and sixth graders to experience various parts of the Woodward program during visits to the school. They attended Home Economics, Industrial Arts and Computer classes and even participated in a lock workshop. The students were given an additional opportunity to visit the school in late August to alleviate any last minute worries. On the first day of school students were welcomed to Woodward with rousing cheers and applause by the eighth grade "veterans" and treated to punch and doughnuts in the cafeteria.

This has been a period of profound change at the Woodward School. In the last three years, nothing has escaped our scrutiny. We will continue to question what we do as we continue our middle school direction. The staff has come together in a way that celebrates the spirit of early adolescence with a true recognition that these students are unique; that they require a unique education, based upon their needs.

If there was a singular event that captured the essence of middle school children it

was the Woodward School's production of the musical, "Coming of Age." The drama, about being thirteen was presented in May before more than 500 enthusiastic fans. Fifty percent of the student body participated in the production with the Woodward Staff enthusiastically assisting in a number of ways. Directed by Rebekah Holtgrieve, the play sent a message that the Woodward Middle School was in itself, "coming of age."

### SPECIAL EDUCATION

The Special Education Program in Southborough continues its commitment to providing outstanding programs for students with special needs. Last year, after reviewing all of our procedures, a decision was made to focus our efforts on strategies related to mainstreaming. This effort has been the Commonwealth's focus and merges nicely with the pre-referral model that our child study teams have initiated. To support our efforts, the child study team at Finn School applied for and received a grant to provide extensive training to staff in the area of pre-referral intervention. This was a highly competitive process which will hopefully yield tremendous results to all students in the Southborough Schools.

Our special needs Parent Advisory Council continues to be a highly supportive, active group of community members. Meeting approximately every six weeks, this group has provided insight into topics for parent evenings, (3 last year and 4 scheduled for this year), as well as guidance for ways to increase the public awareness of the many special needs programs operating in Southborough.

The Southborough Public Schools continue to benefit from membership in the Assabet Valley Collaborative. The Collaborative enables a small system like Southborough to service youngsters with low incidence special needs in a superior program in the most cost efficient manner. Without the availability of the Collaborative, Southborough's out-of-district costs would be three to four times more than the current budget. Other benefits of the Collaborative include transportation services, occupational therapy and physical therapy. In all, we have 14 students participating in programs run by the Collaborative. The new integrated pre-school where youngsters identified as having special needs and youngsters without special needs are brought together for their education continues to be highly successful. Several Southborough students are involved as regular and special education students. There are no costs for families who are interested in having their three and four year olds participate. However, the number of available slots for nonspecial needs students is limited and parents are responsible for transportation.

#### Pupil Services:

Our guidance staff is busy reviewing different curricula dealing with enhancing the self-esteem of students. After the review is completed, it is our aim to recommend several alternatives that would be appropriate to integrate into our K-8 curriculum.

The English as a Second Language Program (ESL) is now in its second year. Our part-time ESL Tutor has been working to develop a curriculum that will help with the transitional period of our students from families who have limited English proficiency due to differences in their first or home language.

## STAFF DEVELOPMENT

Through the office of the Superintendent of Schools, three Professional Development programs were held this year. In September 1989, Principals and staff began the process of developing their own staff development programs.

February 1989 - Teachers in the elementary schools attended one of the following workshops: a presentation by the Language Arts Coordinating Team on Writing Across the Curriculum; a presentation on Critical Thinking presented by Ms. Jill Mirman and Ms. Shari Tishman, authors of the "Connections" a project of Harvard University.

May 1989 - Elementary and Middle School staff attended a presentation at the Northborough Middle School given by Ms. Inez E. Dover of the Efficacy Institute of Arlington, Massachusetts. Ms. Dover discussed the external and internal factors that impact the intellectual development of students.

June 1989 - All K to 8 staff were involved in grade level and department meetings.

### E.C.I.A. CHAPTER II

Under the terms of the Education Consolidation and Improvement Act (E.C.I.A.) Chapter II, the Southborough Public Schools applied for and was awarded a grant in the amount of \$3,060 for the 1990 fiscal year.

The grant monies were earmarked for curriculum work in Computer Technology. Through the recommendations of the Computer Coordinating Team and that of the Superintendent of Schools, these grant monies were used to purchase additional computer hardware for our 6th grade program at the Woodward Middle School.

### E.E.S.A., TITLE II

Under the terms of the Education for Economic Security Act (E.E.S.A.) Title II, the Southborough Public Schools applied for and was awarded a grant in the amount of \$613.00. By a vote by the Southborough, Northborough, and Northborough-Southborough Regional School Committees to consolidate this grant, a total of \$2,387.00 became available for the science training of our teachers. Through the recommendations of the Science Coordinating Team and that of the Superintendent of Schools, Dr. David Haury of Tufts University has been working with staff members to expand their skills in the area of science instruction.

## IN-SERVICE PROGRAMS

During the 1989 fiscal year, six in-service programs were held for our K to 8 staff members:

- January 1989 - Ms. Diana Reeves, consultant to the Massachusetts Department of Education, presented a course on "Identifying and Addressing General Characteristics of Students of Above Average Ability in the Curriculum Areas of Mathematics and Science."
- March 1989 - Ms. Helen Garinger, an Art Teacher in the Southborough School District, presented a workshop on "Enrichment in the Visual Arts."
- June 1989 - A summer workshop was held by the Science Curriculum Coordinating Committee.
- June 1989 - A summer workshop was held by the Social Studies Curriculum Coordinating Committee.
- June 1989 - A summer workshop was held by the Health Study Team.
- September 1989 - In September, the Superintendent's Office was pleased to announce an in-service workshop entitled "The Skillful Teacher" for teachers in Northborough, Southborough, and Algonquin Regional High School. The instructor for this workshop is Dr. Andy Platt from the Research for Better Teaching, Inc.

The Skillful Teacher course addresses three questions: how can we (1) become more precise and articulate about what we do as teachers, (2) expand our repertoire of teaching strategies so we are better able to serve kids, and (3) build a professional climate that fosters self-reflection, collegiality and experimentation.

To accomplish this, the course is exploring important categories of teaching identified in the research literature. The workshop sessions examine this knowledge base on teaching through demonstrations, discussions, readings and viewing video-clips of live teaching. Participants are choosing something from the category of teaching discussed in each session and are experimenting with it between sessions. Opportunities are provided during the sessions to share teaching experiences.

Administrators, department heads, and team leaders who are involved in evaluations, are currently taking a similar course called "Observing and Analyzing Teaching." This in-service workshop is a twelve-session course running from September through May.

# **1989-90 Horace Mann Teacher**

The following staff member was the recipient of a Horace Mann grant for the 1989-90 school year:

Linda Miller - Co-authors In The Classroom: Partners In Writing (A Writing Program for Students and Their Parents)

The Horace Mann Teacher Program is part of Chapter 188, the Public School Improvement Act of 1985. Each school committee in the Commonwealth may designate Horace Mann Teachers who are paid for performing additional duties within their schools or districts. The program's purpose is to provide financial incentives to qualified teachers and to encourage the use of valuable teaching resources in such areas as curriculum development and teacher training.

Due to the drastic cutback of funds by the State Legislature, only one Southborough teacher was able to be a recipient for the 1989-90 school year.

## SOUTHBOROUGH PUBLIC SCHOOLS

### Enrollment By Grades

October 1, 1989

School	K	Trans.	1	2	3	4	5	6	7	8	Total
Finn	91	11	91								193
Neary				75	88	75	73				311
Woodward								62	72	77	211
Total	91	11	91	75	88	75	73	62	72	77	715

### Projected Enrollment By Grades

1990-1991

School	K	Trans.	1	2	3	4	5	6	7	8	Total
Finn	88	10	92								190
Neary				91	76	88	75				330
Woodward								73	62	72	207
Total	88	10	92	91	76	88	75	73	62	72	727

FACULTY OF SOUTHBOROUGH PUBLIC SCHOOLS  
1989-90

MARY E. FINN SCHOOL

Principal

Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester S.C.

Kindergarten

Sharon Thomson, Team Leader, B.S.Ed., Framingham S.C.

Dorothy Minville, B.S. Human Ecology, Cornell Univ.; M.A., Framingham S.C.

Nancy Bauman, B.A., Regis College

Transitional

Sara Miller, B.S.Ed., Wheelock College

Grade 1

Marjorie Mitchell, Team Leader, B.A.Ed., Whittier College;

M.S.Ed., Wheelock College

Rose Ellis, B.S.Ed., M.S.Ed., Queens College, City Univ. of N.Y.

Sylvia Johnson, B.S.Ed., Worcester S.C.

Mary Jane Sparrow, B.A., Univ. of Mass.

Monica Steinberg, B.S.Ed., City College of City U. of NY;

M.S.Ed., Queens College

MARGARET A. NEARY SCHOOL

Principal

Kathleen Lengel, B.S., Southern Conn. S.C.; M.Ed., Univ. of VT

Grade 2

Margaret Daly, Team Leader, B.S. Ed., Bridgewater S.C.

Ann Capobianco, B.S.Ed., Keene S.C., M.Ed., Lesley College

Elna Headberg, B.S.Ed., Framingham S.C.; M.Ed., Worcester S.C.

Marie Quinn, B.S.Ed., Bridgewater S.C.

Grade 3

Rosalie Vendetti, Team Leader, B.S., William Patterson College

Susan Hedley, B.A., Mount Holyoke College

Karen Hierman, B.S., North Adams College

Marie Majeski, A.B. Anna Maria College; M.Ed., Worcester S.C.

Janice Silva, B.A., Anna Maria College; M.Ed., Worcester S.C.

Grade 4

Katharine Howard, Team Leader, B.A., Anna Maria College; M.Ed., Worcester S.C.

Jacqueline Aspesi, B.S. Ed., Framingham S.C.; M.Ed., Worcester S.C.

Mary Ellen Lavelle, A.S., Quinsigamond C.C.; B.S., Fitchburg S.C.

Marilyn Shanahan, B.A., Emmanuel College; M.Ed., Worcester S.C.

Grade 5

Cecilia Lynch, Team Leader, B.A., Anna Maria College; M.Ed., Worcester S.C.

Diane Buffone, B.S., Worcester S.C.; M.Ed., Worcester S.C.

Marie Delaney, B.S.Ed., M.Ed., Worcester S.C.

Daniel Shea, A.A., Worcester Jr. College; B.S. Ed., Bridgewater S.C.

## A. S. WOODWARD MIDDLE SCHOOL

### Principal

P. Brent Trottier, B.S.Ed., Worcester S.C.; M.Ed., Fitchburg S.C.

### Grade 6

Charles Gobron, Team Leader, A.B., Holy Cross; M.Ed., Framingham S.C.  
Sandra Bennett, B.S.Ed., M.A., Framingham S.C.  
Marylea Bianchi, B.A., Univ. of Mass.; M.Ed., Worcester S.C.  
Patricia Gustafson, B.A., Regis College

### Computer

Gail Jenks, B.S.Ed., Bridgewater S.C.; M.Ed., Framingham S.C.

### French/Spanish

Margaret Marinelli, B.A., Boston College

### Health

William O'Connor, B.S.Ed., Northeastern Univ.;  
M.Ed., Boston State Teachers College

### Home Economics

Teresa Muskopf, B.S. Mansfield Univ., M.S.Ed., Buffalo S.C.

### Industrial Arts

Douglas Somerville, B.S., M.Ed., Bridgewater S.C.

### Language Arts

Gail Dufault, B.A., M.Ed., Worcester S.C.  
Rebekah Knight Holtgrieve, A.B., Eastern Nazarene College; M.Ed., Duke Univ.  
Linda Miller, A.B., Bates College; M.A.T., Harvard Univ.  
Stephen Wamback, B.S., M.Ed., Worcester S.C.

### Mathematics

Richard Gablaski, B.S.Ed., M.S., Worcester S.C.  
Lawrence Hockstad, A.B., M.A.T., Harvard Univ.  
Peter Langelier, B.S.Ed., M.Ed., Worcester S.C.  
David Smith, B.S., Keene S.C.; M.Ed., Worcester S.C.

### Physical Education

William O'Connor, B.S.Ed., Northeastern Univ.;  
M.Ed., Boston State College

### Reading

James Burke, B.A., American International College; M.Ed., Framingham S.C.  
Gail Dufault, B.A., M.Ed., Worcester S.C.  
Rebekah Knight Holtgrieve, A.B., Eastern Nazarene College; M.Ed., Duke Univ.  
Linda Miller, A.B., Bates College; M.A.T., Harvard Univ.  
Stephen Wamback, B.S., M.Ed., Worcester S.C.

### Science

Lawrence Hockstad, A.B., M.A.T., Harvard Univ.  
Peter Langelier, B.S.Ed., M.Ed., Worcester S.C.



### Social Studies

James Burke, B.A., American International College; M.Ed., Framingham S.C.  
David Smith, B.S., Keene S.C.; M.Ed., Worcester S.C.

### SPECIAL EDUCATION AND PUPIL SERVICES

#### Administrator of Special Education and Pupil Services

Steven Kaplan, B.A., Fairleigh Dickinson Univ.; M.S., Univ. of RI

#### Adjustment Counselor/Psychologist

Patrice McGourty, B.S., Northeastern Univ.; M.Ed., Rivier College;  
C.A.G.S., Assumption College

#### Special Needs Resource Teachers

Joyce Burzillo, B.S.Ed., M.Ed., Framingham S.C.  
Araksie Tashjian, B.A., Framingham S.C.; M.Ed., Lesley College  
Marcia Bachman, B.S., Syracuse Univ.; M.Ed., Framingham S.C.  
Kathleen Denning-Lord, B.A., St. Joseph's College; M.Ed., Boston College

#### Remedial Reading

Joan Lane, B.S.Ed., Worcester S.C.  
Patricia Pastner, B.A., Anna Maria College; M.Ed., Worcester S.C.

#### Chapter I Tutor

Janet Capodilupo, B.S.Ed., SUNY at New Paltz; M.Ed., Lesley College

#### E.S.L. Tutor

Barbara Wicklman, B.S.Ed., Gordon College

#### Special Needs Tutors

Frances Caddigan, B.S.Ed., Boston College  
Joanne Gignac, B.A., Trinity College  
Audrey Sullivan, B.S.Ed., Framingham S.C.

#### Speech Pathologists

Susan Gay, B.S., M.S., Worcester S.C. (P.L. 94-142)  
Phyllis Trincia, B.F.A., M.A., Ohio Univ.

#### Adaptive Physical Education

Kathleen Butcher, B.S., Bridgewater S.C.; M.S., Univ. of Wisconsin  
(P.L. 94-142)

#### School Nurses

Carolyn Connors, R.N., C.S.N. Diploma, St. Joseph's  
Hospital School of Nursing  
Frances Carrigan, R.N., St. Vincent's Hospital

#### School Physician

Dr. Maria Frangione

## TEACHING SPECIALISTS

### Art

Beverly Dodd, B.F.A., Mass. College of Art  
Marsha Gleason, B.A., Westfield S.C.

Neary  
Finn/Woodward

### Computer

Patricia Lally, B.A.Ed., Univ. of Mass.

Neary

### Director of Library/Media

Richard Griffin, B.S., College of the Holy Cross;  
M.Ed., Worcester S.C.; C.A.G.S., Boston Univ.

Finn/Neary/Woodward

### Gifted - S.A.G.E.

Carolyn Davis, B.S., Salem S.C.; M.A., Lesley College

Neary/Woodward

### Guidance

Barbara Cowles, A.B., M.A., Univ. of Michigan  
Elizabeth Sobol, B.S., Boston Univ.; M.A., Univ. of Maryland

Woodward  
Neary

### Music

Frances Alibrio, B.S., Univ. of Conn.; M.M., Univ. of Lowell  
Sharon Clark, B.M., Univ. of Lowell; M.Ed., Fitchburg S.C.  
Stephen Curtis, B.A., Berklee College of Music  
Elizabeth Foley, B.M., Anna Maria College

Neary/Woodward  
Finn/Neary  
Neary/Woodward  
Woodward

### Physical Education

Raymond LaChance, B.S., Springfield College  
Brenda Lutfy, B.S., M.S., Bridgewater S.C.  
Janet Perry, B.S., U.N.H.; M.S., Bridgewater S.C.

Neary  
Finn/Neary  
Finn

## SUPPORTIVE PERSONNEL

### Library Aides

Geraldine Molloy, A.B., Emmanuel College  
Mary Stacey, B.S.Ed., Bridgewater S.C.

Neary/Woodward  
Finn/Neary

### Secretaries

Barbara Gordon  
Patricia Stroup  
Dorothy Taylor, B.S., Boston Univ.  
Angela Stucchi

Neary  
Woodward  
Finn  
Special Needs, Neary

### Clerical Aides

Deborah Geever  
Carroll Harris  
Sara Hamill

Finn  
Woodward  
Neary

### CUSTODIAL PERSONNEL

Henry Altenweg, Head Custodian, Neary and Supervisor of Custodians	Neary
Raymond Provencal, Head Custodian	Finn
Kevin Purcell, Head Custodian	Woodward
Lawrence Bellofatto	Finn/Woodward
Robert Dickerson	Neary
Daniel Geary	Neary
Bradley Parker	Woodward

### CAFETERIA PERSONNEL

Benita Hubley, Supervisor of Cafeterias	Neary
Antoinette Haggerty	Neary
Velma Holmes	Finn
Kimberley Masterman	Neary
Julie Meserve	Neary
Anna Pasacane	Neary
Gina Pensalfini	Woodward
Annette Salvage	Neary
Frances Wardle	Finn
Mary Ziobrowski	Woodward

**TOWN OF SOUTHBOROUGH  
SCHOOL FINANCIAL STATEMENT  
FOR THE 1989 FISCAL YEAR, JULY 1, 1988 TO JUNE 30, 1989**

**APPROPRIATION:**

Regular Education	\$3,028,945.00	
Special Education	<u>\$537,944.00</u>	
Total Appropriation		<b>\$3,566,889.00</b>

**EXPENDITURES:**

*REGULAR DAY PROGRAMS*

**ADMINISTRATION:**

School Committee	\$13,379.48	
Superintendent's Office	<u>\$115,041.89</u>	
Total Administration		<b>\$128,421.37</b>

**INSTRUCTION:**

Supervision	\$29,666.57	
Principal's Offices	\$197,079.75	
Teaching	\$2,007,976.85	
(includes Salaries, Workshops, Supplies & Field Trips)		
Textbooks	\$29,515.28	
Library Services	\$67,457.07	
Audio-Visual Services	\$8,522.86	
Guidance Services	<u>\$54,171.70</u>	
Total Instruction		<b>\$2,394,390.08</b>

**OTHER SCHOOL SERVICES:**

Attendance Services	\$300.00	
Health Services	\$45,437.97	
Pupil Transportation	\$129,094.21	
Cafeteria Services	\$9,156.49	
Other Student Body Activities	<u>\$8,165.42</u>	
Total Other School Services		<b>\$192,154.09</b>

**OPERATION OF PLANT:**

Custodial Services (Salaries & Supplies)	\$157,105.97	
Heating Buildings	\$41,907.31	
Electricity	\$49,094.05	
Telephones	\$16,561.13	
Gas	\$2,191.94	
Water	<u>\$2,440.59</u>	
Total Operation of Plant		\$269,300.99

**MAINTENANCE:**

Grounds	\$1,285.69	
Buildings	\$37,533.59	
Equipment	<u>\$15,802.29</u>	
Total Maintenance		\$54,621.57

**ACQUISITION/IMPROVEMENT OF EQUIPMENT:**

New Equipment	\$3,155.18	
Replacement of Equipment	<u>\$6,296.52</u>	
Total Acqu./Improv. Equipment		<u>\$9,451.70</u>

**TOTAL REGULAR DAY PROGRAMS** **\$3,048,339.80**

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*SPECIAL EDUCATION - CHAPTER 766*

Supervision	\$59,953.02	
Teaching (Salaries & Supplies)	\$209,488.12	
Psychological Services	\$40,132.06	
Health Services	\$15,482.18	
Transportation	\$2,420.99	
Telephone	\$1,113.18	
Equipment Maintenance	\$97.50	
New Equipment	\$1,207.85	
Programs - Other Schools in Mass.	\$123,163.31	
Payments to Collaboratives	<u>\$47,832.43</u>	
<b>TOTAL SPECIAL EDUCATION</b>		<b>\$500,890.64</b>

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*VOCATIONAL EDUCATION ACCOUNT*

Transferred	\$0.00
Unexpended Balance	<u>\$10.00</u>

<b>Appropriation</b>	<b>\$10.00</b>
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*CHAPTER 188 PROFESSIONAL DEVELOPMENT: SCHOOL IMPROVEMENT GRANT*

Expenditures	\$11,196.04
Unexpended Balance	<u>\$38.96</u>

<b>Total Grant Received</b>	<b>\$11,235.00</b>
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*SCHOOL LUNCH ACCOUNT*

INCOME:

Balance from FY88	\$1,047.67
Total Receipts FY89	\$88,037.00
Appropriation	<u>\$9,156.49</u>

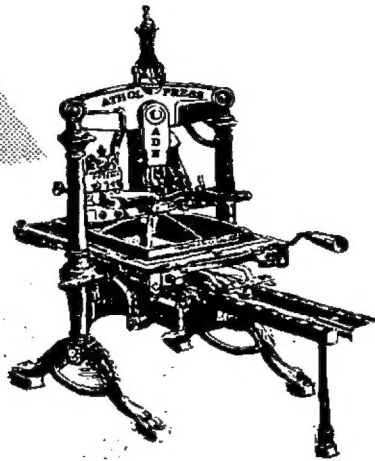
Total Income	\$98,241.16
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EXPENSES:

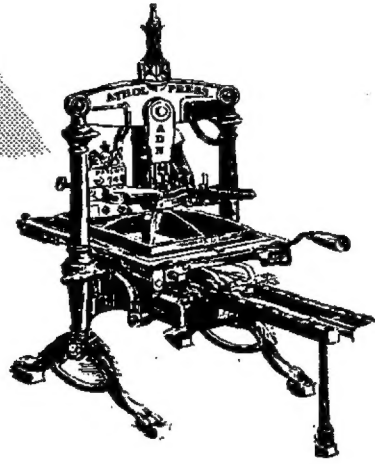
Total Expenditures	<u>\$98,447.50</u>
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<b>BALANCE TO FY90</b>	<b>(\$206.34)</b>
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Notes

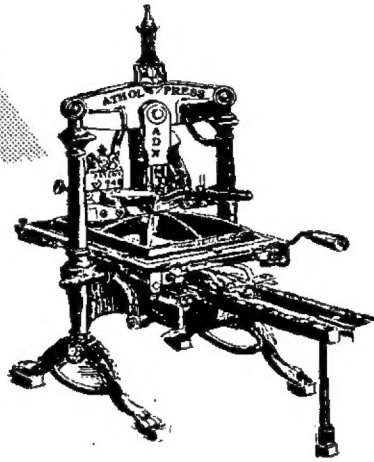


Notes





Notes



# EMERGENCY NUMBERS

Police 485-2121

Fire 485-3232

Ambulance-485-3232

## TOWN HOUSE

17 Common Street

Connecting Town House Offices: 485-0710

DEPARTMENT	OFFICE HOURS	INFORMATION
Appeals Board	--	Maureen Colleary, Sec.; Zoning Variances; Special Permits
Assessors	8:00- 4:00	Real Estate Assessments, Automobile Excise
Building Department	9:00-12:00	Elaine F. O'Brien, Secretary
Board of Health	8:30- 4:00	Ella Walsh, Health Agent
Board of Selectmen	8:00- 5:00	Janice C. Conlin, Administrative Assistant
Planning Board	9:00- 5:00	Wayne Thies, Town Planner
Town Accountant	8:00- 4:00	Dorothy Phaneuf
Town Clerk	9:00- 5:00	Public Records; Vital Statistics; Voter Registration;
Town Clerk Tues. eves.	7:30- 8:30	Dog, Hunting & Fishing Licenses.
Treasurer/Collector	8:30- 4:00	Mary B. Guilford; Bill Payment; Employee Information
Veterans' Agent(Tues.eve.)	7:30- 8:30	Irene Burkis Tibert

## OTHERS

Animal Control Officer	485-5947	Charles F. Hamel
Arts Council	481-9351	Martha Henderson, Director
Cemetery	485-1618	Bridget Gilleney, Superintendent
Conservation Commission	481-1006	Joan Ferretti, Secretary
Council on Aging	485-4317	Ellen A. Boland
Highway Department	485-1210	John W. Boland, Superintendent
Housing Authority	481-2166	Carol Renaud, Dir.; Hours: 9:30-12:30 p.m.
Library	485-5031	Hours: 10:00-5:00 Mon-Sat; 7pm-9pm Tues-Wed-Thurs.
Personnel Board	481-6138	William N. Davis, III, Chairman
Recreation Commission	481-5297	Carroll Harris, Director
Transfer Station	485-2511	Open 8:00 a.m.-6:00 p.m. Wednesday through Saturday
Tree Warden	485-3571	Brian C. Mauro
Water Department	485-1845	Donald A. Buzzell, Supt. Hours: 7:00 am-3:30 pm
Welcome Wagon	435-4310	Carol Sohn
Hot Lunch Program	485-5969	Call by 10:30 a.m. for next day's reservation
Youth Commission	481-5676	Ellen Piontek, Laurie Sugarman-Whittier, Co-Dir.
Post Office	485-2669	

## SCHOOLS

Algonquin Regional High	485-7949	Carroll Paine, Principal
Superintendent's Office	485-0452	Dennis DiSalvo, Superintendent
Ass't Superintendent	485-0452	Perry P. Davis
Margaret Neary	481-2300	Kathleen Lengel, Principal
Mary Finn	485-3176	Edward Valinsky, Principal
Woodward	485-2400	P. Brent Trottier, Principal
Assabet Valley Reg. Voc.	485-9430	David Tobin, Principal